

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> <u>*</u>Website: <u>http://funeral.nv.gov/</u>

AGENDA AND NOTICE OF PUBLIC MEETING

Wednesday, February 14, 2024, at 9:00 a.m. Video Conference and Teleconference

Via Zoom Video Conference

Via Teleconference:

Zoom Meetings at <u>https://zoom.us/</u> Meeting ID: 890 7638 4097 Passcode: 776884 1-669-900-6833 Meeting ID: 890 7638 4097 Passcode: 776884

<u>Physical Location</u> 3740 Lakeside Drive, Suite 201 Reno, Nevada

Please Note: The Board may: 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.030)

Public comments are welcomed by the Board, but at the discretion of the Chair, may be limited to three (3) minutes per person. A public comment time will be available before any action items are heard by the public body and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusions of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment.

NOTE: Public comment may be provided prior to the meeting via email to <u>nvfuneralboard@fb.nv.gov</u>

Action by the Board on an item may be to approve, deny, amend, or table.

1. Call to order, roll call, establish quorum.

2. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

3. Consent Agenda (For Possible Action)

The consent agenda items contain matters of routine acceptance. The Board members may approve the consent agenda as a whole or individually at their discretion.

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of the Board meeting on November 15, 2023. (For possible action)
- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license applications and request for approval of new managing funeral directors. (For possible action.)
 - 1) Establishment Permit for Beverly's Memorial Chapel, EST140, located at 71 N. Pecos Road, Suite 113 in Las Vegas. Raymond Giddens, Jr., FD923, as Managing Funeral Director. Temporary approval effective December 20, 2023.
 - Establishment Permit for Gateway to the Valley, LLC, DBA Camino Al Ceilo Funeral Chapel, EST141, located at 2041 W. Bonanza Road in Las Vegas. Kristopher Wilks, FD919, Managing Funeral Director. Temporary approval effective January 23, 2024.
 - Crematory License for County Funeral Services, LLC, CRE118, located at 1961 Whitney Mesa Drive in Henderson. Temporary approval effective January 25, 2024.
 - Managing Funeral Director Request for Carlen Thomas, FD861 Cremation Society of Nevada – Capitol City, EST124. Temporary approval effective January 17, 2023.
 - Managing Funeral Director Request for Kenneth Bowman, FD806 Cremation Society of Nevada – Affinity, EST123. Temporary approval effective January 1, 2024.
 - Managing Funeral Director Request for Kenneth Bowman, FD806 Cremation Society of Nevada – John Sparks, EST125. Temporary approval effective January 1, 2024.
 - Managing Funeral Director Request for Kenneth Bowman, FD806 Cremation Society of Nevada – Northern Nevada, EST126. Temporary approval effective January 1, 2024.
 - 8) Managing Funeral Director Request for Christopher Walters, FD64 Desert Memorial, EST133. Temporary approval effective December 7, 2023.
 - 9) Managing Funeral Director Request for Scott Shade, FD1014 Desert Memorial, EST133. Temporary approval effective January 9, 2024.
 - 10) Managing Funeral Director Request for Chris Grant, FD920 Kraft Sussman, EST130. Temporary approval effective January 17, 2024.
 - Managing Funeral Director Request for Raymond Giddens, Jr., FD923 La Eternidad Funeral Home, EST134. Temporary approval effective December 29, 2024.
 - 12) Managing Funeral Director Request for Christopher Walters, FD64 Sunrise Cremation, EST101L. Temporary approval effective December 7, 2023.

- 13) Managing Funeral Director Request for Scott Shade, FD1014 Sunrise Cremation, DC101L. Temporary approval effective January 9, 2024.
- 14) Managing Funeral Director Request for Chris Grant, FD920 Vegas Valley Cremation, DC98L. Temporary approval effective January 17, 2024.
- 15) Managing Funeral Director Request for Carlen Thomas, FD861 Walton's Funerals & Cremations, EST117. Temporary approval effective January 17, 2024.
- 16) Managing Funeral Director Request for Carlen Thomas, FD861 Walton's Funerals & Cremations Chapel of the Valley, EST118. Temporary approval effective January 17, 2024.
- 17) Managing Funeral Director Request for Blake Howe, FD622 Walton's Funerals & Cremations Sparks, EST122. Temporary approval effective January 1, 2024.
- 18) Managing Funeral Director Request for Margarita Rojas, FD946 Tulip Cremations, DC100L. Temporary approval effective January 22, 2024.
- 4. Discussion, recommendation, and possible action regarding renewal of embalmer license EMB905R held by Gregory Marr. (For possible action.)
- 5. Discussion, recommendation, and possible action regarding continuing education approval for National Institute of Funeral Services, "Ethics in the Funeral Worlds." Requesting approval for two (2) CEUs. (For possible action.)
- 6. Discussion, recommendation, and possible action regarding continuing education approval for The International Conference of Funeral Service Examining Boards, 120th Annual Meeting and Board/Administrator Training, February 27-29, 2024. Requesting approval for six (6) hours for Board Member Training, two and a half (2.5) hours for Funeral Services Administrators Forum, and eleven (11) CEU hours for the remainder of the sessions. (For possible action.)
- 7. Financial Reports (For information only.)
- 8. Discussion, recommendation, and possible action regarding licensing software contract with Thentia Cloud. (For possible action,)
- 9. Report from Executive Director, Stephanie Bryant McGee (For information only.)
- 10. Discussion regarding future agenda items and future meeting dates (For possible action.)

Wednesday, May 15, at 9 a.m. Wednesday, August 14, at 9 a.m. Wednesday, November 13, at 9 a.m.

11. Public comment

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

12. Adjournment (For Possible Action)

Anyone desiring additional information, including meeting materials, may contact Stephanie Bryant McGee at 775-825-5535. Meeting materials are also available for download from the Board website at <u>http://funeral.nv.gov</u> or can be picked up at the following location: 3740 Lakeside Drive, Suite 201, Reno, NV 89509. NOTE: If picking up materials, please call the office to schedule a time for pick-up.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Stephanie Bryant McGee at 775-825-5535, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Board and other interested people who have requested an agenda from the Board. People who wish to continue to receive an agenda and notice of meetings must request so in writing every six months.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

Funeral Board Office 3740 Lakeside Drive, Suite 201 Reno, NV 89509	Funeral Board Website https://funeral.nv.gov/Board/Meeting <u>s/Meetings/</u>	Nevada Public Notice Website <u>https://notice.nv.gov/</u>
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DRAFT MINUTES

Wednesday, November 15, 2023, at 9:00 a.m. Video Conference and Teleconference

Via Zoom Video Conference

Via Teleconference:

Zoom Meetings at <u>https://zoom.us/</u> Meeting ID: 253 977 5871 // Passcode: 668556 1-669-900-6833 Meeting ID: 253 977 5871 // Passcode: 668556

Physical Location

3740 Lakeside Drive, Suite 201 Reno, Nevada

1. Call to order, roll call, establish quorum.

Chairman Sharp called the meeting to order at 9:00 a.m. Roll call was taken and confirmed that a quorum was present.

Board Members Present

Dr. Randy Sharp, Chairman Kim Kandaras, Treasurer Laura Sussman, Secretary Dr. Raymond Giddens Dr. Donald Edward Chaney Celena DiLullo Jeff Long

Board Staff Present

Stephanie Bryant McGee, Executive Director Wayne Fazzino, Investigator

Board Counsel Present

Matt Feeley, Deputy Attorney General Rosalie Bordelove, Chief Deputy Attorney General

2. Public comment

Chairman Sharp opened the floor to public comment. There were no comments.

3. Consent Agenda (For Possible Action)

Chairman Sharp called for approval of items on the consent agenda, as follows:

- A. Discussion, recommendation, and possible action regarding review and approval of minutes of the Board meeting on August 16, 2023. (For possible action)
- B. Discussion, recommendation, and possible action regarding previously issued temporary establishment permit, direct cremation facility permit, crematory license

applications and request for approval of new managing funeral directors. (For possible action.)

- Crematory License for Green Farewells, LLC, CRE117, located at 3065 N. Rancho Drive, Suite 176, Las Vegas, Alexis McCurdy and Martin McCurdy as Managing Partners; Temporary approval effective September 20, 2023.
- 2) Direct Cremation Facility Permit for Green Farewells, LLC, DC102L, located at 3065 N. Rancho Drive, Suite 176, Las Vegas, with Lennette Smith FD893 as Managing Funeral Director; Temporary approval effective September 20, 2023.
- Establishment Permit for Giddens Memorial Chapel, Inc., EST139, located at 2737 N. Lamb Blvd, Las Vegas with Kyle Giddens FD864 as Managing Funeral Director; Temporary approval effective September 20, 2023.
- Managing Funeral Director Request for Nadia Sandoval FD1007 Eastside Memorial Park Funerals & Cremations EST114. Temporary approval effective August 1, 2023.
- 5) Managing Funeral Director Request for Judy Cannon FD1006 National Cremation Society DC87L. Temporary approval effective August 20, 2023.

Action: Laura Sussman made the motion, seconded by Randy Sharp, to approve all items on the Consent Agenda. The motion passed unanimously.

4. Discussion, recommendation, and possible action regarding funeral director license application for Gregory Marr. (For possible action.)

Stephanie McGee informed the Board that Mr. Marr withdrew his application and that no further action was needed on this item.

5. Discussion, recommendation, and possible action regarding consent decree for case number FB23-11 regarding Neptune Society – Las Vegas (DC64L) and Cheryl Lynn Jones (FD986), Managing Funeral Director. (For possible action.)

Matt Feeley, Deputy Attorney General, presented the proposed consent decree to the Board. Celena DiLullo recused herself from this matter, as the entity at issue is owned by the same parent company. Ms. McGee noted that the discipline imposed is similar to previous cases.

Action: Laura Sussman made the motion, seconded by Randy Sharp, to approve the proposed consent decree. The motion passed unanimously.

6. Discussion, recommendation, and possible action regarding continuing education approval for Jenna Dumas and Monica Myles of the Nevada Donor Network, "Giving Hope and Life to Others." Requesting approval for one (1) CEU. (For possible action.)

Stephanie McGee stated that she reviewed the course materials and that the course meets all technical requirements for approval. Monica Myles presented an overview of the course. She stated that the course will be offered as requested by funeral homes or others.

Action: Jeff Long made a motion, seconded by Kim Kandaras, to approve the continuing education course as presented. The motion passed unanimously.

7. Discussion, recommendation, and possible action regarding continuing education approval for Nevada Donor Network, "Tissue Recoveries & Clinical Applications." Requesting two (2) hours of CEU. (For possible action.)

Stephanie McGee stated that she reviewed the course materials and that the course meets all technical requirements for approval. Monica Myles presented an overview of the course and explained that this is a new course intended to cover a topic commonly requested by the funeral industry. She stated that the course will be offered as requested by funeral homes or others.

Action: Randy Sharp made a motion, seconded by Raymond Giddens, to approve the continuing education course as presented. The motion passed unanimously.

8. Regulation Workshop – Workshop to solicit public comment on proposed amendments Nevada Administrative Code Chapter 451.

The proposed regulation addresses the following general topics:

Adding "dissolving" and "reducing" in addition to the existing language to NAC 451.008 to accommodate for alkaline hydrolysis and natural organic reduction, during which processes a container is dissolved or reduced rather than incinerated.

Adding "vessel" and "removing remains from the vessel" to the existing language to NAC 451.009 to accommodate for alkaline hydrolysis and natural organic reduction, which use the term vessel rather than chamber. Chamber is used in reference to cremation through incineration.

Removing obsolete or duplicative provisions regarding embalming requirements and burial transit permits to reflect current practices.

Adding provision to clarify how long records must be maintained.

Stephanie McGee presented the proposed regulation change. Laura Sussman suggested that the work "casket" be changed to "sound container" or to "casket and/or sound container." Ms. McGee explained that all comments would be considered. Ultimately, the wording will be adjusted by the Legislative Counsel Bureau. There were no other comments on the regulation.

9. Regulation Workshop – Workshop to solicit public comment on proposed amendments Nevada Administrative Code Chapter 642.

The proposed regulation addresses the following general topics:

Adding provisions for filing a report of signed agreements for funeral services; a due date for filing the report and paying the regulatory fee required by NRS 642.0696; and providing additional information for verification.

Removing obsolete or duplicative provisions regarding practice before the Board, including taking of an oath, consideration of motions, order of presentation, and rehearing.

Stephanie McGee presented the proposed regulation change. Ms. McGee presented statistics regarding the filing of reports and collection of fees over the past 12 months, stating that only 50% file by the 15th, and about 90% by the 25th. Kim Kandaras suggested that the report due date be the end of the month following the reporting month. There were no further comments on the regulations.

10. Discussion, recommendation, and possible action regarding the FY22/FY23 Financial Audit Report prepared by Christiansen Accounting Network (For possible action.)

Connie Christiansen presented the FY22 and FY23 audit report, management letter, and representation letter to the Board.

Action: Celena DiLullo made a motion, seconded by Raymond Giddens, to approve the audit report as presented. The motion passed unanimously.

11. Financial Reports (For Information Only)

Stephanie McGee presented the financial statements for FY23 and year-to-date FY24, including the regulatory fee report.

12. Report from Executive Director, Stephanie Bryant McGee (For information only.)

Stephanie McGee presented some highlights and updates to her written report. She reported that a new director had been appointed to the Department of Business & Industry. Ms. McGee described the upgrade to the State's electronic death registry system and the delays that were occurring. Raymond Giddens asked if the State could provide additional training and resources to the funeral industry. Ms. McGee explained that she was meeting with the vital record team biweekly and would ask for additional resources.

Ms. McGee thanked the Board members for their service and pointed out the importance of the Board's role in regulations in light of the situation in Pemrose, Colorado. With that situation in the media and movies like "The Burial," the office receives increased complaints and inquiries.

13. Discussion regarding future agenda items and future meeting dates (For possible action.)

Wednesday, February 14, at 9 a.m. Wednesday, May 15, at 9 a.m. Wednesday, August 14, at 9 a.m. Wednesday, November 13, at 9 a.m.

Chairman Sharp asked that Board members check their calendars and inform Stephanie McGee if any of the dates do not work.

14. Public comment

Chairman Sharp opened the floor to public comment. There were no comments.

15. Adjournment (For Possible Action)

Action: Donald Chaney made a motion to adjourn the meeting, seconded by Jeff Long. The motion passed unanimously.

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STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

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3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Funeral Establishment Permit Application

Eligibility and Information

Any individual or entity wishing to obtain a funeral establishment permit in the State of Nevada must complete this application and submit all required documentation with a \$375.00 application fee. Once the Board receives all required documentation, a background check will be completed for all relevant individuals and the application will be reviewed by the Board during a public meeting.

Requir	red Documents		144944 C	A CARD AND A			
M	Completed Application: App	plications are requi	red to be completed in	full and must be signed.			
	Criminal History Form: This document must be completed by anyone subject to disclosure requirements if there are any criminal events to report. Form may be found on the Board website or mailed upon request.						
Ø	Business Entity: List of Principals: This form must be completed for any corporations, LLC's or partnerships.						
	Nevada Business License: Applicants are required to comply with Nevada business licensing requirements and must include a current copy of State of Nevada business license.						
	Zoning: A copy of the Zonin	g Permit issued by	the City or County mu	ist be attached to this application.			
	DBA – Fictitious Name Filing their fictitious name filing.	: Applicants are r	equired to comply with	NRS 602.010 and must submit a copy of			
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TATE OF NEVADA FUNERAL AND CEMETERY SERVICES BO uneral Establishment Permit Application	DARD		Page 3 of
Legal Information and Criminal History For the purpose of these next sections, the phrase "person sul include the following persons. 1. If the applicant is a natural person, only the natural person i 2. If the applicant is a corporation, all officers and directors of 3. If the applicant is a limited liability company, all managers a 4. If the applicant is a partnership, all partners.	making the application; that corporation;		to refer to and
Has any person subject to disclosure requirements had any professional license held for any reason?	any legal action taken against	Yes	No
Are there any pending legal actions, complaints, investig any person subject to disclosure requirements in process		Yes	No
Has any person subject to disclosure requirements ever certification or registration denied, restricted, suspended		Yes	No
Has any person subject to disclosure requirements ever resigned a position or been fired while a complaint was p	pending?	Yes	No
(If you answer "YES" to any of the above questions, a L completed. Form can be found on Board website or mai			
Has any person subject to disclosure requirements ever guilty or nolo contendere to, a violation of ANY federal o ordinance, or any law of a foreign country? (Exclude min answer "YES" to this question, a Criminal History Form be found on Board website or mailed upon request.)	r state statute, city or county for traffic violations.) (If you	Yes	No No
General Questions			Carlo and
NRS 642.016 defines a funeral establishment as a pla specific street address or location devoted to the car transportation of dead human bodies, consisting of a pr sanitary floor, necessary drainage and ventilation, instruments and supplies for the preparation and embal burial or transportation and having a display room con caskets. (Partial caskets, photographs or internet di requirement.) Does this establishment meet this definition if no, you may not use this form and must contact the Bo	e and preparation for burial or eparation room equipped with a having access to necessary lming of dead human bodies for ntaining an inventory of funeral splays may fulfill the inventory on?	Yes	No No
Do you understand that pursuant to NRS 642.465, conspicuously displayed in the establishment?	this permit, issued, must be	Yes	No No
Do you understand that pursuant to NRS 642.110, 64 directors, embalmers and apprentice embalmers emplo conspicuously display their licenses at the establishment	oyed at the establishment must	Yes	□ No
Do you understand that pursuant to NRS 642.0696, regulatory fee for each written and signed agreement for		Yes	No No
n accordance with NRS 642.435, do you understan conducted prior to issuing and renewing a permit?	nd that an inspection must be	Yes	□ No
Nevada Business License Information		10.024-113	Raty Halt
Name on State Business License: Beverly's Memorial Chapel, LLC	221000 2 121-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1		1000 C
Business License #:	Employer Identification Num	ber:	
VV20212213430	93-3508387		

	ermit Application		
Other Licensure Inform	ation		
or certificate in the State	hold, or has the applicant ever in of Nevada or any other state or mation facility, cemetery, or createry		Yes No
If yes, please list all licer	ises below:		
State/Jurisdiction	License Type	License #	Date of Issue
Certification and Signa	ture	the mark to be a series of	VIE EIEE EIEEE
I hereby apply for a perm statements and document that if any responses on be denied. Applicant fun- information was provided I agree to allow the Neva connection with this appl	nts contained herein are true and this application are false, fraudu ther understands that if a permit d, the permit may be revoked. Inda Funeral and Cemetery Servi ication, and understand that any	ns governing funeral and cemeter d correct to the best of my knowle ilent, misleading, inaccurate or in t is issued and it is later determine ices Board ("Board") to communic	edge and belief and understan complete, the application may ed that false or misleading cate with any person in
authorize any court, law and Cemetery Services I declare that I will compl applied. declare that I have auth	enforcement agency, or licensi Board any and all information the y with all requirements under Ne	ation deemed confidential by stat ing authority to release or make a ey may have concerning applicar evada Revised Statutes relating t ccordance with the requirements	ute or regulation. wailable to the Nevada Funera nt. o the permit for which I have
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Nevada Funeral Board EST App Rev. 4/20/2022

	RAL AND CEMETERY SER	IVICES BOARD	Page 5 of 5
Funeral Establishment	Permit Application		
Credit Card Payment	t Information	and a state of the state of the	The states
Payment Method			
	Applicant Name	Beverly's Memorial Chapel	
U		s375.00	
1	Amount:	Cameile Funches	
	Name on Credit Card:		_
	Credit Card Number:	3311	
1	Expiration Month/Year	05/2026	
1	Billing Address		
	Billing City, State & Zip	Las Vegas, NV 89149	and Provide I
]	Email for Receipt		
	Authorization	1:	
	Signature:	Camulto Fincho	

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

Credit card declined by issuer. Dr. Davis provided a new card number that processed successfully. Receipt attached. SBM 10.19.2023



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Business Entity – List of Principals

Busine	ess Information				13212
lame u	nder which the location will conduct busin	ess:			
Beve	rly's Memorial Chapel, LLC				
	ication of Principals				
dentily orpore	below all persons involved in the enti- ation, all managers and members of a	ty subject to disclosure requirements limited liability company, and all parts	(e.g. all officers ners of a partner	and direc rship).	tors of a
ull Leg	gal Name:		Title:		
atrin	a Bryant-Davis Called for midd	le name: Lanay SBM 10/30/202	Managing F		
lailing.	Addinesa:	City:	State:		p Code:
		Sacramento	CA		95823
hone N	Numbort	E-mail Address:		Sec. National States	
916	-583-4895	Latrinadavis1@yaho	o.com		
ocial S	Security Number:		Date of Birth:		
his per	rson is (check all that are applicable):				
Corpo	arate Officer Corporate Director	LLC Member 🔲 LLC Manager 🖾 Parine	In Stockholder 10% of the vot		more than
	Information and Criminal History				
las this	s principal had any legal action taken as	ainst any professional license held for a	any reason?	Yes	X No
n proce	re any pending legal actions, complaints ess?			Yes	X No
las this	s principal ever had a professional licen ded, or revoked?			Yes	X No
	s principal ever relinquished responsibili	ties, resigned a position or been fired w	hile a	Ver	X No
omplai	int was pending?			Yes	
ompla If you a form ca	int was pending? answer "YES" to any of the above ques an be found on Board website or mailed	tions, a Legal Reporting Form must be upon request.)	completed.		
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STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Business Entity – List of Principals

Busine	ess Information				Elonic	-		-	
Name u	nder which the location will con	duct business:							
leverly	's Memorial Chapel, LLC						-	_	
	ication of Principals		CILL DOR	211118	11				
dentify	below all persons involved i ation, all managers and mem	in the entity subj bers of a limited	lect to disclosure required to the second seco	irements (e.g d all partners	of a partne	s and o arship).	lirectors	cf a	
ull Les	gal Name:			Title	÷				
evon E	E Davis			Man	aging Parn	er			
Aailing	Address:		City:		State:		Zip Co	p Code:	
			Sacramento		CA		95823	ę	
hone h	Number:		E-mail Address:		- 10				
16-868	8-9992		Drdavis773@sbcgl	obal.net	0.55.0		_	_	
ocial S	Security Number:			Date	of Birth:				
									_
his per	rson is (check all that are applic	able):		10 N S					
Corpo	orate Officer Corporate Dire	ctor DLLC Me	mber PLLC Manager	Partner I	Stockhold 10% of the v			e than	2
	Information and Criminal H	and the second se							
las this	s principal had any legal actio	n taken against a	ny professional license	held for any r	eason?	· 🗋	res		No
re the	re any pending legal actions, ass?	complaints, inves	stigations or hearings co	oncerning this	principal		res		No
las this uspen	s principal ever had a profess ded, or revoked?	ional license, cer	tification or registration	denied, restric	ted,	1	res		No
las this	s principal ever relinquished n int was pending?	esponsibilities, re	signed a position or bee	en fired while a	a		'es		No
If you a	answer "YES" to any of the a an be found on Board website			must be comp	pleted.				
ederal raffic v	s principal ever been convicte or state statute, city or county iolations.) (If you answer "YE ted. Form can be found on Be	ordinance, or an S" to this question	y law of a foreign count on, a Criminal History F	try? (Exclude	ANY	1	'es [No
	Support Information - Plea			n answer is	mandator	у.		1	
	I am not subject to a court of	and the second se							
	I am subject to a court ord compliance with a plan app of the amount owed pursua	roved by the dist	t of one or more childr trict attorney or other pu	en and am in ublic agency e	compliance nforcing the	e with t a order	he order for the re	or an	n in Ien
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	approved by the district att pursuant to the order.	uney of other p						-	

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

BEVERLY'S MEMORIAL CHAPEL, LLC

Nevada Business Identification # NV20212213430 Expiration Date: 08/31/2024

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



Certificate Number: B202308073859844 You may verify this certificate online at http://www.nysos.gov IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 08/07/2023.

VAquelan

FRANCISCO V. AGUILAR Secretary of State



LAS VEGAS CITY COUNCIL

CAROLYN G. GOODMAN Mayor

> BRIAN KNUDSEN Mayor Pro Tem

CEDRIC CREAR VICTORIA SEAMAN OLIVIA DIAZ RANCIS ALLEN-PALENSKE NANCY E. BRUNE

> JORGE CERVANTES City Manager

DEPARTMENT OF COMMUNITY DEVELOPMENT

SETH T. FLOYD Director of Community Development

CITY HALL 495 S. MAIN STREET LAS VEGAS, NV 89101 702.229.4830 | VOICE 711 | TTY



October 2, 2024

Levon Davis 71 Pecos Road Ste. 113 Las Vegas NV 89101

RE: APN 139-36-811-010 (100672-ZVL)

Mr. Davis,

This letter is in response to a request for zoning verification on properties located at 71 N. Pecos Rd with Assessor's Parcel Number of (139-36-811-010). The subject property is zoned M (Industrial) and is located in East Las Vegas Spectrum Southeast Sector/ Revitalization Area of the Las Vegas 2050 Master Plan <u>https://www.lasvegasnevada.gov/Business/Planning-Zoning/Master-Special-Area-Plans-Archive</u>

The M (Industrial) District is intended to provide for heavy manufacturing industries in locations where they will be compatible with and not adversely impact adjacent land uses. This district is intended to be located away from all residential development. The M District is consistent with the Light Industry/Research category of the General Plan. Mortuary or Funeral Chapel is permitted by right in the M (Industrial) zone.

A detailed listing of the permissible uses and all applicable requirements for the M (Industrial) Zone are located in Title 19 ("Unified Development Code") of the Las Vegas Municipal Code. The Unified Development Code may be found on the City of Las Vegas website: https://www.lasvegasnevada.gov/Business/Planning-Zoning/Zoning-Code

Special Use Permit (SUP-26576)) was approved on March 14, 2008; and Required Review (RQR-33487) was approved on April 10, 2009.

Documents related to these cases, including approval letters, plans, meeting minutes, etc. may be found on the City of Las Vegas website at: http://www5.lasvegasnevada.gov/sirepub/home.aspx if you are unable to retrieve the files at this location, you may submit a public records request form: http://www5.lasvegasnevada.gov/sirepub/home.aspx if you are unable to retrieve the files at this location, you may submit a public records request form: http://www5.lasvegasnevada.gov/sirepub/home.aspx if you are unable to retrieve the files at this location, you may submit a public records request form: http://www.lasvegasnevada.gov/recordsrequest.

The department is unable to provide you with a statement as to whether or not this property conforms to current City codes. If a use or building is nonconforming, then Title 19.14 grants certain rights to the owner, which are addressed in Sections 19.14.040 and 19.14.050.

Should you wish to obtain copies of a Certificate of Occupancy or other public records related to the subject property, information regarding City code violations on the subject property, you may submit a public records request form at: <u>http://www.lasvegasnevada.gov/recordsrequest</u>

If you have any questions concerning this matter, please contact me at 702-229-6196.

Sincerely,

-tmales

Jim Marshall Senior Planner Community Development - Planning Division

From:	Nevada Funeral and Cemetery Services Board
То:	Levon Davis
Cc:	Dr Levon Davis; Dr Giddons
Subject:	RE: Application for Funeral Establishment Permit
Date:	Friday, October 13, 2023 9:46:05 AM
Attachments:	Establishment Inspection Checklist.pdf

Dr. Davis and Latrina-

Thank you for submitting your application. You were certainly working late last night. I will review the application and let you know if anything else is needed. Please allow me a few days for review and processing, including running background checks. Once I have completed the initial review, I will let you know if additional information is needed. At that point, we can schedule the initial inspection required for the license.

For your reference, I have attached the initial inspection checklist. This form (in electronic format) will be used by the Board's inspector to ensure that the facility is in compliance with Nevada law and meets the requirements for a license.

In the meantime, if you have any questions for me, please contact me.

Kind regards,

Stephanie

Stephanie Bryant McGee Executive Director Nevada Funeral & Cemetery Services Board 3740 Lakeside Drive, Suite 201 Reno, NV 89509 (775)825-5535 https://funeral.nv.gov

From: Levon Davis <pastordavis@blessedfaithcogic.org>
Sent: Thursday, October 12, 2023 10:07 PM
To: Nevada Funeral and Cemetery Services Board <nvfuneralboard@fb.nv.gov>
Cc: Dr Levon Davis <drdavis773@sbcglobal.net>; Dr Giddons <rayjr@giddensmc.com>
Subject: Application for Funeral Establishment Permit

Attachment available until Nov 11, 2023

Greeting,

Enclosed is our application for a Funeral Establishment Permit. We have also inclosed payment for said permit. If there is anything else needed or anything we may have missed please feel free to give us a call or notify by email.

Thank you so much for your consideration.

Dr Levon Davis Latrina Davis

916-868-9992 916-583-4895

Click to Download

Application Funeral Establishment Permit.pdf 27 MB

Merchant: 1	BOARD OF FUNERAL CEMETE		
3740 Lakeside Drive Suite 201 RENO, NV 89509 US	775-825-5535		
Order Information			
Description:	Beverlys Mmrl Chpl Est App 10.13.2023		
Order Number:	P.O. Number:		
Customer ID:	Invoice Number:		
Billing Information	Shipping Information		
Cameille Funches 4994 Nature Quest (Las Vegas, Nevada			
Funches@hwhh.org			
		Shipping:	0.00
		Tax	0.00
		Total:	USD 375.00
Payment Information	1		
Date/Time: Transaction ID:	19-Oct-2023 13:07:23 PDT 80087579292		
Transaction Type:	Authorization w/ Auto Capture		
Transaction Status:	Declined		
Authorization Code:	000000		
Payment Method:	MasterCard XXXX6311		



Funeral Establishment Inspection Checklist

AUTHORITY

In accordance with NRS 642.067, NRS 642.365 and NRS 642.435, the Nevada Board of Funeral and Cemetery services has authority to inspect any premises where funeral directing is conducted or embalming practiced, and is required to make unannounced inspections of each establishment issued a permit by the Board.

GENERAL INFORMATION

Name under which the location conducts business: Permit #:	Beverly's Memorial Chapel Initial Inspection
Physical address:	71 North Pecos Road, Suite 113, Las
	Vegas, Nevada 89101
Mailing address:	71 North Pecos Road, Suite 113, Las
	Vegas, Nevada 89101
Phone number:	725-251-3495
Owner of location:	Beverly's Memorial Chapel LLC
Type of ownership:	LLC
Name of funeral director approved to manage this	Raymond Louis Giddens, Jr. FD923
establishment:	
Does the establishment have an on-site crematory?	No
Where are bodies from location cremated?	La Paloma Cremations
Photo of Outside of Building:	





Funeral Establishment Inspection Checklist

Photo of Signage



Photo of Lobby



LICENSES

Establishment permit with name of owner displayed conspicuously? (NRS 642.465)	N/A
Funeral directors' licenses displayed conspicuously? (NRS 642.460)	Yes
Funeral arrangers' licenses displayed conspicuously? (NRS 642.460)	N/A
Are all individuals meeting with families to make arrangements properly licensed? (NRS 642.361)	N/A
Does the location employ or contract with a licensed embalmer? (NAC 642.161)	Yes
Embalmers' licenses displayed conspicuously? (NRS 642.110)	N/A
Apprentice embalmer certificates of registration displayed conspicuously? (NRS 642.280)	N/A
Does the establishment sell, solicit, negotiate or is party to any pre-need contract or provide pre-need services?	N/A



Funeral Establishment Inspection Checklist

Notes	They will sell pre-need after they are
	approved to operate.
Photo of Displayed Licenses	



New Photo



New Photo New Photo

LIST NAMES AND LICENSE NUMBERS OF ALL LICENSEES:

Name	Raymond Louis Giddens, Jr. FD923

License Number

PREPARATION ROOM

Does the establishment have a preparation room? (NRS 642.016)	Yes
Is there proper signage and locking doors to prevent unauthorized persons from entering preparation room? (NRS 642.560)	Yes
Is the floor sanitary? (NRS 642.016)	Yes



Funeral Establishment Inspection Checklist

Is there necessary drainage? (NRS 642.016) Is there proper ventilation in working order? (NRS 642.016)	Yes Yes
Are fumes and odors prevented from entering other parts of the building? (NRS 642.016)	Yes
Does the location properly store and dispose of hazardous waste? (NRS 444.490)	Yes
Is this preparation room utilized by the establishment? If not, where are bodies prepared/embalmed?	No
Gidden's Memorial Chapel	
Is embalming performed at this location?	No
If not, where are bodies embalmed? Notes	Giddens Memorial Chapel
They will replace the waste container with a red container.	

Preparation Room Signage



Preparation Room Locking Doors:





Funeral Establishment Inspection Checklist

Preparation Room Drainage:



Preparation Room Ventilation:



Preparation Room Overview Photo:





Funeral Establishment Inspection Checklist

Hazardous Waste Container Photo:



HUMAN REMAINS

Are human remains stored at this location?	No
Where are bodies from this location stored?	Giddens Memorial Chapel
Notes	
No refrigeration at this location.	
Photo of Outside of Refrigeration	
Photo of Inside of Refrigeration	
Photo of Temperature Gauge	
Additional Holding Areas	
Additional Photo	

GENERAL ESTABLISHMENT MANAGEMENT

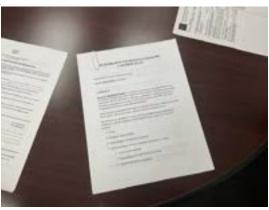
Is the approved managing funeral director on-site for inspection? (Not required)	Yes
How often is the approved managing funeral director on-site to manage establishment?	Will be on site daily until owners are licensed as funeral arrangers.
Is the managing funeral director available to staff for supervision? (NRS 642.345)	N/A
Does the managing funeral director live within 120 miles of the location? (NAC 642.116)	Yes
Does the managing funeral director manage more than 3 locations? (NAC 642.116)	No
If the managing funeral director manages more than one location are they within 120 miles of each other? (NAC 642.116)	Yes
Does it appear that the location is being maintained in a professional and sanitary manner? (NRS 642.465) (NAC 642.158)	Yes



Funeral Establishment Inspection Checklist

Does the location have a blood borne pathogen exposure control plan and do they update the plan annually? (29 CFR 1910.1030)	Yes
Have all employees with potential exposure been provided blood borne pathogen training annually? (29 CFR 1910.1030)	N/A
Have all employees with potential exposure been offered a hepatitis B vaccination? (29 CFR 1910.1030) Notes	N/A

We discussed the risk of blood borne pathogens and possible exposure. Photo of blood borne pathogen exposure control plan



ESTABLISHMENT FORMS AND RECORDS

Is the establishment maintaining records for at least 7 years? (NAC 451.200)	N/A
Are completed statements of funeral goods and services signed by the licensee who made the arrangements? (NAC 642.152)	N/A
Do completed statements of funeral goods and services contain the license number of the individual who made the arrangements? (NAC 642.152)	N/A
Are embalming reports being completed for each decedent after embalming? (NAC 642.168)	N/A
Do the embalming reports include the time period between death and embalming? (NAC 642.168)	N/A
Do the embalming reports include the procedures used to embalm the remains? (NAC 642.168)	N/A
Do the embalming reports include the signature of the embalmer or apprentice embalmer who embalmed the remains? (NAC 642.168)	N/A
If remains are not stored or cremated at this location, do the forms advise consumer of the location where the remains will be stored or cremated? (NAC 642.154)	Yes



Funeral Establishment Inspection Checklist	
Do records generally appear to be in good order? Notes Initial inspection. This facility is not in operation at this tir	Yes me.
CASKET INVENTORY	
Does the establishment have a display room containing an inventory of funeral caskets? (NRS 642.016, NAC 642.030) Internet or catalogue display fulfills this requirement.	Yes
Do the prices of displayed caskets conform to the casket price list? (16 CFR 453.2(a)(b)) Notes:	Yes
They have electronic media for the display of caskets. It we have of casket display room or catalogue	will be implemented shortly.
CASKET PRICE LIST	
Does the establishment provide a casket price list? (NRS 642.019, 16 CFR 453.2(b)(2)) (If prices of all caskets are listed on the GPL, this item is not required)	Yes
Does the casket price list contain the name of the funeral establishment and a caption describing the list as a "casket price list"? NRS 642.019, 16 CFR 453.2(b)(2)(ii)	Yes
Does the casket price list contain the retail prices of all caskets and alternative containers offered which do not require special ordering, enough information to identify each, and the effective date for the price list? (NRS 642.019, 16 CFR 453.2(b)(2)(i)) Notes	Yes
GENERAL PRICE LIST (GPL)	
Does establishment have a supply of the GPL readily available? NRS 642.019, 16 CFR 453.3(b)(4)(i)(A)	Yes
Has the establishment kept a copy of the GPL, CPL, OBCPL and SFGSS for one year after the date of their last distribution to customers? NRS 642.019, 16 CFR 453.6	N/A
Does the GPL contain the name, address, and phone number of the establishment? NRS 642.019, 16 CFR 453.2 (b)(4)(i)(C)(1)	Yes
Does the GPL contain the caption "General Price List"?	Yes



Funeral Establishment Inspection Checklist

Does the GPL list the effective date?	Yes
NRS 642.019, 16 CFR 453.2 (b)(4)(i)(C)(3)	
Does the GPL include the retail prices for all items listed	Yes
below?	
NRS 642.019, 16 CFR 453.2 (b)(4)(ii)	
Check all included items below:	
Forwarding remains to another funeral home	1
Receiving remains from another funeral home	-
Price range for direct cremations	\checkmark
Separate price for direct cremations; purchaser provides container	~
Separate prices for each direct cremation offered	1
including an alternative container	
Price range for immediate burials	~
Separate price for immediate burial where purchaser provides the casket	~
Separate price for each immediate burial offered including a casket or alternative container	1
Price range for caskets or individual prices for caskets	1
Funeral director and staff services fees	- 2
Transfer of remains to the funeral home	
Embalming	-3
Other preparation of the body	
Use of facilities and staff for viewing	
Use of facilities and staff for memorial service	- 2
Use of equipment and staff for graveside service	
Hearse	- 2
Limousine	- 2
Price range for outer burial containers or the prices of	
individual outer burial containers Notes	_

GENERAL PRICE LIST DISCLOSURES

Is the following disclosure included in immediate conjunction with the price shown for embalming? NRS 642.019, 16 CFR 453.3(2)(ii) "[Except in certain special cases], embalming is not required by law. Embalming may be necessary, however, if you select certain funeral arrangements, such as a funeral with viewing. If you do not want embalming, you usually have the right to choose an arrangement that does not require you to pay for it, such as direct cremation or immediate burial." Yes



Funeral Establishment Inspection Checklist

· · · · · · · · · · · · · · · · · · ·	
Is the following disclosure included in immediate conjunction with the price range shown for direct	Yes
cremations? NRS 642.019, 16 CFR 453.3(b)(2)	
"If you want to arrange a direct cremation, you can use	
an alternative container. Alternative containers encase	
the body and can be made of materials like fiberboard	
or composition materials (with or without an outside	
covering). The containers we provide are (specify	
containers)." If the prices of outer burial containers are listed on the	Yes
general price list, is the following disclosure included in	163
immediate conjunction with those prices?	
NRS 642.019, 16 CFR 453.3(c)(2)	
"[In most areas of the country], [S]tate or local law does	
not require that you buy a container to surround the	
casket in the grave. However, many cemeteries require that you have such a container so that the grave will not	
sink in. Either a grave liner or a burial vault will satisfy	
these requirements."	
Is the following disclosure included immediately above	Yes
the prices contained in the GPL?	
NRS 642.019, 16 CFR 453.4(b)(2)(a) "The goods and services shown below are those we can	
provide to our customers. You may choose only the	
items you desire. However, any funeral arrangements	
you select will include a charge for our basic services	
and overhead. If legal or other requirements mean you	
must buy any items you did not specifically ask for, we will explain the reason in writing on the statement we	
provide describing the funeral goods and services you	
selected."	
If the establishment lists a separate basic services fee	Yes
that is non-declinable, is the following disclosure	
included together with that price?	
NRS 642.019 16 CFR 453.2(4)(iii)(C)(1) "This fee for our basic services [and overhead] will be	
added to the total cost of the funeral arrangements you	
select. (This fee is already included in our charges for	
direct cremations, immediate burials, and forwarding or	
receiving remains."	



Funeral Establishment Inspection Checklist

If the funeral establishment only states the range of	Yes
prices for the caskets on the GPL, is the following	
disclosure included with the price range?	
NRS 642.019, 16 CFR 453.2(4)(iii)(A)(1)	
"A complete price list will be provided at the funeral	
home"	
Notes	

ITEMIZED STATEMENT OF FUNERAL GOODS AND SERVICES

Does the establishment provide an itemized written statement for retention to the purchaser at the conclusion of discussion of arrangements which contains the funeral goods and funeral services selected and the prices to be paid for each item? NRS 642.019, 16 CFR 453.2(b)(5)	Yes
Does the statement specifically itemize cash advance items to the extent known? NRS 642.019, 16 CFR 453.2(b)(5)	Yes
Does the statement contain the total cost of the goods and services selected? NRS 642.019, 16 CFR 453.2(b)(5)	Yes
Does the statement of funeral goods and services identify and briefly describe in writing any legal, cemetery, or crematory requirement which the funeral provider represents to persons as compelling the purchase of funeral goods and services for the funeral which that person is arranging? NRS 642.019, 16 CFR 453.3(d)(2) Notes	Yes

STATEMENT OF FUNERAL GOODS AND SERVICES DISCLOSURE

Is the following disclosure included in immediate conjunction with the list of itemized cash advances? NRS 642.019, 16 CFR 453.3(f)(2) "We charge you for our service in obtaining: (specify cash advance items)."	Yes
Is the following disclosure included in the statement of funeral goods and services selected? NRS 642.019, 16 CFR 453.4(a)(2)(i)(A) "Charges are only for those items that you selected or that are required. If we are required by law or by a	Yes
cemetery or crematory to use any items, we will explain the reasons in writing below."	



Funeral Establishment Inspection Checklist

Is the following disclosure included in the statement of funeral goods and services selected? NRS 642.019, 16 CFR 453.5(b) "If you selected a funeral that may require embalming, such as a funeral with viewing, you may have to pay for embalming. You do not have to pay for embalming you did not approve if you selected arrangements such as a direct cremation or immediate burial. If we charged for embalming, we will explain why below." Notes	Yes
UTER BURIAL CONTAINER PRICE LIST	

OUTER BURIAL CONTAINER PRICE LIST

Does the establishment provide an outer burial container price list? NRS 642.019, 16 CFR 453.2(b)(3) (If prices of all outer burial containers are listed on the GPL, this item is not required)	Yes
Does the outer burial container price list contain the name of the funeral establishment and a caption describing the list as a "outer burial container price list"?	Yes
NRS 642.019, 16 CFR 453.2(b)(3)(ii)	
Does the outer burial container price list contain the retail prices of all outer burial containers offered which do not require special ordering, enough information to identify each, and the effective date for the price list? NRS 642.019, 16 CFR 453.2(b)(3)(I) Notes	Yes

CREMATION AUTHORIZATION FORM (NRS 451.660)

This may be reviewed as part of establishment inspection and/or crematory inspection

Review written authorization form to ensure that it contains the following information:

Does the form identify the deceased person? (NRS 451.660)	Yes
Does it contain a statement of whether death occurred from communicable or otherwise dangerous disease? (NRS 451.660)	Yes
Does it list the name and address of agent? (NRS 451.660)	Yes
Does it list agent's relationship to decedent? (NRS 451.660)	Yes



Funeral Establishment Inspection Checklist

Does it contain representation that agent is not aware of any objection to cremation by any person who has a right to control the disposition of remains? (NRS 451.660)	Yes
Does it list the name of person authorized to claim cremated remains or the name of the cemetery or person to whom the remains are to be sent? (NRS 451.660) Notes	Yes

ADVERTISING

Does establishment advertise?	Yes
Types of advertising:	Internet
For any viewed advertising, does it appear that everything is fairly and accurately represented? (NRS 642.5172)	Yes
Notes:	They have a web
	headings.

New Photo

They have a web page set up with generic neadings.



New Photo

BODY DONATION INFORMATION

Does the establishment work with any whole body donor organizations?	N/A
Notes	
They will use Medcure in the future.	
UNCLAIMED VETERANS	
Has the location reviewed all stored cremated remains to determine whether they are in possession of any veterans? NRS 642.0197	N/A



Funeral Establishment Inspection Checklist

Has the location reported all unclaimed remains of any
veterans to the Department of Veterans Services within
1 year? This includes families who have never returned
to claim the cremated remains. NRS 642.0197
NotesN/A

We discussed the need to make sure if they have any veterans they contact veteran services if cremains are not claimed within one year.

REGULATORY FEES

Is the location in compliance with submission of regulatory fees pursuant to NRS 642.0696?	Unknown
Do the fees submitted generally correspond to the number of burial permits or death records obtained through the Office of Vital Records? NRS 642.0696 In not, request information on how those fees are reported. Notes	Unknown
Notes	

INSPECTION INFORMATION

Date of Inspection:	11/29/2023
Time of Inspection:	07:55
Type of Inspection:	Initial
Name of Inspector:	Dr. Wayne A. Fazzino
Signature of Inspector:	

Magne G Jages

Dr. Raymond Louis Giddens, Jr.

Name of Establishment Representative at Time of Inspection:

Name of Crematory Representative at Time of Inspection N/A (If different from Establishment)

The Funeral and Cemetery Services Board will review all violations found and issue you a formal letter after review.

Signature of Establishment or Crematory Representative at Time of Inspection:

Does it appear that any items may need to be reported

No

to local or state health authorities, OSHA, or the Federal Trade Commission? Additional Photos Additional Photo2 Additional Photo3

STATE OF NEVADA



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Funeral Establishment Permit Application

Eligibility and Information

Any individual or entity wishing to obtain a funeral establishment permit in the State of Nevada must complete this application and submit all required documentation with a \$375.00 application fee. Once the Board receives all required documentation, a background check will be completed for all relevant individuals and the application will be reviewed by the Board during a public meeting.

Requir	ed Documents				
\square	Completed Application: App	lications are require	ed to be completed in	n full and must be sig	gned.
	Criminal History Form: This document must be completed by anyone subject to disclosure requirements if there are any criminal events to report. Form may be found on the Board website or mailed upon request.				
	Business Entity: List of Princ	ipals: This form m	ust be completed for	any corporations, LL	C's or partnerships.
	Nevada Business License: and must include a current c				censing requirements
	Zoning: A copy of the Zoning Permit issued by the City or County must be attached to this application.				nis application.
	DBA – Fictitious Name Filing: Applicants are required to comply with NRS 602.010 and must submit a copy of their fictitious name filing.				
Applic	ant Details	110 1110 IS			
Name u	under which the location will co	nduct business:			
Gatewa	ay to the Valley LLC. DBA: Ca	mino Al Cielo Fune	eral Chapels		
-	al address of proposed location	12			
2041 V	V Bonanza Road				
City: State:		State:	Zip Code:		
Las Ve	Las Vegas NV		89106		
Phone	Number:	- 2011	E-mail Address:		
702-268-8085			sgtjoeramirez@outlook.com		
Owner	Information				
Owner	of Location:				
Jose F	Ramirez, Diana Marquez & D	H International LLC	C		
Type of Ownership: Sole Proprietorship Corporation Image: Company (LLC) Image: Corporation Partnership					
		tion			
Manag	ing Funeral Director Informa	tion			
	ing Funeral Director Informa of Funeral Director who will ma		<u> </u>		FD License #: FD91912 FD919 SBI

STATE OF NEVADA FUNERAL AND Funeral Establishment Permit A		BOARD	Page 2 of 5
Location Inspection			
Anticipated date location will be ready for inspection:		12/04/2023	
permit is issued (e.g. renewal notice	of the applicant that the l es).		utine correspondence and notices, after the
Mailing Address: (All Board con	respondence will be se	nt to this address.)	
			9 <u>4</u>
City:	State:		Zip Code:
Las Vegas	NV		89130
referred Phone Number:		Preferred E-mail Address:	
702-757-8940			
Applicant Information – Natur Complete this section if applicant is Full Legal Name: Mailing Address:		incorporated.	
City:	State:		Zip Code:
-			
Phone Number:		E-mail Address:	
Social Security Number:		Date of Birth: Sex: Male Female	
Citizenship US Citizen Aut	horized to Work in the US	Place of Birth:	
List all prior names used by applican	t		
Applicant Information – Limite Complete this section if applicant is			
Under the laws of which state w	as the applicant organi	zed?	
Nevada			
In which state is the applicant of	urrently domiciled?		
Nevada	ANN 7750 - 50-	6 890 D-02	
Date applicant was organized (e	e.g. date articles of inco	prporation filed):	
05/26/2023			
Have you attached the List of P	rincipals?		✓ Yes No
Contact Information Concerni Enter the name and contact information		ard should contact cond	cerning this application.
Name:			
Jose R Ramirez			
Address:	107		
City:	State:		Zip Code:
City: Las Vegas	State: NV		Zip Code: 89130
and the second se	provide the second seco	E-mail Address:	

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

Funeral Establishment Permit Application

Legal Information and Criminal History					
For the purpose of these next sections, the phrase "person subject to disclosure requirements" should be understood to refer to and					and
include the following persons. 1. If the applicant is a natural person, only the natural person making	the application;				
2. If the applicant is a corporation, all officers and directors of that co					
 If the applicant is a limited liability company, all managers and me If the applicant is a partnership, all partners. 	mbers of the limited liability cor	npany,			
Has any person subject to disclosure requirements had any le	gal action taken against		Yes		No
any professional license held for any reason?					
Are there any pending legal actions, complaints, investigations any person subject to disclosure requirements in process?	s or hearings concerning		Yes		No
Has any person subject to disclosure requirements ever had a certification or registration denied, restricted, suspended, or re			Yes		No
Has any person subject to disclosure requirements ever reling resigned a position or been fired while a complaint was pendir			Yes		No
(If you answer " YES " to any of the above questions, a Legal F completed. Form can be found on Board website or mailed up					
Has any person subject to disclosure requirements ever been	convicted of, or pled		Yes		No
guilty or nolo contendere to, a violation of ANY federal or state					
ordinance, or any law of a foreign country? (Exclude minor tra answer " YES " to this question, a Criminal History Form must					
be found on Board website or mailed upon request.)					
General Questions					
NRS 642.016 defines a funeral establishment as a place of	business conducted at a		Yes		No
specific street address or location devoted to the care and					
transportation of dead human bodies, consisting of a prepara sanitary floor, necessary drainage and ventilation, havir					
instruments and supplies for the preparation and embalming					
burial or transportation and having a display room containing	-				
caskets. (Partial caskets, photographs or internet displays requirement.) Does this establishment meet this definition?	may ruinii the inventory				
If no, you may not use this form and must contact the Board of	fice for further instructions.				
Do you understand that pursuant to NRS 642.465, this permit, issued, must be			Yes		No
conspicuously displayed in the establishment?					
Do you understand that pursuant to NRS 642.110, 642.280		✓	Yes		No
directors, embalmers and apprentice embalmers employed at the establishment must conspicuously display their licenses at the establishment?					
Do you understand that pursuant to NRS 642.0696, the Board shall collect a \$10			Yes		No
regulatory fee for each written and signed agreement for funeral services in the State?					
In accordance with NRS 642.435, do you understand that an inspection must be conducted prior to issuing and renewing a permit?		\checkmark	Yes		No
Nevada Business License Information					1
Name on State Business License:					
Gateway to the Valley LLC					
Business License #: Employer Identification Number:					
NV20232800171 93-1376971					

STATE OF NEVADA FUNERAL Funeral Establishment Per	LAND CEMETERY SERVICES BOAR	D		Page 4 of 5
Other Licensure Informa				
or certificate in the State of	old, or has the applicant ever in the of Nevada or any other state or juri nation facility, cemetery, or cremat	sdiction as a funeral	it, Yes	✓ No
If yes, please list all licens	es below:	700	100	
State/Jurisdiction	License Type	License #	Date of Issu	e
		2)
Certification and Signate	ure	2. C.		
 3) If the app behalf of 1 4) If the app who has a I hereby apply for a permit statements and document that if any responses on th be denied. Applicant furth information was provided, I agree to allow the Nevac connection with this applied deemed a public record w I authorize any court, law and Cemetery Services Boilt I declare that I will comply applied. 	licant is a corporation, the applicat licant is a partnership, the applicat the partnership. licant is a limited liability company, authority to sign on behalf of the co t, under the laws and regulations g ts contained herein are true and co his application are false, fraudulent for understands that if a permit is in the permit may be revoked. In Funeral and Cemetery Services cation, and understand that any infi th the exception of any information enforcement agency, or licensing a oard any and all information they no with all requirements under Neval prity to sign this application in acco	ion shall be signed by a pa the application shall be sign ompany. governing funeral and ceme prect to the best of my kno t, misleading, inaccurate or ssued and it is later determ Board ("Board") to commu ormation submitted, includ n deemed confidential by s authority to release or mak nay have concerning applie da Revised Statutes relatin	artner who has aut gned by a member atery services and wledge and belief r incomplete, the a nined that false or unicate with any period ing this application ataute or regulation ataute or regulation e available to the l cant.	hority to sign on r of the company certify that all and understand pplication may misleading erson in h, may be n. Nevada Funeral
Jose Ra	miner	12/04/2023		1
Signature of Applicant and	d/or Ag horized Agent	Date		
Jose R Ramirez		Owner		
Print Name Title			_	
For Board Use Only:	Fee Paid:		Ref. No.:	
Ex Dir Rev.:	Chairman Rev.:		Permit/Lic No:	

Ex Dir Rev.:	Chairman Rev.:	Permit/Lic No:	
Temp Approval:	Temp Permit Mailed:	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Board Approved:	Board Denied:	Board Mtg:	
Formal Approval:	Formal Permit Mailed:	Withdrawn:	

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD Funeral Establishment Permit Application

Credit Card Payment Information	
Payment Method	
Applicant Name	Jose R Ramirez
VISA	
Amount:	\$ 375
Name on Credit Card:	Joseph Kung
Credit Card Number:	4164
Expiration Month/Year	04/20
Billing Address	10412 Holloway Heights Avenue
Billing City, State & Zi	Las Vegas, NV 89120
Email for Receipt	jkconsulting168@gmail.com
Authorization	<u>.</u>
Signature:	Joseph Kung

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

STATE OF NEVADA



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Business Entity – List of Principals

			tion forms and must be com	pleted for	each princ	ipal if ti	he	
	the second s	nited liability company o	r partnership.					
	ss Information	ull conduct business.						
		DBA: Camino Al Cielo F	uparal Chapale					
And the second s			uneral Chapels					_
	cation of Principals							-
and the second	and the second		ct to disclosure requiremen liability company, and all pa	the second second second second			rs of a	2
Full Leg	al Name:			Title:				
Jose Ra	fael Ramirez			Owner				
Mailing A	vddress:		City:	1	State:	Zip	Code:	
2041 W	Bonanza Road		Las Vegas		NV	891	06	
Phone N	umber:		E-mail Address:					
702-268	-8085		sgtjoeramirez@outlook.co	m				
Social Se	ecurity Number:		(Participant)	Date of B	irth:			
1								
This per	son is (check all that an	e applicable):		10				_
Corpor	ate Officer Corpor	ate Director 🛛 🖉 LLC Mem	ber 🔲 LLC Manager 🔲 Par		ckholder cor of the voting		nore that	n
Legal Ir	nformation and Crin	ninal History						
			y professional license held fo	or any reaso	n?	Yes		No
Are then		ctions, complaints, investi	igations or hearings concerning	ng this princ	ipal	Yes	\checkmark	No
Has this	and the second se	professional license, certif	fication or registration denied.	, restricted,		Yes	\checkmark	No
Has this		shed responsibilities, res	igned a position or been fired	while a		Yes	\checkmark	No
(If you a	nswer "YES" to any o	of the above questions, a website or mailed upon re	Legal Reporting Form must b	e complete	d,			
			or nolo contendere to, a viola	tion of ANY				
federal of traffic vie	or state statute, city or olations.) (If you answ	county ordinance, or any	law of a foreign country? (E) n, a Criminal History Form mu	clude mino		Yes		No
and the second se		the second rest of the second s	ppropriate answer. An answ	wer is man	datory.		-	
		court order for the suppo						
	compliance with a pl		of one or more children and ict attorney or other public ag					
		trict attorney or other pu	f one or more children and an blic agency enforcing the or					
Signatu	ire of Principal:	Jose ,	Ramirez		Date:	12/04/	2023	
		0	0					

SECRETARY OF STATE



DOMESTIC LIMITED-LIABILITY COMPANY (86) CHARTER

I, FRANCISCO V. AGUILAR, the duly qualified and elected Nevada Secretary of State, do hereby certify that **Gateway to The Valley LLC** did, on 05/26/2023, file in this office the original Articles of Organization that said document is now on file and of record in the office of the Secretary of State of the State of Nevada, and further, that said document contains all the provisions required by the law of the State of Nevada.



Certificate Number: B202305263683625 You may verify this certificate online at http://www.nvsos.gov IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 05/26/2023.

Aquilar

FRANCISCO V. AGUILAR Secretary of State

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

Gateway to The Valley LLC

Nevada Business Identification # NV20232800171 Expiration Date: 05/31/2024

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



Certificate Number: B202305263683626 You may verify this certificate online at <u>http://www.nvsos.gov</u> IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 05/26/2023.

Tquilon

FRANCISCO V. AGUILAR Secretary of State

Stephanie McGee

From:	Holden Weisman <hweisman@lasvegasnevada.gov></hweisman@lasvegasnevada.gov>
Sent:	Monday, January 22, 2024 11:15 AM
To:	Nevada Funeral and Cemetery Services Board
Cc:	Amai Daniel
Subject:	Camino al Cielo Funeral Chapels - 2041 W Bonanza Rd

Good morning,

The property at 2041 w Bonanza Rd is zoned C-M (Commercial/Industrial).

A "Mortuary or Funeral Chapel" land use is permitted by-right in a C-M zone.

This comes from our Unified Development code, and can be verified at the following link: <u>Title 19.12.010 Land Use Table</u>

If you have any additional questions, please let me know,

Holden Weisman

Planner I Community Development | Planning | Current Planning 702.229.6189 | 702.767.2853 495 S. Main St. | Las Vegas, NV 89101





Stephanie McGee

From:	Jose Ramirez <sgtjoeramirez@outlook.com></sgtjoeramirez@outlook.com>
Sent:	Monday, January 22, 2024 9:01 AM
То:	Nevada Funeral and Cemetery Services Board
Subject:	Re: Camino Al Cielo App

1000	REGISTERED BUSINESS ENTITY	
62.93	Certificate of Assumed or Fictitious Name	
	Office of the Clark County Clerk	Renewa
AND A	Lynn Marie Goya	
conducted in Cli has filed formati	ed by a registered business entity to file an assumed or flectitious name under which busin lark County, Nevada. A registered business entity is organized pursuant to the laws of N tion documents with the Office of the Secretary of State; these entities are required to file s or its equivalent. For purposes of this form, these include domestic and foreign inited-liability companies, limited partnerships, limited-hability partnerships, and limit ships.	an Annu n-gualifu
Corporation	c (select only one) SLimited-Liability Company Limited Partnership bility Limited Partnership Professional Assoc Description	
		1 0
Assumed or Fi	ietitious Name: Camino AL Cielo Foneral C	happi
	R la setto the 12/101 110	
Registered Bus	simess Entity: Bate way to the Valley UC	
Business Cont	102-757-8940 Soldise ramines @ out	lock
	Print Pointer	
Mailing Addre	1985: Zold W: Boranze, Rd Seven delavas Jegas NV 89/06 USA Sautheriner Ze County	-
Last	legas AIN 89/06 USA	-
Cap	SubPreview Zp Country	
Print Authori	ized Signer Name: Dose Ratael Koncirer	1
	Pull Name (first mobile last) of the person with signature authority for the registered busines	u entity
	igner Signatures Date: 1/22	12.1
Authorized Si	ligner Signature Date: 1/22	124
		1000
PENALTY OF NEVADA TH/	G ABOVE, EACH SIGNER DECLARES UNDER PERJURY UNDER THE LAWS OF THE STATE OF AT THE FOREGOING IS TRUE AND CORRECT. A INFICATE FOR AN ASSUMED OR FICTITIOUS R WHICH A BUSINESS IS BEING CONDUCTED IN	



Funeral Establishment Inspection Checklist

AUTHORITY

In accordance with NRS 642.067, NRS 642.365 and NRS 642.435, the Nevada Board of Funeral and Cemetery services has authority to inspect any premises where funeral directing is conducted or embalming practiced, and is required to make unannounced inspections of each establishment issued a permit by the Board.

GENERAL INFORMATION

Name under which the location conducts business:	Camino Al Cielo Funeral Chapels
Permit #:	Initial inspection
Physical address:	2041 West Bonanza Road, Las Vegas,
	Nevada 89106
Mailing address:	2041 West Bonanza Road, Las Vegas,
	Nevada 89106
Phone number:	725-268-8085
Owner of location:	Gateway to the Valley LLC
Type of ownership:	LLC
Name of funeral director approved to manage this establishment:	Kristopher WILKS FD919 (Purposed)
Does the establishment have an on-site crematory?	No
Where are bodies from location cremated?	La Paloma Crematory
Photo of Outside of Building:	

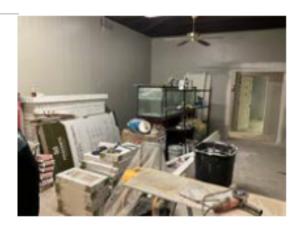


Photo of Signage



Funeral Establishment Inspection Checklist

Photo of Lobby



LICENSES

Establishment permit with name of owner displayed conspicuously? (NRS 642.465)	N/A
Funeral directors' licenses displayed conspicuously? (NRS 642.460)	N/A
Funeral arrangers' licenses displayed conspicuously? (NRS 642.460)	N/A
Are all individuals meeting with families to make arrangements properly licensed? (NRS 642.361)	N/A
Does the location employ or contract with a licensed embalmer? (NAC 642.161)	Unknown
Embalmers' licenses displayed conspicuously? (NRS 642.110)	N/A
Apprentice embalmer certificates of registration displayed conspicuously? (NRS 642.280)	N/A
Does the establishment sell, solicit, negotiate or is party to any pre-need contract or provide pre-need services?	No
Notes	No displayed licenses at time of inspection.
Photo of Displayed Licenses	
New Photo	
New Photo	
New Photo	

LIST NAMES AND LICENSE NUMBERS OF ALL LICENSEES:

Name

Jose Rafael Ramirez FA69

License Number

Kristopher Wilks FD919

Name

License Number



Funeral Establishment Inspection Checklist

PREPARATION ROOM

Does the establishment have a preparation room? (NRS 642.016)	Yes
Is there proper signage and locking doors to prevent unauthorized persons from entering preparation room? (NRS 642.560)	Yes
Is the floor sanitary? (NRS 642.016)	No
Is there necessary drainage? (NRS 642.016)	Yes
Is there proper ventilation in working order? (NRS 642.016)	No
Are fumes and odors prevented from entering other parts of the building? (NRS 642.016)	Unknown
Does the location properly store and dispose of hazardous waste? (NRS 444.490)	N/A
Is this preparation room utilized by the establishment?	No
If not, where are bodies prepared/embalmed?	
Possibly La Paloma or this location.	
Is embalming performed at this location?	No
If not, where are bodies embalmed?	La Paloma or this location.
Notes	
Building is under construction. None of the rooms were r	eady for inspection.
-	

Preparation Room Signage



Preparation Room Locking Doors: Preparation Room Drainage: Preparation Room Ventilation:



Funeral Establishment Inspection Checklist

Preparation Room Overview Photo:



Hazardous Waste Container Photo:

HUMAN REMAINS

Are human remains stored at this location?	N/A
Notes	

Initial inspection. None of the rooms were ready for inspection. All were under construction. Refrigeration will be outside. They were preparing the area at the time of the inspection. No refrigeration was at the location during the inspection.

Photo of Outside of Reingeration
Photo of Inside of Refrigeration
Photo of Temperature Gauge
Additional Holding Areas
Additional Photo

GENERAL ESTABLISHMENT MANAGEMENT

Is the approved managing funeral director on-site for	No
inspection? (Not required)	
How often is the approved managing funeral director on-	N/A
site to manage establishment?	
Is the managing funeral director available to staff for	N/A
supervision? (NRS 642.345)	
Does the managing funeral director live within 120 miles	N/A
of the location? (NAC 642.116)	
Does the managing funeral director manage more than	N/A
	N/A
3 locations? (NAC 642.116)	
If the managing funeral director manages more than	N/A
one location are they within 120 miles of each other?	
(NAC 642.116)	
Does it appear that the location is being maintained in a	N/A
professional and sanitary manner? (NRS 642.465) (NAC	
642.158)	



Funeral Establishment Inspection Checklist

Does the location have a blood borne pathogen exposure control plan and do they update the plan	Unknown
annually? (29 CFR 1910.1030)	Unice our
Have all employees with potential exposure been provided blood borne pathogen training annually? (29	Unknown
CFR 1910.1030)	-
Have all employees with potential exposure been	Unknown
offered a hepatitis B vaccination? (29 CFR 1910.1030)	-
Notes	-
Business is under construction and there are no employees	at the time of the inspec

Business is under construction and there are no employees at the time of the inspection. Photo of blood borne pathogen exposure control plan

ESTABLISHMENT FORMS AND RECORDS

Is the establishment maintaining records for at least 7 years? (NAC 451.200)	N/A
Are completed statements of funeral goods and services signed by the licensee who made the arrangements?	N/A
(NAC 642.152)	
Do completed statements of funeral goods and services contain the license number of the individual who made the arrangements? (NAC 642.152)	N/A
Are embalming reports being completed for each decedent after embalming? (NAC 642.168)	N/A
Do the embalming reports include the time period	N/A
between death and embalming? (NAC 642.168) Do the embalming reports include the procedures used to embalm the remains? (NAC 642.168)	N/A
Do the embalming reports include the signature of the embalmer or apprentice embalmer who embalmed the remains? (NAC 642.168)	N/A
If remains are not stored or cremated at this location, do	Yes
the forms advise consumer of the location where the remains will be stored or cremated? (NAC 642.154)	
Do records generally appear to be in good order?	No
Notes	

Required records were not presented at the time of the inspection.

CASKET INVENTORY

Does the establishment have a display room containing an inventory of funeral caskets?	No
(NRS 642.016, NAC 642.030) Internet or catalogue	
display fulfills this requirement. Do the prices of displayed caskets conform to the casket	Unknown
price list? (16 CFR 453.2(a)(b))	_



Funeral Establishment Inspection Checklist

Notes:

No casket display book was present at the time of the inspection. Photo of casket display room or catalogue

CASKET PRICE LIST

Does the establishment provide a casket price list? (NRS 642.019, 16 CFR 453.2(b)(2))	Yes	
(If prices of all caskets are listed on the GPL, this item is not required)		
Does the casket price list contain the name of the	Yes	
funeral establishment and a caption describing the list as a "casket price list"?		
NRS 642.019, 16 CFR 453.2(b)(2)(ii)		
Does the casket price list contain the retail prices of all caskets and alternative containers offered which do not require special ordering, enough information to identify each, and the effective date for the price list? (NRS 642.019, 16 CFR 453.2(b)(2)(i))	Yes	
Notes		

GENERAL PRICE LIST (GPL)

Does establishment have a supply of the GPL readily available?	Yes
NRS 642.019, 16 CFR 453.3(b)(4)(i)(A)	
Has the establishment kept a copy of the GPL, CPL, OBCPL and SFGSS for one year after the date of their last distribution to customers? NRS 642.019, 16 CFR 453.6	N/A
Does the GPL contain the name, address, and phone number of the establishment?	Yes
NRS 642.019, 16 CFR 453.2 (b)(4)(i)(C)(1)	Vac
Does the GPL contain the caption "General Price List"? NRS 642.019, 16 CFR 453.2 (b)(4)(i)(C)(2)	Yes
Does the GPL list the effective date?	Yes
NRS 642.019, 16 CFR 453.2 (b)(4)(i)(C)(3)	
Does the GPL include the retail prices for all items listed below?	
NRS 642.019, 16 CFR 453.2 (b)(4)(ii)	
Check all included items below:	
Forwarding remains to another funeral home	1
Receiving remains from another funeral home	V
Price range for direct cremations	
Separate price for direct cremations; purchaser provides container	V



Funeral Establishment Inspection Checklist

Separate prices for each direct cremation offered including an alternative container	
Price range for immediate burials	~
Separate price for immediate burial where purchaser provides the casket	V
Separate price for each immediate burial offered including a casket or alternative container	
Price range for caskets or individual prices for caskets	V
Funeral director and staff services fees	Image: A start of the start
Transfer of remains to the funeral home	\checkmark
Embalming	\checkmark
Other preparation of the body	\checkmark
Use of facilities and staff for viewing	\checkmark
Use of facilities and staff for memorial service	\checkmark
Use of equipment and staff for graveside service	~
Hearse	\checkmark
Limousine	
Price range for outer burial containers or the prices of individual outer burial containers	
Notes	

No Limousines or outer burial containers are offered.

GENERAL PRICE LIST DISCLOSURES

Is the following disclosure included in immediate Yes conjunction with the price shown for embalming? NRS 642.019, 16 CFR 453.3(2)(ii) "[Except in certain special cases], embalming is not required by law. Embalming may be necessary, however, if you select certain funeral arrangements, such as a funeral with viewing. If you do not want embalming, you usually have the right to choose an arrangement that does not require you to pay for it, such as direct cremation or immediate burial." Is the following disclosure included in immediate Yes conjunction with the price range shown for direct cremations? NRS 642.019, 16 CFR 453.3(b)(2) "If you want to arrange a direct cremation, you can use an alternative container. Alternative containers encase the body and can be made of materials like fiberboard or composition materials (with or without an outside covering). The containers we provide are (specify containers)."



Funeral Establishment Inspection Checklist

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If the prices of outer burial containers are listed on the general price list, is the following disclosure included in immediate conjunction with those prices? NRS 642.019, 16 CFR 453.3(c)(2) "[In most areas of the country], [S]tate or local law does not require that you buy a container to surround the casket in the grave. However, many cemeteries require that you have such a container so that the grave will not sink in. Either a grave liner or a burial vault will satisfy these requirements."	N/A
Is the following disclosure included immediately above the prices contained in the GPL? NRS 642.019, 16 CFR 453.4(b)(2)(a) "The goods and services shown below are those we can provide to our customers. You may choose only the items you desire. However, any funeral arrangements you select will include a charge for our basic services and overhead. If legal or other requirements mean you must buy any items you did not specifically ask for, we will explain the reason in writing on the statement we provide describing the funeral goods and services you selected."	Yes
If the establishment lists a separate basic services fee that is non-declinable, is the following disclosure included together with that price? NRS 642.019 16 CFR 453.2(4)(iii)(C)(1) "This fee for our basic services [and overhead] will be added to the total cost of the funeral arrangements you select. (This fee is already included in our charges for direct cremations, immediate burials, and forwarding or receiving remains."	Yes
If the funeral establishment only states the range of prices for the caskets on the GPL, is the following disclosure included with the price range? NRS 642.019, 16 CFR 453.2(4)(iii)(A)(1) "A complete price list will be provided at the funeral home" Notes	Yes

ITEMIZED STATEMENT OF FUNERAL GOODS AND SERVICES



Funeral Establishment Inspection Checklist

Does the establishment provide an itemized written statement for retention to the purchaser at the conclusion of discussion of arrangements which contains the funeral goods and funeral services selected and the prices to be paid for each item? NRS 642.019, 16 CFR 453.2(b)(5)	Unknown
Does the statement specifically itemize cash advance items to the extent known? NRS 642.019, 16 CFR 453.2(b)(5)	Unknown
Does the statement contain the total cost of the goods and services selected? NRS 642.019, 16 CFR 453.2(b)(5)	Unknown
Does the statement of funeral goods and services identify and briefly describe in writing any legal, cemetery, or crematory requirement which the funeral provider represents to persons as compelling the purchase of funeral goods and services for the funeral which that person is arranging? NRS 642.019, 16 CFR 453.3(d)(2) Notes	Unknown
NOLES	

No Itemized Statement of Funeral Goods and Services was provided at the time of the inspection.

STATEMENT OF FUNERAL GOODS AND SERVICES DISCLOSURE

Is the following disclosure included in immediate conjunction with the list of itemized cash advances? NRS 642.019, 16 CFR 453.3(f)(2) "We charge you for our service in obtaining: (specify cash advance items)."	Unknown
Is the following disclosure included in the statement of funeral goods and services selected? NRS 642.019, 16 CFR 453.4(a)(2)(i)(A) "Charges are only for those items that you selected or that are required. If we are required by law or by a cemetery or crematory to use any items, we will explain the reasons in writing below."	Unknown
Is the following disclosure included in the statement of funeral goods and services selected? NRS 642.019, 16 CFR 453.5(b) "If you selected a funeral that may require embalming, such as a funeral with viewing, you may have to pay for embalming. You do not have to pay for embalming you did not approve if you selected arrangements such as a direct cremation or immediate burial. If we charged for embalming, we will explain why below." Notes	Unknown
No contract was provided at the inspection.	

OUTER BURIAL CONTAINER PRICE LIST



Funeral Establishment Inspection Checklist

Does the establishment provide an outer burial container price list? NRS 642.019, 16 CFR 453.2(b)(3) (If prices of all outer burial containers are listed on the GPL, this item is not required)	N/A
Does the outer burial container price list contain the name of the funeral establishment and a caption describing the list as a "outer burial container price list"? NRS 642.019, 16 CFR 453.2(b)(3)(ii)	N/A
Does the outer burial container price list contain the retail prices of all outer burial containers offered which do not require special ordering, enough information to identify each, and the effective date for the price list? NRS 642.019, 16 CFR 453.2(b)(3)(I) Notes No outer burial container is being offered by the business.	N/A
No outer buriar container is being onered by the business.	

CREMATION AUTHORIZATION FORM (NRS 451.660)

This may be reviewed as part of establishment inspection and/or crematory inspection

Review written authorization form to ensure that it contains the following information:

Does the form identify the deceased person? (NRS 451.660)	Yes
Does it contain a statement of whether death occurred from communicable or otherwise dangerous disease? (NRS 451.660)	Yes
Does it list the name and address of agent? (NRS 451.660)	Yes
Does it list agent's relationship to decedent? (NRS 451.660)	Yes
Does it contain representation that agent is not aware of any objection to cremation by any person who has a right to control the disposition of remains? (NRS 451.660)	Yes
Does it list the name of person authorized to claim cremated remains or the name of the cemetery or person to whom the remains are to be sent? (NRS 451.660) Notes	Yes

ADVERTISING

Does establishment advertise?	No
Notes:	Will advertise online after they are
	approved to operate.



Funeral Establishment Inspection Checklist

New Photo	
New Photo	
BODY DONATION INFORMATION	
Does the establishment work with any whole body donor organizations? Notes They are not sure at this time.	Unknown
UNCLAIMED VETERANS	
Has the location reviewed all stored cremated remains to determine whether they are in possession of any veterans? NRS 642.0197	N/A
Has the location reported all unclaimed remains of any veterans to the Department of Veterans Services within 1 year? This includes families who have never returned to claim the cremated remains. NRS 642.0197	N/A
Notes Initial inspection. Not in operation.	
REGULATORY FEES	
Is the location in compliance with submission of regulatory fees pursuant to NRS 642.0696?	N/A
Do the fees submitted generally correspond to the number of burial permits or death records obtained through the Office of Vital Records? NRS 642.0696 In not, request information on how those fees are reported. Notes	N/A

INSPECTION INFORMATION

Date of Inspection:	11/29/2023
Time of Inspection:	11:50
Type of Inspection:	Initial
Name of Inspector:	Dr. Wayne A. Fazzino
Signature of Inspector:	

Map. app

Name of Establishment Representative at Time of Jose Ramirez Inspection: Name of Crematory Representative at Time of N/A Inspection (If different from Establishment)



Funeral Establishment Inspection Checklist

The Funeral and Cemetery Services Board will review all violations found and issue you a formal letter after review.

Signature of Establishment or Crematory Representative at Time of Inspection: Does it appear that any items may need to be reported to local or state health authorities, OSHA, or the Federal Trade Commission? Additional Photos

Not at this time. Will need to re-inspect when they are ready.



Additional Photo2





Funeral Establishment Inspection Checklist

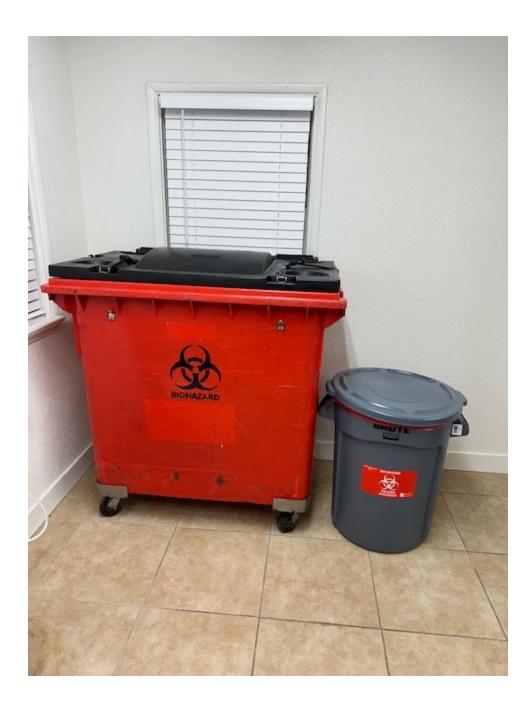
Additional Photo3



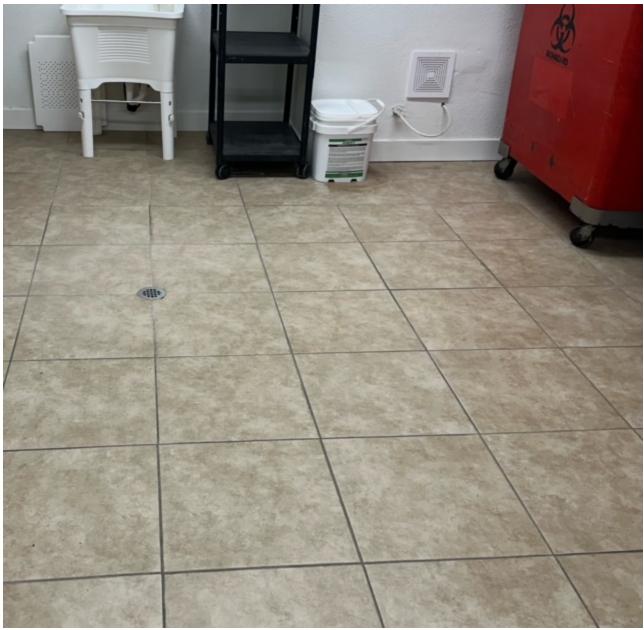
Stephanie McGee

From:	Jose Ramirez <sgtjoeramirez@outlook.com></sgtjoeramirez@outlook.com>
Sent:	Friday, December 22, 2023 3:18 PM
То:	Nevada Funeral and Cemetery Services Board
Subject:	Camino Al Cielo pics





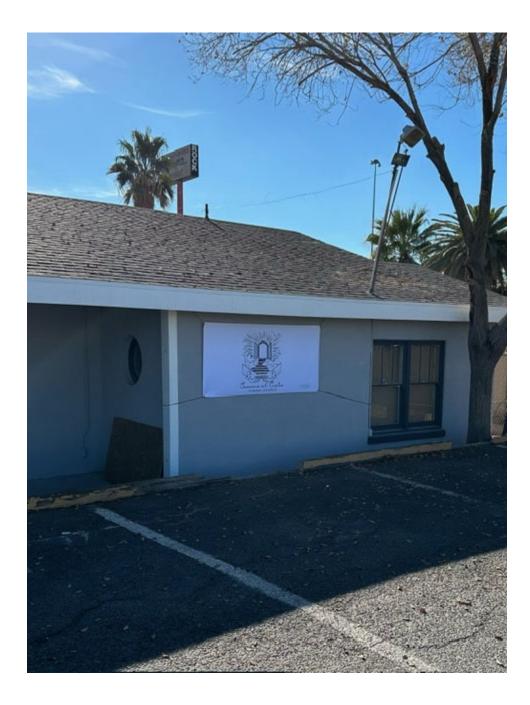




Sent from my iPhone

Stephanie McGee

From:	Jose Ramirez <sgtjoeramirez@outlook.com></sgtjoeramirez@outlook.com>
Sent:	Tuesday, December 26, 2023 8:09 AM
То:	Nevada Funeral and Cemetery Services Board
Subject:	Front Of Camino Al Cielo FC







Sent from my iPhone



STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/ RECEIVED

JUL 2 1 2023

Crematory License Application

Eligibility and Information

Any individual or entity seeking to obtain a license to operate a crematory in the State of Nevada must complete this application and submit all required documentation with a \$375.00 application fee. Once the Board receives all needed documentation, a background check will be completed for all relevant individuals and the application will be reviewed by the Board during a public meeting.

Requir	ed Documents	The ball of the second		
Z	Completed Application:	Applications are requir	ed to be completed i	in full and must be signed.
				yone subject to disclosure requirements if Board website or mailed upon request.
	Business Entity: List of P	rincipals: This form m	ust be completed for	any corporations, LLC's or partnerships.
	Nevada Business Licens and must include a curre			n Nevada business licensing requirements
	Zoning: A copy of the Zo	ning Permit issued by	the City or County n	nust be attached to this application.
	DBA – Fictitious Name F their fictitious name filing		quired to comply wit	th NRS 602.010 and must submit a copy of
				bmitted at time of application. Acceptable vable to the "Nevada Funeral and Cemetery
Applic	ant Details		122412311000181	
Name	under which the location wi			
	nty Funeral Service			
	al address of proposed loca Whitney Mesa	ition:		
City:		State:	1015	Zip Code:
Hen	derson	NV		89014
10000807	Number: 679-2125		E-mail Address:	ntyfuneralservices.com
901-	075-2125		manon@cou	intyluneralservices.com
Owner	r Information	and the second second		
	of Location:		In the second second	
Cou	nty Funeral Service	s LLC/ Marlon W	/illiams	
	100			
Type o	of Ownership:	Sole P	oprietorship	Corporation
.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	of the official offic	Limited	Liability Company (LLC) Dertnership
Locat	ion Inspection	AND AND AND A		
Anticin	pated date location will be re	ady for inspection:	8/07/2023	

Enter the preferred mailing address of the applicant that the Board should use for routine correspondence and notices, after the permit is issued (e.g., reneward notices). Mailing Address: (All Board correspondence will be sent to this address.) City: Desoto Texas Preferred E-mail Address: 9016792125 Preferred Phone Number: 9016792125 Preferred E-mail Address: marlon@countyfuneralservices.com Applicant Information – Natural Person Complete this section if applicant is a sole proprietor and not incorporated. Full Legal Name: Dr.Marlon Williams Mailing Address: 9016792125 City: Desoto Texas State: City: Desoto Texas Destination Dest	Applicant Preferred Mailli					
Mailing Address: (All Board correspondence will be sent to this address.) City: State: Zip Code: Desoto Texas 75115 Preferred Phone Number: Preferred E-mail Address: marlon@countyfuneralservices.com Applicant Information – Natural Person marlon@countyfuneralservices.com Complete fits section if applicant is a sole proprietor end not incorporated. Full Legal Name: Dr.Marlon Williams Dr.Marlon Williams Mailing Address: Zip Code: City: State: Desoto Texas Phone Number: Date of Birth: Social Security Number: Date of Birth: <			Board should use for rout	tine correspond	ence and notice	es, after the
Desoto Texas 75115 Preferred Phone Number: 9016792125 Preferred E-mail Address: Applicant Information – Natural Person Complete this section # applicant is a sole proprietor and not incorporated. Full Legal Name: Dr. Marlon Williams Mailing Address: Zip Code: City: State: Zip Code: Ponce Number: Date of Birth: Sex: 9016792125 Sex: ØMale Social Security Mumber: Date of Birth: Sex: 9016792125 Sex: ØMale Social Security Mumber: Date of Birth: Sex: 9016792125 Sex: ØMale Social Security Mumber: Date of Birth: Sex: 9016792125 Sex: ØMale Social Security Mumber: Date of Birth: Sex: 9016792125 Sex: ØMale Social Security Mumber: Date of Birth: Sex: 9016792125 Sex: ØMale Social Security Mumber: Date of Birth: Sex: Work at the prometion - Limited Liability Company (CuCy, Corporation or Partmership. Complete this section # a	A CONTRACT OF THE OWNER AND		ent to this address.)			
9016792125 marlon@countyfuneralservices.com Applicant Information – Natural Person Complete this section if applicant is a sole proprietor and not incorporated. Full Legal Name: Dr.Marlon Williams Mailing Address: City: State: Desoto Texas Phone Number: Date of Birth: 9016792125 Sec: Social Security Number: Date of Birth: 901671 Authorized to Work in the US Place of Birth: Sec: 901671 Applicant Information - Limited Liability Company (LLC), Corporation or Partnership Complete this section if applicant is a Limited Liability Company, Corporation, or Partnership Complete this section if applicant currently domiciled? 12/28/2018 Have						
Complete this section if applicant is a sole proprietor and not incorporated. Full Legal Name: Dr.Marlon Williams Mailing Address: City: Desoto Texas Texas City: Date of Birth: Sex: City: Complete this section if applicant is a Limited Liability Company (LLC), Corporation or Partnership Complete this section if applicant is a Limited Liability Company, Corporation, or Partnership Complete this section if applicant currently domiciled? Texas Desoto Contact Information Concerning Application Erter the name and contact information of the person the Board should contact concerning this application. Name: Marion Williams Address: City: Cit				17 TO TA TA	services.c	om
Dr.Marlon Williams Mailing Address: City: State: Zip Code: Desoto Texas 75115 Phone Number: Date of Birth: Sex: 9016792125 Social Security Number: Date of Birth: Sex: 9016792125 Security Number: Sex: Sex: 9016792125 Social Security Number: Sex: Sex: 9016792125 Security Number: Sex: Sex: 9016792125 Sex: Sex: Sex: 9016792125 Section II Section II Section Security Number: Sex: Sex: Applicant Information – Limited Liability Company (LLC), Corporation or Partnership. Under the laws of which state was the applicant cargenized? Nevada In which state is the applicant currently domiciled? Texas Texas 12/28/2018 Have you attached the List of Principals? If Yes No Contact I	Complete this section if applic		Lincorporated.			
City: State: Zip Code: Desoto Texas 75115 Phone Number: Old6792125 Sex: 9016792125 Date of Birth: Sex: Social Security Number: Date of Birth: Sex: 9016792125 Male Female Itizenship: If US Citizen Authorized to Work in the US Place of Birth: Sex: Itizenship: If US Citizen Authorized to Work in the US Place of Birth: Sex: Applicant Information – Limited Liability Company (LLC), Corporation or Partnership Complete this section if applicant is a Limited Liability Company, Corporation, or Partnership Complete this section if applicant currently domiciled? Texas Nevada In which state was the applicant organized? Ves Nevada In which state is the applicant currently domiciled? Texas Date applicant was organized (e.g. date articles of incorporation filed): 12/28/2018 Have you attached the List of Principals? Ves No Contact Information Concerning Application Enter the name and contact information of the person the Board should contact concerning this application. Name: Marion Williams Xdress: Zip Code: <	: - ' 2010 1917 - 1917 1917 - 2017 - 1917 - 1917 - 2017 - 2017 - 2017					
Desoto Texas 75115 Phone Number: 9016792125 Social Security Number: Date of Birth: Sex: Ø Male Female itizenship: Ø US Citizen Authorized to Work in the US Place of Birth: ist all prior names used by applicant:	Mailing Address:					
Phone Number: 9016792125 Social Security Number: Date of Birth: Sex: ✓ Male □ Female itizenship: ✓ US Citizen □ Authorized to Work in the US Place of Birth: ist all prior names used by applicant: Applicant Information – Limited Liability Company (LLC), Corporation or Partnership Complete this section if applicant is a Limited Liability Company, Corporation, or Partnership. Under the laws of which state was the applicant organized? Nevada In which state is the applicant currently domiciled? Texas Date applicant was organized (e.g. date articles of incorporation filed): 12/28/2018 Have you attached the List of Principals? Contact Information Concerning Application Enter the name and contact Information of the person the Board should contact concerning this application. Name: Marion Williams Address: City: State: Zip Code: Texas Zip Code: T				Construction of the construction of the		
Social Security Number: Date of Birth: Sex: Itizenship: I US Citizen Authorized to Work in the US Place of Birth: Image: Comparison of Male ist all prior names used by applicant:	Phone Number	Test Assembly 1	E-mail Address:			
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Applicant Information - Limited Liability Company (LLC), Corporation or Partnership Complete this section if applicant is a Limited Liability Company, Corporation, or Partnership. Under the laws of which state was the applicant organized? Nevada In which state is the applicant currently domiciled? Texas Date applicant was organized (e.g. date articles of incorporation filed): 12/28/2018 Have you attached the List of Principals? Contact Information Concerning Application Enter the name and contact information of the person the Board should contact concerning this application. Name: Marlon Williams Address: City: Desoto Texas Zip Code: Texas Zip Code: Texas Phone Number:	9016792125 Social Security Number:	Authorized to Wask in the LIS	Date of Birth:			Female
Under the laws of which state was the applicant organized? Nevada In which state is the applicant currently domiciled? Texas Date applicant was organized (e.g. date articles of incorporation filed): 12/28/2018 Have you attached the List of Principals? Contact Information Concerning Application Enter the name and contact Information of the person the Board should contact concerning this application. Name: Marion Williams City: Desoto State: Texas City: Desoto Enter the name and context information Enter the name and context information of the person the Board should contact concerning this application. Name: Marion Williams City: Desoto Enter the name and context information of the person the Board should contact concerning the person the Board should contact concerning the application. Name: Marion Williams Address: Enter the name and context information of the person the Board should contact concerning the application. Name: Marion Williams Address: Enter the name and context information of the person the Board should contact concerning the application. Name: Marion Williams Address: Enter the name and context information of the person the Board should contact concerning the application. Name: Marion Williams Address: Enter the name and context information of the person the Board should contact concerning the application. Name: Marion Williams Address: Enter the name and context information of the person the Board should contact concerning the application. Name: Marion Williams Address: Enter the name and context information of the person the Board should contact concerning the application. Enter the name and context information of the person the Board should contact concerning the application. Name: Enter the name and context information of the person the Board should contact concerning the pe	9016792125 Social Security Number: itizenship: 🗹 US Citizen		Date of Birth:			Female
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STATE OF NEVADA FUNERAL AN	D CEMETERY SERVICES BOAR	D			Pag	e 3 of 5
Crematory License Application	n					
include the following persons. 1. If the applicant is a natural pe 2. If the applicant is a corporatio	ctions, the phrase "person subject rson, only the natural person maki n, all officers and directors of that bility company, all managers and n	ing the application; corporation;		nderstood	to rəfər i	to and
Has any person subject to di any professional license held	isclosure requirements had an for any reason?	y legal action taken against		Yes		No
Are there any pending legal any person subject to disclose	actions, complaints, investigat ure requirements in process?	ions or hearings concerning		Yes		No
	disclosure requirements ever nied, restricted, suspended, or			Yes		No
	lisclosure requirements ever r red while a complaint was pend			Yes		No
	of the above questions, a Leg nd on Board website or mailed					
Has any person subject to disclosure requirements ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations.) (If you answer "YES" to this question, a Criminal History Form must be completed. Form can be found on Board website or mailed upon request.)				Yes		No
Nevada Business License I Name on State Business License	the second		1915-111	K.M. MILLER S. LA		GEE 4183
Perfect Cremations	3.					
Business License #:Employer Identification Num202031388783-2945686						
				C. C. Carlos		
Other Licensure Informatio	and the second sec	and hold a lineance manufit				Contraction of the other
Does the applicant now hold, or has the applicant ever in the past held a license, permit, or certificate in the State of Nevada or any other state or jurisdiction as a funeral establishment, direct cremation facility, cemetery, or crematory?						No
If yes, please list all licenses	below:					
State/Jurisdiction	License Type	License #	Date	of Issue		
	· · ·		1			

State/Jurisdiction	License Type	License #	Date of Issue
NV	Crematory	CRE109	11/2020
· · · · · · · · · · · · · · · · · · ·			

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD Crematory License Application

Certification and Signature

All applications shall be signed by the applicant. Signatures shall be as follows:

- 1) If the applicant is a natural person, the application shall be signed by that person.
- 2) If the applicant is a corporation, the application shall be signed by the corporation's president.
- If the applicant is a partnership, the application shall be signed by a partner who has authority to sign on behalf of the partnership.
- 4) If the applicant is a limited liability company, the application shall be signed by a member of the company who has authority to sign on behalf of the company.

I hereby apply for a permit, under the laws and regulations governing funeral and cemetery services and certify that all statements and documents contained herein are true and correct to the best of my knowledge and belief and understand that if any responses on this application are false, fraudulent, misleading, inaccurate or incomplete, the application may be denied. Applicant further understands that if a permit is issued and it is later determined that false or misleading information was provided, the permit may be revoked.

I agree to allow the Nevada Funeral and Cemetery Services Board ("Board") to communicate with any person in connection with this application, and understand that any information submitted, including this application, may be deemed a public record with the exception of any information deemed confidential by statute or regulation.

I authorize any court, law enforcement agency, or licensing authority to release or make available to the Nevada Funeral and Cemetery Services Board any and all information they may have concerning applicant.

I declare that I will comply with all requirements under Nevada Revised Statutes relating to the permit for which I have applied.

I declare that I have authority to sign this application in accordance with the requirements stated.

Signature of Applicant and/or Authorized Agent

Marlon Williams

Print Name

7/3/2023

Date

7/3/2023

Title

Date Received:	17/21	23	Fee Pald:	\$375-	Ref. No.:	
Ex Dir Rev.:	7/21	23	Chairman Rev.:		Permit/Lic No:	
Temp Approval:			Temp Permit Mail	ed:		
Board Approved:			Board Denied:		Board Mtg:	
Formal Approval:	3		Formal Permit Ma	lled:	Withdrawn:	

Neveda Funeral Board CRE App Rev. 2/28/2022

	NERAL AND CEMETERY SE	RVICES BOARD	Page 5 of 5
Crematory License A			
Payment Method			
	Applicant Name:	Marlon Williams	
	VISA D		DISCOVER
	Amount:	\$375	
	Name on Credit Card:	Marlon Williams	
	Credit Card Number:	7771	
	Expiration Month/Year	07/26	
	Billing Address	1504 Sagewood Dr	
	Billing City, State & Zip	Desoto Texas 75115	
	Email for Receipt:	marlon@countyfuneralserv	/ices.com
	Authorization		
	Signature:	J	

By providing my signature, I authorize payment in the above amount to the Nevada Funeral and Cemetery Services Board for the above application.

STATE OF NEVADA



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Business Entity – List of Principals

	nt is a corporation, lim		plication forms and must be ny or partnership.	e completed for ea	cn print	прагии	18		
Busines	ss Information			Track we have	5.50		- FR		
	nder which the location		:				14100-0000		
Count	y Funeral Servi	ices LLC							
Identifie	cation of Principals								
			subject to disclosure requir ited liability company, and				rs of a	1	
	al Name: n Williams			Title: Owner/so	ble managing member			ber	
Mailing Address:			City:	St	State:		Zip Code:		
			Desoto	(T)	<	751	15		
Phone Number: 901-6792125		E-mail Address: marlon@count	E-mail Address: marlon@countyfuneralservices.com						
Social Se	ecurity Number:			Date of Birth	:	3			
This pers	son is (check all that are	e applicable):							
Corpor	rate Officer Corpor	ate Director 🛛 LLC	Member DLLC Manager		holder co he voting	ntrolling n stock	nore tha	IN	
Legal Ir	nformation and Crim	ninal History				SINCARE			
Has this	s principal had any lega	al action taken again	st any professional license h	neld for any reason?		Yes		No	
Are there any pending legal actions, complaints, investigations or hearings concerning this principal in process?						Yes		No	
Has this principal ever had a professional license, certification or registration denied, restricted, suspended, or revoked?						Yes		No	
Has this principal ever relinquished responsibilities, resigned a position or been fired while complaint was pending?						Yes		No	
	answer "YES" to any o an be found on Board v		ns, a Legal Reporting Form i on request.)	must be completed.					
federal o traffic vi	or state statute, city or olations.) (If you answ	county ordinance, o ver "YES" to this que	guilty or nolo contendere to, or any law of a foreign countr estion, a Criminal History Fo or mailed upon request.)	y? (Exclude minor	Ø	Yes		No	
Child S	upport Information	- Please Check ON	NE appropriate answer. A	n answer is manda	atory.		Top of		
Ø	I am not subject to a	court order for the s	support of a child.					12	
	I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.								
		strict attorney or othe	oort of one or more children er public agency enforcing t						
Signature of Principal:						e: 7/3/2023			

ENTITY INFORMATION				
Entity Name:				
COUNTY FUNERAL SERVICES L.L.C.				
Entity Number:				
E0589932018-5				
Entity Type:				
Domestic Limited-Liability Company (86)				
Entity Status:				
Default				
Formation Date:				
12/27/2018				
NV Business ID:				
NV20181922945				
Termination Date:				
Annual Report Due Date:				
12/31/2023				
Compliance Hold:				
Series LLC:				
Restricted LLC:				
REGISTERED AGENT INFORMATION				

Name of Individual or Legal Entity:

69,12	0.5.W	SilverPlume Nevada's Business Portal to start/manage your busi	1855								
	Marlon Williams										
	Status:										
	Active										
	CRA Agent Entity Type:										
	Registered Agent Type:										
	Non-Commercial Registered Ager	it									
	NV Business ID:										
	Office or Position:										
	Jurisdiction:										
	Street Ad dress:										
	700 Pyramid Dr , Las Vegas, NV, 89	9107, USA									
	Mailing Address:										
	Individual with Authority to Act	:									
	Fictitious Website or Domain Na	ame:									
OFFICER INFORMATION											
Οv	IEW HISTORICAL DATA										
Title	Name	Address	Last Updated	Status							
Mana	ger Marlon Demond Williams	1961 WHITNEY MESA DR, HENDER SON, NV, 89014, USA	04/13/2021	Active							

Page 1 of 1, records 1 to 1 of 1

Filing History Name History Mergers/Conversions

mergera/conversions

Return to Search Return to Results

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

COUNTY FUNERAL SERVICES L.L.C.

Nevada Business Identification # NV20181922945 Expiration Date: 12/31/2024

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



Certificate Number: B202401264299885 You may verify this certificate online at http://www.nysos.gov IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 01/26/2024.

Hqula

FRANCISCO V. AGUILAR Secretary of State



License #: 2020313887

COUNTY FUNERAL SERVICES L.L.C. DBA: PERFECT CREMATIONS 700 PYRAMID DR LAS VEGAS, NV 89107



HENDERS N

ZONING COMPLIANCE CHECK **Application Form**

Proposed Business	Name/DBA Perfect Cremations			
	Name Dr. Marlon Williams			
Proposed Busines	Address 1961 Whitney Mesa Henderson NV 8	9014		Executive Suite
Primary Phone 90	1-679-2125 □Business □Cell	Email: maric	n@countyfuneralservic	ces.com
□ New Business	□ Change of Ownership □ Change of Ad	ddress	Update Business Ac	tivity Special Event
	the specific business activity: a direct cremation office adjacent.			
If YES, applicant m	s use or store hazardous materials/chemicals? aust complete <u>hazardous materials questionnair</u>	e (also availat	·	
What is the squar	e footage of the space your business will oc	cupy? <u>2400</u>	square	feet
in Section 19.9.3.D of from the property of business license.	tess Only: By signing below, you are acknowledging of the Henderson Municipal Code. Also, you are ackr wher to operate a home-based business at the above	nowledging you e-referenced ac	are the property owner or dress. Non-compliance is	or have obtained permission s grounds to revoke the
*Non-Residential Le for all applications.	ocations Only: A site plan or building layout that cle	arly identifies t	ne location the business v	will be occupying is required
The information ;	rovided is accurate and correct:		(915123
Applicant Signatu	e		Date	9
Final approval t	by the Community Development Department is not grand			
APN	16132712013		Address Verified	Redevelopment Overlay
ZONING	IL-RD		Home-Based Busin	ess
USE CLASSIFICATIONS AND COMMENTS	Funeral and Interment Service- cremat -Continued legal non-conforming use.	torium (19.9	.6.N), with accesso	ory office.
	Conditional Use Permit #	C	Temporary Use Perm	it #
APPROVAL	🗖 Design Review #	⊑	Variance #	
CONDITIONS	Vehicle Travel Distance #		-	
	☑ Pre-Existing Use <u>BL# 2020313887</u>	F	Other	
STATUS	Permitted Denied Pending			
CD REVIEW	Nate Gardner		/2023	
	Signature	Date	<u> </u>	
FIRE PERMIT REQUIREMENT	Required Not Required Date:		Fire Plans Initials	



STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u>

Legal Reporting Form

Information

This form is used in conjunction with various license application forms to provide details concerning legal actions. <u>(Complaints, License Suspensions, Restrictions, and Revocations.)</u>

Applicant Information

Facility or Individual Name: Marlon Williams

Details (please describe any legal action, complaints, investigations, or professional license restrictions below)

I,Marlon Williams have a legal dispute with opposing parties Kiesha Mckenzie,Marlon Carter,Shelia Winn and Shavonnie Carter. At the core, the case is a contract dispute over ownership.The contract in question pertains to only the funeral home, CCFS entity. I have currently resolved all issues via settlement agreement with Kiesha Mckenzie,Shavonnie Carter and S Winn. Marlon Carter signed a declaration stating at all times Kiesha Mckenzie has been the sole owner of both entites and Carter has stated via court that Marlon Williams is the landlord of the property owned at Whitney Mesa. Currently, we are awaiting a court hearing to dicuss an injunction and then will move to drop all tort claims. I have provided a copy of the settlement between both parties.

I hereby declare under penalty of perjury, that all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information contained herein.

07/03/2023

Date

Signature of Applicant

Marlon Williams

Print Name

Nevada Funeral Board Legal Reporting Rev. 8/21/2017

		CALLY SERVED 23 3:47 PM Electronically File 12/21/2023 3:46 P
1 2 3 4	Jason F. Lather Nevada Bar No. 12607 LATHER LAW 4484 S. Pecos Rd., Suite 171 Las Vegas, NV 89121 Ph: (702) 979-3500 Fax: (702) 935-0071 jason@latherlaw.com	CLERK OF THE DOUR
		OT COLIDE
	a state of the second	CT COURT
	CLARK COU	INTY, NEVADA
1		ra an
	MARLON WILLIAMS, an individual; CLARK COUNTY FUNERAL SERVICES, INC., a Nevada	Case No.: A-21-831467-C Dept. 13
	Corporation; COUNTY FUNERAL SERVICES, INC., a Nevada Corporation,	ORDER GRANTING PLAINTIFF /
	Plaintiffs,	COUNTER-DEFENDANT WILLIAMS'S MOTION FOR SUMMARY JUDGMENT
	v.	
	MARLON CARTER, an individual; KENSHIA McKINZIE, an individual;	
	SHEILA RAE WINN, an individual; SHVONNIE CARTER, an individual,	
	and DOES 1 to 10 and ROES I to X,	
	Defendants.	
	AND ALL RELATED CLAIMS.	

This matter came before the court on Plaintiff/Counter-Defendant
MARLON WILLIAMS's Motion for Summary Judgment on November 6, 2023.
David Markman appeared for Defendant/Counterclaimant KENSHIA
MCKENZIE, Robert Pool appeared for Defendant/Counterclaimant MARLON
CARTER, and Jason Lather appeared for Plaintiff/Counter-Defendant MARLON
WILLIAMS. Having reviewed the moving papers and responses, and having

1 heard the arguments of counsel, the court finds, concludes, and ORDERS as
2 follows:

FINDINGS OF FACT

- 4
 1. On or about April 19, 2016, McKinzie formed Clark County Funeral
 5
 Services, LLC ("CCFS" or "Funeral Home"). This entity was created to own
 and manage a funeral home with the same name.
- 7 2. On or about December 27, 2018, a new entity called County Funeral
 8 Services, LLC ("CFS" or "Crematory") was formed. This entity was created
 9 to own and operate a business that provides cremation services.
- 10
 3. Although the two companies, Funeral Home and Crematory, shared
 11
 12
 12
 13. Although the two companies, Funeral Home and Crematory, shared
 14. In the two companies, Funeral Home and Crematory, shared
 15. In the two companies, Funeral Home and Crematory, shared
 16. In the two companies, Funeral Home and Crematory, shared
 17. In the two companies, Funeral Home and Crematory, shared
 18. In the two companies, Funeral Home and Crematory, shared
 19. In the two companies, Funeral Home and Crematory, shared
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 12. In the two companies, Funeral Home and Crematory, shared
 12. In the two companies, Funeral Home and Crematory, shared
 13. In the two companies, Funeral Home and Crematory, shared
 14. In the two companies, Funeral Home and Crematory, shared
 15. In the two companies, function, fu
- 4. From the inception of Crematory, Williams believed he was the owner of
 the entity. Further, Williams also had a management role at Funeral
 Home. This was reflected in various corporate documents and the
 business's representations to outside parties, such as the Funeral Board
 and financing companies.
- 18 5. In early 2021, however, there arose a dispute between McKinzie and
 Williams regarding the ownership and management of both Funeral
 Home and Crematory; this dispute led to the present case.
- 21 6. There is no evidence that McKinzie or Williams ever intended to sell
 22 Crematory to Carter or anyone else.
- 24

23

The Complaint in this case was filed on March 19, 2021. In the Complaint,
 Williams alleged that he was the rightful owner of both businesses and
 sought declaratory relief. Further, he claimed that McKinzie and Carter
 had committed various intentional torts, including Conversion, Fraud,
 and Civil Conspiracy.

- 6 8. All of the Defendants in this case filed a single Verified Answer,
 7 Counterclaim, Injunction and Petition for Declaratory Relief on May 3,
 8 2021. Each of the four individual Defendants/Counterclaimants signed
 9 Verifications in which they attested that they had read the document,
 10 knew the contents thereof, and believed it to be true.
- 119. Paragraph 35 of the Counterclaim alleges that "The sole owner of CFS isand was at all times Kenshia McKinzie."
- 13 10. After the Complaint and Counterclaim were filed, this Court held two
 14 days of testimony regarding both parties' requests for preliminary
 15 injunctions. Several witnesses testified, including McKinzie, Carter, and
 16 Williams.
- 1711. At this hearing, Carter confirmed through his testimony that he does not18 own the Crematory.

19 12. Subsequently, the Court issued Findings of Fact and Conclusions of Law,
20 in which the Court preliminarily found that "At all times relevant to these
21 proceedings, McKinzie was and is the sole member owner of CFS."

24

23

1	13.	After discovery closed in this case, McKinzie and Williams began
2		settlement negotiations, which culminated in a signed Settlement
3		Agreement dated October 19, 2022.
4	14.	In the Settlement Agreement, McKinzie and Williams agreed to the
5		following terms:
6		A. McKinzie releases all claims to ownership of COUNTY FUNERAL, its business, its income and profits, and its assets,
7		including real estate titled to COUNTY FUNERAL;
8		B. Williams releases all claims to ownership of CLARK COUNTY FUNERAL, its business, its income and profits, and its assets,
9		including real estate titled to CLARK COUNTY FUNERAL;
10	15.	In other words, McKinzie relinquished any claim that she has/had to
11		Crematory and Williams relinquished any claim that he has/had to
12		Funeral Home.
13	16.	At no point in discovery did any Defendant or Counterclaimant produce
14		a computation of damages or any evidence to support a claim for
15		monetary damages.
16	17.	No admissible evidence was ever produced to support Carter's contention
17		that he was actually the owner of Crematory.
18	18.	After the settlement between Williams and McKinzie, the uncontroverted
19		evidence in this case shows that Plaintiff / Counter-Defendant Williams
20		is the only person with a valid claim to ownership of Crematory.
21		CONCLUSIONS OF LAW
22	1.	Summary judgment is appropriate "when the pleadings and other
23		evidence on file demonstrate that no genuine issue as to any material fact
24		
		4

[remains] and that the moving party is entitled to a judgment as a matter of law." *Wood v. Safeway, Inc.*, 121 Nev. 724, 729, 121 P.3d 1026, 1029 (2005) (alteration in original) (internal quotation marks omitted).

"The court <u>shall</u> grant summary judgment if the movant shows that there is no genuine dispute as to any material fact and the movant is entitled to judgment as a matter of law." NRCP 56(a) (emphasis added); see also, Wood v. Safeway, Inc., 121 Nev. 724, 729, 121 P.3d 1026, 1029 (2005).
 "Further, where an essential element of a claim for relief is absent, the facts, disputed or otherwise, as to other elements are rendered immaterial and summary judgment is proper." Barmettler v. Reno Air, Inc., 114 Nev. 441, 447, 956 P.2d 1382, 1386 (1998) (internal quotation omitted).

4. Only admissible evidence may be considered by the court when evaluating whether summary judgment is appropriate: "in order to defeat summary judgment, the nonmoving party must transcend the pleadings and, by affidavit or other admissible evidence, introduce specific facts that show a genuine issue of material fact." Cuzze v. Univ. & Cmty. Coll. Sys. of Nevada, 123 Nev. 598, 603, 172 P.3d 131, 134 (2007), citing Wood, supra; see also, Collins v. Union Fed. Sav. & Loan Ass'n, 99 Nev. 284, 302, 662 P.2d 610, 621 (1983) ("Evidence introduced in support of or opposition to a motion for summary judgment must be admissible evidence.")

- The Nevada Rules of Civil Procedure require that "a computation of each category of damages" and the supporting evidence for that computation must be provided to the other parties. NRCP 16.1(a)(1)(A).
- Any party that fails to make adequate disclosures "is prohibited from using as evidence at trial any witness or information not so disclosed unless the party can show there was substantial justification for the failure to disclose or unless such failure is harmless." *Pizarro-Ortega*, 133
 Nev. at 265, 396 P.3d at 787, citing NRCP 37(c)(1) (internal quotations omitted).
- 7. 10 The following causes of action require proof of damages: Plaintiff's Second (Conversion), Plaintiff's Third (Fraud), Plaintiff's Fourth (Civil Conspiracy), 11 12Counterclaimants' First (Conversion), Counterclaimants' Second (Breach of Fiduciary Duty), Counterclaimants' Third (Breach of Duty of Loyalty), 13 14 Counterclaimants' Fourth (Unjust Enrichment), Counterclaimants' Fifth 15 of Corporate Opportunity), Counterclaimants' (Usurpation Sixth 16 (Fraudulent Misrepresentation), Counterclaimants' Seventh (Business 17Disparagement), Counterclaimants' Eighth (Intentional Interference with 18 Contractual Relations).
- 19 8. As no evidence of damages or computation of damages was produced by
 20 any party through the course of discovery, or to support or oppose this
 21 motion, summary judgment is appropriate as to all of those twelve causes
 22 of action listed in paragraph 7 above.
- 24

- 9. The remaining causes of action involve the ownership of the two business 1 2 entities.
- 10. As Marlon Williams, as part of the aforementioned settlement agreement, 3 4 relinquished his claim to ownership of Clark County Funeral Services, 5 the Funeral judgment of Home, summary in favor Defendants/Counterclaimants is appropriate as to Plaintiff's First Cause 6 7 of Action and Counterclaimants' Ninth Cause of Action (Declaratory 8 Relief) with respect to this business.
- 9 11. As Kenshia McKinzie, as part of the aforementioned settlement 10 agreement, relinquished her claim to ownership of County Funeral 11 Services, the judgment Crematory, summary in favor of Plaintiff/Counter-Defendant is appropriate as to Plaintiff's First Cause of 12 13 Action and Counterclaimants' Ninth Cause of Action (Declaratory Relief) 14 with respect to this business.
- 15 With this Order, the Court does not take a position as to any potential 12. 16 ownership dispute between Marlon Carter and Kenshia McKinzie as to 17Funeral Home.

18

19

20

21

ORDER

IT IS ORDERED, ADJUDGED, AND DECREED that Plaintiff/Counter-Defendant Williams's Motion for Summary Judgment is **GRANTED**.

IT IS FURTHER ORDERED that all claims and counterclaims regarding 22 Plaintiff and Defendant/Counterclaimant Marlon Carter are dismissed.

24

1907936 1975 (2003000 B) (100 - 10	
Plaintiff and Defendant/Countercl	aimant Kenshia McKinzie are dismissed
IT IS SO ORDERED.	Dated this 21st day of December, 2023
	110
	ТМВ
Submitted by:	7C5 994 5FA7 1048
	Mark R. Denton District Court Judge
LATHER LAW	District Court Studge
/s/ Jason Lather	
Jason F. Lather, Esq.	
Nevada Bar No. 12607 4484 S. Pecos Rd., Suite 171	
Las Vegas, NV 89121	
Attorney for Marlon Williams	
Reviewed by:	
ROBERT B. POOL, PC	MARKMAN LAW
0.7%	
Refused to sign	/s/ David A. Markman
Robert B. Pool, Esq.	David A. Markman, Esq.
Nevada Bar No. 4723	Nevada Bar No. 12440
710 S. 7 th St. Las Vegas, NV 89101	4484 S. Pecos Rd., Suite 130 Las Vegas, NV 89121
Attorney for Marlon Carter	Attorney for Kenshia McKinzie

Jason Lather

From:	Bob Pool <bobpool@gmail.com></bobpool@gmail.com>
Sent:	Thursday, December 21, 2023 8:49 AM
То:	Jason Lather
Cc:	David Markman
Subject:	Re: Williams et al. v. Carter, McKinzie, et al Proposed Order

I will not be signing off on this Order.

On Wed, Dec 20, 2023, 1:26 PM Jason Lather < <u>jason@latherlaw.com</u>> wrote:

Mr. Pool:

Do you have any thoughts on the proposed Order? I will submit it to the court after 5 pm today if I don't hear from you.

Jason F. Lather

Nevada Bar No. 12607

LATHER LAW

4484 S. Pecos Rd., Suite 171

Las Vegas, NV 89121

Ph: (702) 979-3500

Fax: (702) 935-0071

jason@latherlaw.com

From: David Markman <<u>david@markmanlawfirm.com</u>> Sent: Wednesday, December 20, 2023 12:36 PM To: Jason Lather <<u>jason@latherlaw.com</u>> Cc: <u>bobpool@gmail.com</u>; <u>Brenda@latherlaw.com</u> Subject: Re: Williams et al. v. Carter, McKinzie, et al. - Proposed Order

You may affix my e-signature for submission to the court.

On Fri, Dec 15, 2023 at 11:27 AM Jason Lather <<u>iason@latherlaw.com</u>> wrote:

Dear counsel:

I have prepared a proposed Order regarding the Motion for Summary Judgment that the court recently granted. Please review and let me know if you have any questions or requests for changes. I hope to get this to the court ASAP so my client can start working with the governmental authorities to get the crematory running again, so I would appreciate your prompt reply.

Jason F. Lather

Nevada Bar No. 12607

LATHER LAW

4484 S. Pecos Rd., Suite 171

Las Vegas, NV 89121

Ph: (702) 979-3500

Fax: (702) 935-0071

jason@latherlaw.com

David Markman, Esq.

Attorney

MARKMAN LAW

4484 S. Pecos Rd. Suite #130

Las Vegas NV 89121

Tel: 702-843-5899 / Fax: 702-843-6010

David@Markmanlawfirm.com

MAIL CONFIDENTIALITY NOTICE: The contents of this e-mail message and any attachments are intended solely for the addressee(s) and may contain confidential and/or legally privileged information. If you are not the intended recipient of this message or if this message has been addressed to you in error, please immediately alert the sender by reply e-mail and then delete this message and any attachments. If you are not the intended recipient, you are notified that any use, dissemination, distribution, copying, or storage of this message or any attachment is strictly prohibited. Receipt by anyone other than the named recipient(s) is not a waiver of any attorney-client, work product, or other applicable privilege.

1	CSERV		
2		DIS	STRICT COURT
3		CLARK	COUNTY, NEVADA
4			
5		~ \	
6	Marlon Williams, Plaintif	ť(s)	CASE NO: A-21-831467-C
7	VS.		DEPT. NO. Department 13
8	Marlon Carter, Defendant	(s)	
9			
10	AUTON	IATED (CERTIFICATE OF SERVICE
11	This automated certific	cate of ser	vice was generated by the Eighth Judicial District
12	Court. The foregoing Order G	ranting M	otion was served via the court's electronic eFile Service on the above entitled case as listed below:
13			
14	Service Date: 12/21/2023		
15	Robert Pool	bobpo	ol@gmail.com
16	David Markman	David	@MarkmanLawfirm.com
17	Jason Lather	attyjas	conlather@gmail.com
18	Sheila Winn	prenee	edsheila@gmail.com
19	Jason Lather	jason@	<i>i</i> latherlaw.com
20	Jesicca Elsee	jesicca	a@markmanlawfirm.com
21 22	Marlon Carter	702cc	fs@gmail.com
23	Lawrence Phillips	lawrer	ncephillipsesq@gmail.com
24	Marlon Williams	marlo	n@countyfuneralservices.com
25			
26			
27			
28			

Merchant: B	DARD OF FUNERAL CEMETE	
3740 Lakeside Drive Suite 201 RENO, NV 89509 US	775-825-5535	
Order Information		
Description: C	rematory License Application	
Order Number:	P.O. Number:	
Customer ID:	Invoice Number:	
Billing Information Marlon Williams County Funeral Service 1504 Sagewood Drive Desoto, TX 75115 marlon@countyfunerals		
	Shipping	. 0.00
	Тах	.: 0.00
	Total	: USD 375.00
Payment Information		
Date/Time:	26-Jul-2023 12:01:20 PDT	
Transaction ID:	64504601398	
Transaction Type:	Authorization w/ Auto Capture	
Transaction Status:	Captured/Pending Settlement	
Authorization Code:	026217	
Payment Method:	Visa XXXX7771	



Crematory Inspection Checklist

Date: 01/24/2024

AUTHORITY

In accordance with NRS 642.067, NRS 642.365 and NRS 642.435, the Nevada Board of Funeral and Cemetery services has authority to inspect any premises where funeral directing is conducted or embalming practiced. In accordance with NRS 451.635 the Board shall examine the structure, equipment and location of the crematory.

GENERAL INFORMATION

Name under which the crematory conducts business :	County Funeral Services LLC
License #:	·
Physical address:	
1961 Whitney Mesa	
Henderson, Nevada 89014	
Mailing address:	
1961 Whitney Mesa	
Henderson, Nevada 89104	
Phone number:	901-679-2125
Fax number:	
Owner of crematory:	County Funeral Services LLC/Marlon
	Williams
Type of ownership:	LLC
Is the area zoned for mixed, commercial, or industrial,	Yes
and at least 1500 feet from a residential parcel?	
Exception for alkaline hydrolysis equipment. (NRS	
451.635)	
Notes	
They are using the DBA Perfect Cremations.	
Photo of Outside of Building	



Photo of Outside of Building

LICENSES



Crematory Inspection Checklist

Date: 01/24/2024

Is the crematory license issued by the Board displayed conspicuously?	N/A
Are city and/or county permits or licenses displayed?	Yes
Have all individuals operating equipment attended approved crematory training? (SB 286)	Yes
List names of all individuals who currently operate equipment:	
Dr. Marlon Williams Photo of displayed licenses	



Photo of training certificates



Photo of training certificates Photo of training certificates

EQUIPMENT INFORMATION

Number of machines	
Fuel Source	
Manufacturer	
American	

Natural Gas



Crematory Inspection Checklist

Date: 01/24/2024

Date the equipment was last serviced? Notes

Photo of area where equipment located

January 7, 2024



Photo of machine 1



Photo of machine 2	
Photo of machine 3	
Photo of machine 4	

PROCEDURE AND SPACE FOR CREMATION

Is the space within the crematory enclosed? (NR 451.680)	S Yes
Is the crematory only used for the cremation of l remains? (NRS 451.680)	human Yes
Is an identifying document or label removed fror container and kept near control panel until crem completed? (NRS 451.680)	ation is
Is all recoverable residue properly removed from chamber following cremation? (NRS 451.680)	n N/A



Crematory Inspection Checklist

Date: 01/24/2024

Is a pulverizer or crusher on site? (Cremated remains must be reduced to particles no larger than 1/8 of an inch) (NRS 451.700)	Yes
Does it appear that the location is being maintained in a sanitary and professional manner? (NAC 642.158) Notes	Yes
	Han
Initial Inspection. Not in operation at the time of the inspec Photo of document or label on control panel	tion.
Photo of pulverizer	



Photo	Photo			
	Photo			

HUMAN REMAINS

Is any area where bodies are stored awaiting cremation secure from access by anyone other than employees? (NRS 451.675, NRS 451.685)	Yes
Is any area where bodies are stored awaiting cremation clean and free of any evidence of leaking bodily fluids? (NRS 451.675)	N/A
Does it appear that any area where remains are stored awaiting cremation, protects the health and safety of crematory employees? (NRS 451.675)	Yes
Are all remains present being refrigerated or embalmed within 24 hours? (NRS 451.675)	N/A
Are all human remains refrigerated in a self-contained mechanical refrigeration unit at a temperature of not more than 42 degrees?(Temporary rise up to 48 degrees allowed) (NAC 451.015)	N/A
Are all remains in refrigeration and on site properly identified? (NAC 451.070)	N/A
Are all remains in refrigeration and on site being stored without being on top of other remains? (NAC 642.158)	N/A



Crematory Inspection Checklist

Date: 01/24/2024

Are all remains in refrigeration and on site being stored face-up? (NAC 642.158)	N/A
Are all remains in refrigeration and on site completely covered or clothed (unless embalming)? (NAC 642.158)	N/A
Are all remains in refrigeration and on site being kept directly off of the floor? (NAC 642.158)	N/A
Does it appear that all bodies in refrigeration and on-site are being treated with dignity and respect at all times? (NAC 642.158, NRS 451.675)	N/A
Does it appear that all bodies are being cremated within a reasonable period of time? (NRS 451.020) If no, please make notes below for reasons given by staff.	N/A
Notes	المانية مالية
Initial inspection. No bodies at this location. Refrigerator on	the ric

Initial inspection. No bodies at this location. Refrigerator on the right is in operation. Refrigerator on the left is not going to be used and will be replaced. Refrigerator is clean at the time of the inspection. The retort is also clean of any cremains.

Photo of outside of refrigeration unit



Photo of temperature reading





Crematory Inspection Checklist

Date: 01/24/2024

Photo of inside of refrigeration



New Photo	
New Photo	
New Photo	

CONTAINERS

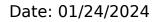
Do all containers used cover the human remains completely when closed? (NRS 451.670)	Yes
Do all containers used resist leaking or spilling? (NRS	Yes
451.670)	
Are all containers rigid enough for easy handling or	Yes
supported during transport if alkaline hydrolysis is used?	
(NRS 451.670)	
Notes	
Photo of containers	





Crematory Inspection Checklist

Photo





DONOR ORGANIZATIONS

Does the crematory work with any whole body donor organizations?	No
Does the location cremate body parts?	No
Notes	
They will not cremate body parts.	

CREMATION AUTHORIZATION FORM (NRS 451.660)

This may be reviewed as part of establishment inspection and/or crematory inspection

Review written authorization form to ensure that	: it contains the following information:
--	--

Does the form identify the deceased person? (NRS 451.660)	Yes
Does it contain a statement of whether death occurred from communicable or otherwise dangerous disease? (NRS 451.660)	Yes
Does it list the name and address of agent? (NRS 451.660)	Yes
Does it list agent's relationship to decedent? (NRS 451.660)	Yes
Does it contain representation that agent is not aware of any objection to cremation by any person who has a right to control the disposition of remains? (NRS 451.660)	Yes
Does it list the name of person authorized to claim cremated remains or the name of the cemetery or person to whom the remains are to be sent? (NRS 451.660)	Yes



Crematory Inspection Checklist

Date: 01/24/2024

Notes

Form is blank since they are not in operation.

MAINTENANCE OF RECORDS

Is the crematory maintaining records for at least 7 years? (NAC 451.200)	N/A
Does the crematory keep a record of each authorization received? (NRS 451.665)	N/A
Does the crematory keep a record of the name of each person whose human remains are received? (NRS 451.665)	N/A
Does the crematory keep a record of the date and time of receipt of remains? (NRS 451.665)	N/A
Does the crematory keep a record of the description of the container in which the remains are received? (NRS 451.665)	N/A
Does the crematory keep a record of the date of cremation? (NRS 451.665)	N/A
Does the crematory keep a record of the final disposition of the cremated remains? (NRS 451.665)	N/A
Do records generally appear to be in good order?	N/A
If records are not kept on-site, location where records are stored:	Will be stored on-site
Notes	

They provided an intake and cremation log. One and the same document. Photo of cremation log





Crematory Inspection Checklist

Photo of intake log



Date: 01/24/2024

DELIVERY AND TRANSPORTATION OF CREMATED REMAINS

Does the crematory keep a record of receipts for delivery of cremated remains? (NRS 451.690)	N/A
Do receipts for delivery of cremated remains contain the name of the person receiving the remains? (NRS 451.690)	N/A
Do receipts for delivery of cremated remains contain the date, time and place of receipt of the remains? (NRS 451.690)	N/A
Are temporary urns used to deliver cremated remains placed in suitable containers? (NRS 451.690)	Yes
Are temporary urns marked with the name of the person it contains? (NRS 451.690)	Yes
Are temporary urns marked with the name of the operator of the crematory? (NRS 451.690) Notes	Yes
The set is a discovery large weight and an investigated over additions.	

They had sample urn with required wording.



Crematory Inspection Checklist

Photo of temporary urn



Photo of temporary urn label



INSPECTION INFORMATION

Date of Inspection	01/16/2024
Time of Inspection:	10:50 AM
Type of Inspection:	Initial
Name of Inspector:	Dr. Wayne A. Fazzino
Signature of Inspector:	

Name of Agency Representative at Time of Inspection: Signature of Agency Representative at Time of Inspection:

Wape Graym

Dr. Marlon Williams

Mah WUL

Date: 01/24/2024



Crematory Inspection Checklist

Date: 01/24/2024

Does it appear that any items may need to be reported to local or state health authorities, OSHA, or the Federal Trade Commission? No Notes Photo Photo STATE OF NEVADA



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u> RECEIVED JAN 17 2024

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

requi	red Documents					-	
	Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery						
	Services Board."						
	Ishment Location Inform	mation					
	ation Society of N	evada - Capitol	City			Permit EST	
	a address: North Curry Stree	t					
city: Carso	on City	State: Nevada		Zip Cod 89703			
Phone Number: E-mail Address: 775-882-1766 info@funeraltrust.org							
Mailing	red Mailing Address Address: (All Board corres) OX 2462	condence will be sent to	this address.)				
city: Reno		State: Nevada	Zip Code: 89505				
Propo	sed New Managing Fun	eral Director Informa	tion				
lame:	n Sue Thomas				FD861 Proposed Sta 1/16/2024		sed Start Dat 2024
Physica	I Home Address:	17.6 miles	s from facility. SBM				
City: Dayto	on	State: Nevada		Zip Code: 89403			
Phone	Number:		E-mail Address: cthomas@funeraltrust.org				
Does ti ocation	he proposed new managi n?	ng Funeral Director re	side within 120 mile	s of the		Yes	
_	osed new managing Fune	ral Director manages is within 120 miles of e		N/A	~	Yes	

STATE OF NEVADA FU				OARD		a and the second second	ALC MESS CONT	C.B.C.B.	Page 2 of 2
Request for Approva									
Additional Locatio		y Propo	sed Managl	ng Funei	al Director			Permit	<i>u</i> .
In Process								remm	*.
Physical address:				City		·····		State:	Zip
Filysical address.				City	5			Otato.	
2. Name of Location:								Permit	¥:
In Process									
Physical address:				City	:			State:	Zip
Declaration of App	olicant					-			
I hereby declare un supplied herein is to faisely stated any in	the best of my	knowled	ige true, acc	urate and			ot withheld		
Signature of Author	ized Representa	ative of L	ocation			Date			
Rick Noel						Owne	r		
Print Name		1				Title			
Chill.	S. A	il.	- /			1/16/2	024		
Signature of Propos	ed New Manao	ing Fune	aral Director			Date			
Carlen Sue Th						2010/07/201			
Print Name	onnao		1.11 m						
Credit Card Davres	at late we attain		- 11 Feb						
Credit Card Payme	ant information								
Payment Method	VISA						DISC: VER	1	
	Amount:		\$						
	Name on Cre	dit Card:							
	Credit Card N	umber:							
	Expiration Mo								
	Billing Addres								
	Billing City, SI		0				15		
	Email for Rec							2943	
	Authorization								
	Signature:								
By providing my sign the above application	nature, l authoriz	е рауте	ent in the abo	ve amoun	t to the Neva	ida Funeral	and Ceme	tery Ser	vices Board for
For Board Use Only:		Server and							
Date Received:		111	429		Approved			101200	
E Fee Paid:	\$	20	Sal	and the second s	Denied			12.220	
Ref. No.:		000	m 7		Nithdrawn		4.		
Temp Approval D Formal Approval		-			Date Temp Per Date Permit M		3:		
					are Letint	naneu.			100.00

Name Present Based LIPP Descent Der Finnmen

STATE OF NEVADA



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u> RECEIVED

DEC 1 2 2023

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Requi	red Documents		VERY AND ALL					
	Completed Request Fo	orm: Request forms an	re required to be com	pleted in full.				
	<u>Fee</u> : A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."							
Establ	ishment Location Infor	mation						
	of Location: ation Society of N	evada - Affinity			Permit #: EST123			
C	al address: South Wells Avenu	e						
^{City:} Reno		State: Nevada		Zip Code: 89502				
	Number: 322-9200		E-mail Address: info@funera	Iltrust.org				
Mailing	red Malling Address Address: (All Board corres) OX 2462	pondence will be sent to t	his address.)	Zip Code:				
Reno		Nevada	89505					
	sed New Managing Fun	eral Director Informa	tion		1			
0.5	eth Bowman			FD806	Proposed Start Date: 01/01/2024			
Physica	al Home Address:	17 miles f	rom facility. SBM					
city: Reno)	State: Nevada		Zip Code: 89508				
Phone I	Number:		E-mail Address: kbowman@	funeraltrust.org	9			
Does I locatio	he proposed new managi n?	ing Funeral Director re	side within 120 miles	s of the	Yes No			
	osed new managing Fund	eral Director manages ns within 120 miles of e		N/A 🗸	Yes No			

STATE OF NEVADA FUNERAL A	ND CEMETERY SERVICES BOAR	D		Page 2 of 2
Request for Approval of Man	aging Funeral Director			
Additional Locations Mana	ged by Proposed Managing I	uneral Director		
1. Name of Location:			Permit #	<i>t</i> :
Application In Proces	S			
Physical address:		City:	State:	Zip
			_	J
2. Name of Location:			Permit #	f:
Application In Proces	S			
Physical address:		City:	State:	Zip
Declaration of Applicant		ISCHARGE DAMAGE		
handle is a second s				
	ty of perjury, that I have the au			
falsely stated any information	of my knowledge true, accurat	e and complete and i n	ave not withheid, misre	presented, or
CARV	long	12	2/06/2023	
Signature of Authorized Repr	resentative of Location	D	ate	
Rick Noel		_	wner	
Print Name			tle	
Finitivanie			ue	
KI/			12-7-23	
Signature of Proposed New M	Managing Funeral Director	D	ate	
Kenneth Bowman		5		
Print Name				
Credit Card Payment Inform	nation			
Payment Method				
VTSA	Care and Car	LOOK FLICT	DISCOVER	
		8		
Amoun	t: \$			
Name o	on Credit Card:			
Credit (Card Number:			
Expirat	ion Month/Year			
the second s	Address			
	City, State & Zip			
and the second se				
	or Receipt:			
Author	ization			
Signatu	Ire:			
By providing my signature, I a the above application.	uthorize payment in the above a	mount to the Nevada Fi	uneral and Cemetery Ser	vices Board for
For Board Use Only:				
Date Received:	12/12/2023	Approved		
G Fee Paid:	\$ 285	Denied		
C Ref. No.:	23458	U Withdrawn		
Temp Approval Date:		Date Temp Permit	Mailed:	
Formal Approval Date:		Date Permit Maileo	1:	

STATE	OF NEVADA
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FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 RECEIVED

DEC 1 2 2023

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Requi	red Documents	Logard Contraction	SHAFT RADING	Sales - Charles				
	Completed Request Fo	orm: Request forms a	re required to be cor	mpleted in full.				
	<u>Fee</u> : A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."							
Establ	ishment Location Inform	nation						
200000000000	of Location: ation Society of N	evada - John Sp	parks		Permit #: EST125			
	al address: Pyramid Way		2					
_{City:} Sparl	s	State: Nevada		Zip Code: 89431				
	Number: 331-1112		E-mail Address: info@funera	altrust.org				
Mailing	red Mailing Address Address: (All Board corres ox 2462	pondence will be sent to	this address.)					
City:		State:	1.	Zip Code: 89505				
Reno		Nevada						
Propo	sed New Managing Fun	eral Director Informa	tion					
Name: Kenn	eth Bowman		License # FD806		Proposed Start Date: 01/01/2024			
Physica	al Home Address:	17 miles fr	rom facility					
city: Reno)	State: Nevada	x					
Phone	Number:		E-mail Address: kbowman@	funeraltrust.org	1			
Does t locatio	he proposed new managi n?	ng Funeral Director re	eside within 120 miles	s of the	Yes No			
	osed new managing Fune	eral Director manages		N/A 🖌	Yes No			

CONTRACTOR OF STATES					0
	AND CEMETERY SERVICES BOAF	RD			Page 2 of 2
Request for Approval of Ma	and the second s				
	aged by Proposed Managing I	Funeral Director		Desmitt	
1. Name of Location: Application In Proce	SS			Permit #	<i>!</i> :
Physical address:		City:		State:	Zip
2. Name of Location:		A 10.11 10.0		Permit #	4.
Application In Proce	SS			Permit #	r.
Physical address:		City:		State:	Zip
		1			
Declaration of Applicant			a un foren	o different	
supplied herein is to the be	alty of perjury, that I have the au st of my knowledge true, accurat on relevant to this application.			held, misre	
Rick Noel			Owner		
Print Name			Title		
42					
				7-23	5
	Managing Funeral Director		Date		
Kenneth Bowman					
Print Name					
Credit Card Payment Info	rmation				
Payment Method					
				VER	
Amou	int: \$				
Name	on Credit Card:				
	t Card Number:				
	ation Month/Year				
	Address				
	City, State & Zip				
i territoria	for Receipt:				
	prization	<u></u>			
Signa					
	authorize payment in the above a	amount to the Neva	da Funeral and Co	emetery Ser	vices Board for
For Board Use Only:					
Date Received:	12.12.2023	Approved			
Fee Paid:	\$ 225	D Denied			
Ref. No.:	25428	U Withdrawn	mult Mallad		
Temp Approval Date: Formal Approval Date:		Date Temp Pe	Contract of the International Contra	1100 11	
		a bate remit i			

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TEPAPA	

STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 RECEIVED

DEC 1 2 2023

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

Requir	red Documents		- Segure	بالارجع بالبالا	-	Line I		
	Completed Request F	orm: Request forms a	re required to be comp	leted in full.				
	Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."							
Establ	Ishment Location Info	mation			100		256-	THE R
Crem	of Location: ation Society of N	levada - Norther	n Nevada			Permit EST	57 S	
	al address: South Virginia St	reet #3						
city: Reno		State: Nevada		Zip Cod 8951				
	Number: 322-2772	1	E-mail Address: info@funeral	trust.org				
Prefer	red Mailing Address				-	-C.F.S.V		191130
Mailing	Address: (All Board corres	spondence will be sent to	this address.)					
city: Reno		State: Nevada	Zip Code: 89505					
Propos	sed New Managing Fu	neral Director Informa	tion					
Name:	eth Bowman			License FD806		Propo 01/0		tart Date 24
Physica	I Home Address	22 miles	from facility. SBM					
City: Reno		State: Nevada	Zip Code: 89508					
Phone I	Number:	- Christian - An	E-mail Address: kbowman@ft	uneraltrus	st.org			
Does ti location	he proposed new manaç n?	ging Funeral Director re	side within 120 miles o	of the	2	Yes	C] No
If prope	osed new managing Fur n, are each of the location			□ N/A	~	Yes		No

STATE OF NEVADA FUNERAL AI		DARD			Page 2 of 2
Request for Approval of Man					
Additional Locations Mana	ged by Proposed Managin	g Funeral Director			
1. Name of Location: Application In Proces	s			Permit #	
Physical address:		City:		State:	Zip
		0.000			
2. Name of Location:				Permit #	t:
Application In Proces	s				
Physical address:		City:		State:	Zip
Declaration of Applicant		and the second	and shall	1	Contraction of the second
I hereby declare under penal supplied herein is to the best falsely stated any information Signature of Authorized Repr	of my knowledge true, accur relevant to this application.	irate and complete ai		vithheld, misre	
Rick Noel			Owner		1 - FARMAR (804 EL TARCH (84
Print Name			Title		
AZ				12-7-	23
Signature of Proposed New M	Managing Funeral Director		Date		
Kenneth Bowman					
Print Name					
Credit Card Payment Inform	nation				
Payment Method					
Amoun		AMERICAN) DODRESS	– (NSCOVER	
	Card Number:				
	ion Month/Year				
	Address				
1000 B	City, State & Zip				
	or Receipt:				
	rization				
Signatu	AND THE REPORT OF				
By providing my signature, I a the above application.		ve amount to the Neva	ada Funeral an	d Cemetery Ser	vices Board for
For Board Use Only:					
Date Received:	12/12/23	Approved			
Fee Paid:	\$ 225	Denied			
Ref. No.:	83428	U Withdrawn	and Matter		
Temp Approval Date:		Date Temp P	ermit Matled:		

Date Permit Mailed:

Formal Approval Date:

	data and the second	
STATE OF NEVADA		
FUNERAL AND CEMETERY SERVIC	ES BOARD	
3740 Lakeside Drive, Suite 201, Reno, Nevad	a 89509	24.5
Phone (775) 825-5535 * Fax (775) 507-4		
Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http:</u>	//funeral.nv.gov/	
Request for Approval of Managing F	uneral Dir	rector
Information		
Any funeral establishment or direct cremation facility wishing to request appr transfer a managing funeral director from one location to another must complete		
Required Documents	14 A.	10 A A
Completed Request Form: Request forms are required to be completed and the completed required to be completed and the	ted in full.	
Fee: A non-refundable payment in the amount of \$225 must be subm of payment include, check, money order or credit card and made paya Services Board."		
Establishment Location Information		
Name of Location:		Permit #:
Desert / Vemorial		BT133
Physical address: 1111 Las Vegas Blud. N.		
City: / 10 State: / / /	Zip Code:	91/1
Las vegos IVV	1 2	7106
Phone Number: E-mail Address:		
702-382-1000 jalcalaeser	enity and c	ompany.com
Preferred Mailing Address		
Mailing Addross: (All Board correspondence will be sent to this address.)		
City: J J State: A //	Zip Codo:	0111
Las vegas NV	8	7166
Proposed New Managing Funeral Director Information		
Name:	License #	Proposed Start Date:
Christopher Walters	64	12-7-23
17.7 mil	es from facility.	SBM
City: State: A/1	Zip Code:	20166
Phone Number: E-mail Address:	ĴČ	1100
Entrail Address.		
Does the proposed new managing Funeral Director reside within 120 miles of location?	the X	Yes No
If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?		Yes No

Novada Funeral Board MFD Request Rev. 5/22/2018

STATE OF NEVADA FUNERA	AND CEMETERY	SERVICES BOAR	D	Page 2 of 2
Request for Approval of N			4	1 46 2 6 1 2
Additional Locations Ma	naged by Propos	ed Managing F	uneral Director	
1. Name of Location:			Ann	Permit #:
Sunrise Cr	emation			
Physical address:		2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	City: 1 I	Stato: Zip
401 May	: Ct.		city: Henderso	n NV 8901
			10-10-030	
2. Name of Location:			10.0	Permit #:
[
Physical address:		1-10-1 00	City:	State: Zip
Bedevilles of the Kourt				
Declaration of Applicant			Succession of the second	3
Signature of Authorized Re Print Name Signature of Proposed New Chris Wall Print Name	Presentative of Lo Managing Funera	e true, accurate application.	and complete and I have not Date Title	tion and all of the information t withheld, misrepresented, or <u>eral Director</u> 7-23
Credit Card Payment Info	mation			
Payment Method				
Credi Expir Billing Billing Email Author Signa	ant: a on Crodit Card: t Card Number: ation Month/Year Address city, State & Zip for Receipt: prization ture:	Visall Cow Ch	ia, CA 9329 1970 egnail.co	
For Board Use Only:				20
Date Received:			Approved	
Fee Paid:	\$		D Denied	
C Ref. No.:			🛛 Withdrawn	
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D Formal Approval Date:	_		Date Pormit Mailed:	

Nevada Funeral Board MFO Request Rev. 5/22/2018

Merchant:	BOARD OF FUNERAL CEMETE		
3740 Lakeside Drive Suite 201 RENO, NV 89509 US	775-825-5535		
Order Information			
Description:	MFD Change for Desert and Sunrise		
Order Number:	P.O. Number:		
Customer ID:	Invoice Number:		
Billing Information Edward Pena 2937 S. Edison Str Visallia, California 9 cpw1970@gmail.co			
		Shipping:	0.00
		Tax:	0.00
		Total:	USD 450.00
Payment Information	1		
Date/Time:	07-Dec-2023 15:56:37 PST		
Transaction ID:	120161108024		
Transaction Type:	Authorization w/ Auto Capture		
Transaction Status:	Captured/Pending Settlement		
Authorization Code:	09130C		
Payment Method:	Visa XXXX247		

STATE OF NEVADA



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

104300	er a managing funeral di	rector from one locauc	on to another must com	piete this form and	submit payment or #225
Requi	ired Documents				
	Completed Request F	Form: Request forms	are required to be com	pleted in full.	
					quest. Acceptable forms da Funeral and Cemetery
Establ	lishment Location Info	rmation			
Dese	of Location: rt Memorial Crem	ation and Buria	I		Permit #: EST133
	N. Las Vegas Blv	/d			
City: _as V	/egas	State: Ca		Zip Code: 89101	
* · · · · · · · · · · · · · · · · · · ·	Number: 382-1000		E-mail Address:		
Prefer	red Mailing Address				
Mailing	Address: (All Board corres N. Las Vegas Bly		o this address.)		
City:	2	State:		Zip Code:	
as v	/egas	NV		89101	
Propos	sed New Managing Fu	neral Director Inform	ation		
Name: Scott	Shade			License # FD1014	Proposed Start Date:
Physica	I Home Address:	17.5	miles from facility. SBM	l.	1 1 1 10001
^{City:} Las V	/egas	State: NV		Zip Code: 89166	
Phone M	Number:		E-mail Address: sshade@ser	enityandcomp	oany.com
	he proposed new manag n?	ging Funeral Director r	reside within 120 miles	of the	Yes No
ocation			s more than one		

INERAL AND CEMETERY SE al of Managing Funeral Dir			Page 2 of 2
ons Managed by Proposed	Managing Funeral Director	A second second second	
		Permit	# :
	City:	State:	Zip
		Permit	¥:
	City:	State:	Zip
plicant			
S-	Director	Title 1924 Date	
ant Information			
Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year	s 225.00 Anthem Screnity 08/28	Operation 9912	
	plicant der penalty of perjury, that lo to the best of my knowledge formation relevant to this a plicant der penalty of perjury, that lo to the best of my knowledge formation relevant to this a plicant ized Representative of Loca be www. Managing Funeral ent Information ent Information Amount: Name on Credit Card:	City: City: City: Dicant der penalty of perjury, that I have the authority to complete the o the best of my knowledge true, accurate and complete and normation relevant to this application. Let Representative of Location WWWanaging Funeral Director and New Managing Funeral Director ent Information City: City: City: Director City: Director City: Director City: Director City: Director City: Director City: City: Director City: City: Director City: Director City: City: Director City: Director City: City: Director City:	Dens Managed by Proposed Managing Funeral Director Permit i City: State: City: State: Dilicant City: der penalty of perjury, that I have the authority to complete this application and all of the best of my knowledge true, accurate and complete and I have not withheld, misre information relevant to this application. I-9-2.4 Jate Representative of Location Date July 24 We Walters I-9-2.4 July 24 Jate New Managing Funeral Director Date July 24 Information I-9-2.4 July 24 Amount: \$ 335.00 Mithem Serently Operation

For Board Use Only:
Date Received:
Approved

Car 10 000 110001100.	and showing the second s		
Fee Paid:	\$	Denied	
Ref. No.:		Withdrawn	
Temp Approval Date:		Date Temp Permit Mailed:	
Formal Approval Date:		Date Permit Mailed:	

	FUNERAL AND CE 3740 Lakeside Drive	, Suite 201, Reno, Nevada 5-5535 * Fax (775) 507-410	89509 2		
	st for Approval	of Managing Fu	ineral Dir	ector	San
Information Any funeral establishment o	direct ecomption facility u	vieblas to request approv	al of a new ma	anaina fi	uperal director or
transfer a managing funeral					
Required Documents				1.11	
Completed Reques	t Form: Request forms are	e required to be complete	d in full.		
<u>Fee</u> : A non-refunda of payment include, Services Board.*	ble payment in the amount check, money order or cre	t of \$225 must be submitte dit card and made payabl	ed at time of req e to the "Nevad	uest. Ac a Funeral	ceptable forms I and Cemetery
Establishment Location Int	formation	CONTRACTOR OF STREET	5	Le.	
Name of Location: Kraft Sussman Funer	al & Cremation Se	rvices		Permi	
Physical address:	ar a Gronnation De	111000		201	
3975 S Durango Driv	e Suite 104				
city: Las Vegas	State: Nevada		Zip Code: 89147		
Phone Number: 702-485-6500		E-mail Address: brian.curnow@s	harelife.co	m	
Preferred Mailing Address Mailing Address: (All Board con 3975 S Durango Driv		nis address.)		1235	
city: Las Vegas	State: Nevada		Zip Code: 89147		
Proposed New Managing F	uneral Director Informat	ion			
Name:			License #		sed Start Date:
Chris Grant Physical Home Address:			19 720	1.	-11e-24
and the second the second to		25.3 miles from	facility. SBI	М	
Car. Henderson	State: /	N-	Zip Code:		
Phone Number:		E-mail Address: Chris's Grant	@mcder	may	Une-Servi
Does the proposed new man location?	aging Funeral Director res	ide within 120 milles of the	• 🗹	Yes	No No
If proposed new managing For location, are each of the loca			N/A 🖌	Yes	No No

Nevada Funeral Board MFD Request Rev. 5/22/2018

THE REAL PROPERTY AND ADDRESS OF THE PARTY	lanaging Funeral Di	ERVICES BOARD				Page 2 of 2
Additional Locations Ma	and the second		eral Director		12 12 23	
1. Name of Location:					Permi	t#:
Obverient address					Ch. Lu	
Physical address:		Ci	tγ.		State:	Zip
2. Name of Location:				Permit #:		
Physical address:		Ci	ly:		State:	Zip
Declaration of Applicant				- 11-17		
Signature of Authorized Re Josiah Anaya Print Name Signature of Proposed New Chrifs Grah	igned by: 1947- 1917-1924-198 W Managing Funera			Title	t Leader 16 - 24	
Print Name	ormation					
Credit Card Payment Info						
Credit Card Payment Info Payment Method	a 🗆 🤇		TOPICS.		DISC VER	
ayment Method	unt: e on Credit Card: it Card Number:	\$225.00 Brian J Curr 05/28	now		Called numb card	d for new er. BC,ave # endin,a in 1 01.16.2024
Payment Method	unt: e on Credit Card:	Brian J Cur		□ Ste. #3	Called numb card SBM 0 00 Billing	er. BC gave # ending in 1 01.16.2024 address for
Payment Method	unt: e on Credit Card: it Card Number: ration Month/Year	Brian J Cur 05/28	York Ave.	And other Designation	Called numb card SBM (00 Billing this ca	er. BC gave # ending in 19 01.16.2024 address for ard is 4901
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ayment Method	a Card Number: ation Month/Year g Address g City, State & Zip I for Receipt orization	Brian J Cur 05/28 369 N New Winter Park	York Ave. , Florida 3	2789	Called numb card SBM (00 Billing this ca Vinela	er. BC gave # ending in 19 01.16.2024 address for ard is 4901
ayment Method	unt: e on Credit Card: it Card Number: ation Month/Year g Address g City, State & Zip I for Receipt: orization ature:	Brian J Cur 05/28 369 N New Winter Park brian.curnor	York Ave. , Florida 3 w@shareli	2789 fe.com	Called numb card SBM (SBM (SM (SM (SM (SM (SM (SM (SM (S	er. BC gave (# ending in 19 01.16.2024 address for ard is 4901 and Rd #300, do, FL 32811
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Nevada Funeral Board MFD Request Rev. 5/22/2018

Stephanie,

Attached are the documents. Please let me know if you need anything else.

Once again, thank you for all of your help with this!

Brian

Merchant: B	OARD OF FUNERAL CEMETE	
3740 Lakeside Drive Suite 201 RENO, NV 89509 US	775-825-5535	
Order Information		
Description:	Kraft Sussman MFD Rost 01.16.2024	
Order Number:	P.O. Number:	
Customer ID:	Invoice Number:	
Billing Information	Shipping Information	
Brian Curnow 4901 Vineland Rd #30 Orlando, FL 32811 brian.curnow@shareli	-	
4901 Vineland Rd #30 Orlando, FL 32811	-	0.00
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4901 Vineland Rd #30 Orlando, FL 32811 brian.curnow@shareli	fe.com Shipping: Tax:	0.00
4901 Vineland Rd #30 Orlando, FL 32811 brian.curnow@shareli Payment Information	fe.com Shipping: Tax: Total :	0.00
4901 Vineland Rd #30 Orlando, FL 32811 brian.curnow@shareli Payment Information Date/Time:	fe.com Shipping: Tax: Total: 16-Jan -2024 15:49:14 PST	0.00
4901 Vineland Rd #30 Orlando, FL 32811 brian.curnow@shareli Payment Information Date/Time: Transaction ID:	fe.com Shipping: Tax: Total: 16-Jan -2024 15:49:14 PST 120231032775	0.00
4901 Vineland Rd #30 Orlando, FL 32811 brian.curnow@shareli Payment Information Date/Time: Transaction ID: Transaction Type:	fe.com Shipping: Tax: Total: 16-Jan -2024 15:49:14 PST 120231032775 Authorization w/ Auto Capture	0.00

	STATE OF NEVADA RAL AND CEMETERY SER 1740 Lakeside Drive, Suite 201, Reno, N Phone (775) 825-5535 * Fax (775) funeraboard@b.ms.eoy * Website:	Nevada 89509 607-4102	PARTICULAR AND
Request for	Approval of Managin	ig Funeral Di	rector
Information			1000000
Any funeral establishment or direct or transfer a managing funeral director fr			
Required Documents	and by many and an array as her	The second second	Contraction and and
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Egg: A non-refundable paym of payment include, check, m Services Board."	tent in the amount of \$225 must be a noney order or credit card and made;	ubmitted at time of rec payable to the "Nevad	uest. Acceptable forma a Funeral and Cemetery
Establishment Location Information	0	in the second second	
LA ETERNIDAD 1		10.00	BT 134
Physical address: 527			- Aller
4305. N. RANC		12000	
LAS VELAS	State: NV	Zip Code:	130
Phone Number;	E-mail Address:	7	11:5
(7+2) 744-4400		Marine Roll	MARCEL LAWE
Preferred Nailing Address Maing Address: (Al Roard corresponden	ce will be sent to this address.)	AND IN THE REAL OF	Contraction of the
4305 N. KANC		-	bortheld branky
LAS VEENS	State: NV	20 Code: 891	30
Proposed New Managing Funeral Di	rector Information	26	Ana
ame: Revenue 1 - 1	Gissens J.	FD-905	Proposed Start Date:
Roymond Louis	18 miles from	LYMPHICK HIS CO.	10.00
ay.	Stale:	Zip Code:	440
Los Virges Trone Number:	E-mail Ablress:	89110	1.12
	(GY) P	cuiddens ma.	mar
TARE HUTLER,			-7.00
-	10 0	a of the ITT	
Does the proposed new managing Fun	10 0	s of the	Yes No
Does the proposed new managing Fun ocation?	eral Director reside within 120 mile	softhe	Yes No
Does the proposed new managing Fun ocation? If proposed new managing Funeral Dire	eral Director reside within 120 mile		Yes No
Does the proposed new managing Fun location? If proposed new managing Funeral Dire location, are each of the locations within	eral Director reside within 120 mile		Yes No
Does the proposed new managing Fun ocation? If proposed new managing Funeral Dire ocation, are each of the locations within	eral Director reside within 120 mile ector manages more than one n 120 miles of each other?		Yes No
Does the proposed new managing Fun ocation? If proposed new managing Funeral Dire	eral Director reside within 120 mile ector manages more than one n 120 miles of each other?		Yes No
Does the proposed new managing Fun ocation? I proposed new managing Funeral Dire ocation, are each of the locations within	eral Director reside within 120 mile ector manages more than one n 120 miles of each other?		Yes No

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	AL AND CEMETERY SERVICE Managing Funeral Director	SBOARD	Fage 2 of 2
Request for Approval of	Managing Funeral Director	The Reveal Block of	and the second s
Additional Locations N	lanaged by Proposed Man	aging Funeral Director	(Barris &
RG is the	MFD for Beverly	's Memorial Chapel. SBM	12.28.2023
Physical address:		City	State: Zo
THE SECOND	and the second second	CONTRACTOR OF AN AND AND AND AND AND AND AND AND AND	Participation and
2. Name of Location:			Parend P.
Physical address:		City:	State: Zo
All of the second second		and the second s	and the second s
Declaration of Applica	nt		and the second sec
Supplied herein is to the takenty stated any inform Signature of Authorized Lind ETH Cell Print Name	Representative of Location BHHAS New Missing Funeral Dree Locat	12/23 Date (EO Title 12/23	held, misrepresented, or
Payment Method	-	KANEGO'S	VIJOS N
			lar Ken
	mount S	225.00	A state and share and
	and an and all the	KEDNETH CEDATOS	Line and Marriel Control of the
Photo 411	ame on Credit Card:	REITING CLURINGS	2
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Bi	ling City, State & Zip	Lus Vegas , NV 89130	and a state of the
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	chature:	KO	A transformer and the second
and the state of the second	(No.14 .]	THE	the loss in the lo
By providing my signature the above application.	re, I authorize payment in the	above amount to the Nevada Funeral and	Cemetery Services Board fo
For Board Use Only:	Left I am this	and the second second	the study of the A.M.
D Date Received:	1.34	C Approved	
D Fee Paid:	1	D Denled	
C Ref. No.:		D Withdrawn	The state of the
Temp Approval Date:		D Date Temp Permit Nalled:	
Formal Approval Date	and have been and the second	D Date Permit Malled:	

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From:	kenneth Ceballos
То:	Nevada Funeral and Cemetery Services Board; Stephanie McGee; ceballoskenneth13@gmail.com
Subject:	La Eternidad Funeral Home
Date:	Wednesday, December 27, 2023 10:42:04 AM
Attachments:	La Eternidad Funeral Home (1).pdf

Hello Please review my request. Any questions please contact my cell at any time. Happy Holidays Kenneth Ceballos 818)693-0554



Merchant:	BOARD OF FUNERAL CEMETE		
3740 Lakeside Drive Suite 201 RENO, NV 89509 US	775-825-5535		
Order Information			
Description:	La Eternidad EST134 MFD Change Req		
Order Number:	P.O. Number:		
Customer ID:	Invoice Number:		
Billing Information	Shipping Information		
Kenneth Ceballos 4305 N Rancho Dr Las Vegas, Nevada eternidad702fh@gn			
		Shipping:	0.00
		Tax:	0.00
		Total:	USD 225.00
Payment Information	n		
Date/Time:	28-Dec-2023 12:13:09 PST		
Transaction ID:	120196374038		
Transaction Type:	Authorization w/ Auto Capture		
Transaction Status:	Captured/Pending Settlement		
Authorization Code:	076955		
Payment Method:	Visa XXXX2051		

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD 3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/ Request for Approval of Managing Funeral Director Information	
Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral di transfer a managing funeral director from one location to another must complete this form and submit payment or	
Required Documents	
Completed Request Form: Request forms are required to be completed in full.	
Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Ce Services Board."	
Establishment Location Information	
Surrise Cremation DC10	1
Physical address: 401 Max Ct	<u> </u>
City: Lenderson State: NV Zip Code: 8901	
Phone Number: 702-856-0046 jalcelee serenity and company.(om
Preferred Malting Address	
Mailing Address: (All Board correspondence will be sent to this address.)	1
City: Las Vegas State: M Zip Code: 89166	
Proposed New Managing Funeral Director Information	
Name: Christopher Watters 64 12-7-2	
29.8 miles from facility. S	BM
City? Las Vegas State: NV Zip Code: 89166	
E-mail Address:	
Does the proposed new managing Funeral Director reside within 120 miles of the Ves	No
If proposed new managing Funeral Director manages more than one location, are each of the locations within 120 miles of each other?	No

Nevada Funniol Board MPD Request Rev. 5/22/2018

STATE OF NEVADA FUNERAL	AND CEMETERY SERVICES B	OARD	Page 2 of 2
Request for Approval of M			Page 2 or 2
at an	naged by Proposed Managi	og Europeil Director	
1. Name of Location:	ingen by rioposed manage	ng romena Director	0
Decert	- Memorial)	Permit #:
Physical addrage			- 15100
1111 001	LODG DINAN	City:	State: Zip
LinLasy	legas Blud N	Las Vegas	NV 89/106
2. Name of Location:	· · · · · · · · · · · · · · · · · · ·		
			Permit #:
Physical address:			
riyatea acuicaa.		City:	State: Zip
Declaration of Applicant			
	and the same state and t	······································	
Signature of Proposed New	presentative of Location		-23 -23 cl Director
			COVER
Amou	int: \$ 22	5,00	
Name		ward P Pena	
			21.3
Credit	t Card Number:	5	247
Expira	ation Month/Year	9/26	
Billing	Address		
			-
		allia CA 93291	·
	for Receipt:O	w 1970 agmail.	(OH)
Autho	prization		the content of the co
Signa	ture:	KU NIS	
By providing my signature, I the above application.	authorize payment in the abov	e amount to the Nevada Funeral and t	Cometery Services Board for
For Board Use Only:			
Date Received:		D Approved	
Ref. No.:		D Denied	
Temp Approval Date:	· · · · · · · · · · · · · · · · · · ·	Withdrawn	
Formal Approval Date:	+	Date Temp Permit Mailed:	
		Date Pormit Mailed:	

Nevada Funetial Bisserf MFD Request Roy, 5/22/2018

Merchant:	BOARD OF FUNERAL CEMETE		
3740 Lakeside Drive Suite 201 RENO, NV 89509 US	775-825-5535		
Order Information			
Description:	MFD Change for Desert and Sunrise		
Order Number:	P.O. Number:		
Customer ID:	Invoice Number:		
Billing Information	Shipping Information		
Edward Pena 2937 S. Edison Str Visallia, California 9 cpw1970@gmail.co			
		Shipping:	0.00
		Tax:	0.00
		Total:	USD 450.00
Payment Information	n		
Date/Time:	07-Dec-2023 15:56:37 PST		
Transaction ID:	120161108024		
Transaction Type:	Authorization w/ Auto Capture		
Transaction Status:	Captured/Pending Settlement		
Authorization Code:			
Payment Method:	Visa XXXX3247		



STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Inform	nation				
Any fu	neral establishment or o	direct cremation facil	ity wishing to request a	approval of a new m	anaging funeral director
transfe	r a managing funeral di	rector from one locat	ion to another must co	mplete this form and	submit payment of \$225
Requir	red Documents				
	Completed Request F	orm: Request forms	s are required to be con	mpleted in full.	
	Fee: A non-refundable	e payment in the amo	ount of \$225 must be si	ubmitted at time of co	quest. Acceptable forms ta Funeral and Cemetery
Establi	shment Location Infor	mation			
	f Location:	92 D. 22 - 5			Permit #:
	se Cremation Soc	ciety			EST DC101L
101 M	address: lax Ct				
City:		State:		Zip Code:	
Hende		Nv		89011	
Phone N 702-8	tumber: 56-0046		E-mail Address:		
Preferre	ed Mailing Address				
Mailing A	ddress: (All Board corres	pondence will be sent t	to this address.)		
City:		State:		Zip Code:	
lende	rson	NV		89011	
ropose	ed New Managing Fun	eral Director Inform	ation		
Name:				License #	Proposed Start Date:
	Shade			FD1014	1 9 2024
hveical I	Home Address		29.7 miles from fa	cility. SBM	1.110001
aty: as Ve	aas	State: NV		Zip Code:	
hope Nu			E-mail Address:	89166	
				enityandcompa	any.com
oes the cation?	proposed new managir	ng Funeral Director n	eside within 120 miles	of the	Yes No
	ed new managing Europ	ral Director manages s within 120 miles of	more than one	N/A V	Yes No

second second and the second	oval of Managing Funeral Dire	RVICES BOARD		Page 2 of
manuformar Local	tions Managed by Proposed			
1. Name of Locatio	n;		Permit	V:
Physical address: City:			State:	Zip
2. Name of Location:				#;
Physical address:		City:	State:	Zip
Declaration of A	oplicant			
Print Name	phy Walter osed New Managing Funeral D	T	1-9-24 Caneral Dire itte 1/9/24 vate	CHU
ayment Method				

Date Received:	Approved	
Fee Paid:	\$ Denied	
Ref. No.:	Withdrawn	
Temp Approval Date:	Date Temp Permit Mailed:	
Formal Approval Date:	Date Permit Mailed:	

ALL		STAL AND CE 3740 Lakeside Drive Phone (775) 82	ATE OF NEVADA METERY SERVIC e, Suite 201, Reno, Nevada 25-5535 * Fax (775) 507-41 nv.gov * Website: http://	89509 02		
T	Request fo	or Approval	of Managing F	uneral Dir	ector	1 134 C
Inform	T9 13 2 3 6 3				-	
Any fur transfer	neral establishment or dire r a managing funeral direct	ct cremation facility v or from one location	wishing to request appro to another must complet	val of a new ma e this form and s	naging fu submit pa	menal director of yment of \$225.
Requir	ed Documents					
	Completed Request For	m: Request forms an	e required to be complet	ed in full.		
	Fee: A non-refundable pa of payment include, chec Services Board."	ayment in the amoun k, money order or cre	t of \$225 must be submit edit card and made payat	ted at time of rec le to the "Nevad	juest. Ac a Funeral	ceptable forms and Cemetery
	shment Location Informa	ation			1.0	
	Location:				Permi	
	s Valley Cremation				1	0
	McLeod Dr. #3					
City:		State:		Zip Code:		
Las V		Nevada		89120		
Phone N 702-2	Number: 08-9144		E-mail Address: brian.curnow@	sharelife.co	m	
Preferr	ed Mailing Address		1944			
Mailing /	Address: (All Board correspondence) McLeod Dr. #3	ndence will be sent to t	his address.)			
City:	1.22 March 1	State:		Zip Code: 89120		
Las V	egas	Nevada		09120		
Propos	ed New Managing Funer	al Director Informat	tion		1	
Name:	in C .			FD 920	Propo	sed Start Date:
	ris Grant			10 100		11 11/
- In alou	a new diffe of the second of a diffe		9 miles	from facility.	SBM	
CRY.	Henderson	Nana. N	 * 1900 - 111111110 - 11111111111111111111	Zip Code: 890		
Phone N	and a second		E-mail Address: Chris, Gran	t o mede	rmot	ferrend Sar
Does th	e proposed new managing	Funeral Director res	side within 120 miles of t	ne 🔽	Yes	No.
location				<u>.</u>		
If propo	sed new managing Funera , are each of the locations	al Director manages r within 120 miles of e	more than one ach other?	N/A	Yes	No No
If propo location	sed new managing Funera , are each of the locations	al Director manages r within 120 miles of e	more than one ach other?] N/A	Yes	NK

Nevada Funetal Board MFD Request Rev. 5/22/2018

Request for Approv	INERAL AND CEMETERY S al of Managing Funeral Di				Page 2 of 2
Additional Locatio	ons Managed by Propose	d Managing Funeral Direct	or		
1. Name of Location:				Permit #	# :
Physical address:		City:		State:	Zip
2. Name of Location:				Permit #	¢.
Physical address:		City:		State:	Zip
Declaration of App	olicant	-			
Print Name Signature of Propos	Docusigned by:		1-14-24 Date Market Le Title /-//		
Chris C Print Name Credit Card Payme					
Print Name Credit Card Payme Payment Method	ent Information			C VIII	
Print Name Credit Card Payme				<u>C_YER</u>]	
Print Name Credit Card Payme Payment Method	ent Information	\$225.00		<u>C_ver</u>]	
Print Name Credit Card Payme Payment Method	Amount:	\$225.00		<u>S_YER</u>]	
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card:	Contraction of Contraction		Card dev	clined. Callec
Print Name Credit Card Payme Payment Method	Amount:	\$225.00 Brian J Curnow			
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card:	\$225.00 Brian J Curnow		for new	number. BC
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year	\$225.00		for new provided	number. BC 1 a card endir
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Billing Address	\$225.00 Brian J Curnow <i>05 / 28</i> 369 N New York A	ve. Ste. #300	for new provided in 1982	number. BC l a card endir with a billing
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Bitling Address Bitling City, State & Zip	\$225.00 Brian J Curnow 05/28 369 N New York A Winter Park, Florid	ve. Ste. #300 a 32789	for new provided in 1982 address	number. BC l a card endir with a billing at 4901
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Billing Address Billing City, State & Zip Email for Receipt:	\$225.00 Brian J Curnow <i>05 / 28</i> 369 N New York A	ve. Ste. #300 a 32789	for new provided in 1982 address Vineland	number. BC l a card endin with a billing at 4901 d Rd #300,
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Billing Address Billing City, State & Zip Email for Receipt: Authorization	\$225.00 Brian J Curnow 05/28 369 N New York A Winter Park, Florid	ve. Ste. #300 a 32789	for new provided in 1982 a address Vineland Orlando	number. BC I a card endin with a billing at 4901 d Rd #300, , FL 32811.
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Billing Address Billing City, State & Zip Email for Receipt:	\$225.00 Brian J Curnow 05/28 369 N New York A Winter Park, Florid	ve. Ste. #300 a 32789	for new provided in 1982 address Vineland	number. BC I a card endir with a billing at 4901 d Rd #300, , FL 32811.
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Billing Address Billing City, State & Zip Email for Receipt: Authorization Signature: nature, I authorize payment	\$225.00 Brian J Curnow 05/28 369 N New York A Winter Park, Florid	ve. Ste. #300 a 32789 relife.com	for new provided in 1982 v address Vineland Orlando SBM 01.	number. BC d a card endin with a billing at 4901 d Rd #300, , FL 32811. 16.2024
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Billing Address Billing City, State & Zip Email for Receipt: Authorization Signature: nature, I authorize payment	\$225.00 Brian J Curnow 05/28 369 N New York A Winter Park, Florid brian.curnow@sha	ve. Ste. #300 a 32789 relife.com	for new provided in 1982 v address Vineland Orlando SBM 01.	number. BC d a card endin with a billing at 4901 d Rd #300, , FL 32811. 16.2024
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Billing Address Billing City, State & Zip Email for Receipt: Authorization Signature: nature, l'authorize payment n.	\$225.00 Brian J Curnow OS /28 369 N New York A Winter Park, Florid brian.curnow@sha M In the above amount to the M	ve. Ste. #300 a 32789 relife.com	for new provided in 1982 v address Vineland Orlando SBM 01.	number. BC d a card endin with a billing at 4901 d Rd #300, , FL 32811. 16.2024
Print Name Credit Card Payme ayment Method By providing my sign the above application or Board Use Only: Date Received: Fee Paid:	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Billing Address Billing City, State & Zip Email for Receipt: Authorization Signature: nature, I authorize payment	\$225.00 Brian J Curnow OS /28 369 N New York A Winter Park, Florid brian.curnow@sha M In the above amount to the M	ve. Ste. #300 a 32789 relife.com	for new provided in 1982 v address Vineland Orlando SBM 01.	number. BC d a card endin with a billing at 4901 d Rd #300, , FL 32811. 16.2024
Print Name Credit Card Payme Payment Method	Amount: Name on Credit Card: Credit Card Number: Expiration Month/Year Billing Address Billing City, State & Zip Email for Receipt: Authorization Signature: nature, I authorize payment n.	\$225.00 Brian J Curnow OS /28 369 N New York A Winter Park, Florid brian.curnow@sha M In the above amount to the M	ve. Ste. #300 a 32789 relife.com	for new provided in 1982 v address Vineland Orlando SBM 01.	number. BC d a card endin with a billing at 4901 d Rd #300, , FL 32811. 16.2024

Stephanie,

Attached are the documents. Please let me know if you need anything else.

Once again, thank you for all of your help with this!

Brian

Merchant: BC	DARD OF FUNERAL CEMETE		
3740 Lakeside Drive			
Suite 201	775-825-5535		
RENO, NV 89509 US			
Order Information			
Description: Ve Order Number:	gas Valley MFD Rost 01.16.2024 P.O. Number:		
Customer ID:	Invelos Number:		
seastering inc.	THE GOVE PROTINGET.		
Billing information	Shipping Information		
Rian Catma	outpour grandenie out		
4901 Vineland Rd #300			
Orlando, FL 32811			
briend.rurnow@shareii/	le mm		
	Ship	ping:	0.00
		Tạx	0.00
	T	Fo tail:	USD 225.00
Payment Information			
Date/Time:	16-Jan-2024 15:45:30 PST		
Transaction ID:	120231027684		
Transaction Type:	Authorization w/ Auto Capture		
	Authoritization without Capture		
Transaction Status:	Captured/Pending Settlement		
Transaction Status: Authorization Code:			
	Captured/Pending Settlement		

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1	JEVAL A	67

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

JAN 1 7 2024

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or I director from one location to another must complete this form and submit payment of \$225.

Requir	ed Documents				and the second second			
	Completed Request Form: Request forms are required to be completed in full.							
Ø	<u>Fee</u> : A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."							
Establi	shment Location Infor	mation			Permit #:			
	f Location: n's Funerals & C	remations			EST117			
Physica	address: Church Street							
City:	nerville	State: Nevada		Zip Code: 89410				
	Number: '83-9312		E-mail Address: info@funera	altrust.org				
Mailing	Address: (All Board corre OX 2462	spondence will be sent to t	his address.)					
City:				Zip Code:				
Reno		Nevada		89505				
Propo	and New Managing Fu	neral Director Informa	tion		Proposed Start Date			
Name:				FD861 Proposed Start Da 1/16/2024				
Physica	al Home Address:	33.2	2 miles from facilit	No. of the second se				
City: Dayte	on	State: Nevada		Zip Code: 89403				
	Number:		E-mail Address: cthomas@f	uneraltrust.org				
Does locatio		aging Funeral Director re	side within 120 mile	es of the	Yes No			
If or or	oosed new managing Fu	ineral Director manages ions within 120 miles of	more than one	N/A	Yes No			

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STATE OF NEVADA FU Request for Approva				DARD				P	Page 2 of 2
Additional Locatio	and the second se			na Fune	ral Director				
1. Name of Location:		Topolo	bu manag.	ig i unit	di bilocio.		Perm	nit #:	
In Process									
Physical address:				City	r.		State	e: Zip	ł
2. Name of Location: In Process							Perm	oit #:	
Physical address:				City	r		State	e: Zip	
Declaration of App	olicant								
I hereby declare unit supplied herein is to falsely stated any in	o the best of my kn nformation relevant	nowledge t to this 7	ge true, accu application.	urate and	i to complete complete a	te this applic and I have n 1/16/2	not withheld, mis	the info represe	irmation inted, or
Signature of Authori	zed Representativ	e of Lo	cation			Date			
Rick Noel		-				Owne	r		
Print Name						Title			
/ prlinga	ettone	~				1/16/2	2024		
Signature of Propos	sed New Managing	Funer	al Director			Date			
Carlen Sue Th	omas								
Print Name									
Credit Card Payme	Information								
Payment Method					1111 C.C.				
	Cartie)		Av = 310(N)		DISC VER		
	Amount:		\$			-			
	Name on Credit								
	Credit Card Num	iber:			the state of the second second				
	Expiration Month	n/Year		-					
	Billing Address								
	Billing City, State	e & Zip							
	Email for Receip	56							
	Authorization								
	Signature:		_						
By providing my sign the above application	iature, l authorize p	ayment	t in the abov	le amoun	t to the Neva	ada Funeral	and Cemetery S	ervices	Board for
For Board Use Only:	A2		1-01						
Date Received:	1	117	124	10/	Approved				
Féé Páid: Ref. No.:	\$	200	5		Denled				
LI Ket. No.:	001	201			WHEN A LOUGH AND A				
Temp Approval Da	1a: 25	790	4	DW	Withdrawn Date Temp Pe	and Malled	1		

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		TATE OF NEVADA				
	FUNERAL AND C 3740 Lakeside Dri Phone (775) Email: <u>nvfuneralboard@ft</u>	ive, Suite 201, Reno, Neva 825-5535 * Fax (775) 507	ada 89509 -4102	IAN A PROVINCE		
Reque	st for Approval	of Managing	Funeral Di	rector		
Information						
Any funeral establishment of transfer a managing funeral	or direct cremation facility director from one location	wishing to request app n to another must comp	proval of a new ma lete this form and	anaging funeral director or submit payment of \$225.		
Required Documents	and the second second					
Completed Reques	st Form: Request forms a	are required to be compl	eted in full.			
Fee: A non-refunda	able payment in the amound in the amound in the second secon	nt of \$225 must be subn	itted at time of rev	quest. Acceptable forms a Funeral and Cemetery		
Establishment Location In Name of Location:	formation					
Walton's Funerals &	Cremations - Char	pel of the Valley		Permit #: EST118		
Physical address: 1281 North Roop Str	eet					
City: Carson City	State: Nevada		Zip Code: 89706			
Phone Number: 775-882-4965		E-mail Address: info@funeraltrust.org				
Preferred Mailing Address Mailing Address: (All Board con PO Box 2462	respondence will be sent to t					
City: Reno	state: Nevada		Zip Code: 89505			
Proposed New Managing F	uneral Director Informat	lion				
Carlen Sue Thomas			License # FD861	Proposed Start Date: 1/16/2024		
Physical Home Address:		17 miles from facility.	SBM			
city: Dayton	State: Nevada		Zip Code: 89403			
Phone Number:		E-mail Address: cthomas@fune	di terreta de			
Does the proposed new mana location?	iging Funeral Director res		V	Yes No		
If proposed new managing Fullocation, are each of the location	neral Director manages mons within 120 miles of ea	nore than one	N/A	Yes No		

STATE OF NEVADA FUNERAL AND CEMETERY SERV Request for Approval of Managing Funeral Direct					
Additional Locations Managed by Proposed M		ctor			
1. Name of Location:		1. I I I I I I I I I I I I I I I I I I I	Permit	F:	
In Process			State:	Zip	
Physical address:	City:		State.	ZIP	
2. Name of Location:			Permit	# :	
In Process			Challer	7:0	
Physical address:	City:		State:	Zip	
Declaration of Applicant					
I hereby declare under penalty of perjury, that I h supplied herein is to the best of my knowledge the falsely stated any information relevant to this app	ue, accurate and compl	nplete this application lete and I have not with 1/16/2024	Inclu, Iniore	presented, or	
Signature of Authorized Representative of Locati	ion	Date			
Rick Noel		Owner			
Print Name		Title			
Print Name			4/10/0004		
1 John Int Thom	as	1/16/2024			
Signature of Proposed New Managing Funeral D	Director	Date			
Carlen Sue Thomas					
Print Name					
Credit Card Payment Information					
Payment Method					
			C: VER		
Amount:	\$				
Name on Credit Card:					
Credit Card Number:					
Expiration Month/Year					
Billing Address					
Billing City, State & Zip		States and the second sec			
Billing City, State & Zip					
anana ²⁷⁶ ma manana manan					

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Date Received:	11/124	Approved	
Fee Paid:	\$ 225 ,	Denied	
C Ref. No.:	25794	Withdrawn	
Temp Approval Date:		Date Temp Permit Malled:	
Formal Approval Date:		Date Permit Malled:	

Manual Process Based Line Based and Presenter

Carl and Carl
(in A

STATE OF NEVADA

FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 RECEIVED

DEC 1 2 2023

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Request for Approval of Managing Funeral Director

Information

Any funeral establishment or direct cremation facility wishing to request approval of a new managing funeral director or transfer a managing funeral director from one location to another must complete this form and submit payment of \$225.

	red Documents	California - Minta	1000				
	Completed Request	Form: Request forms a	re required to be com	pleted in full.			
	Fee: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."						
Establ	ishment Location Infe	ormation					
Valto		Cremations - Spar	ks		Permit #: EST122		
	^{Laddress:} Sullivan Lane						
^{City:} Spark	y: State: Nevada		10	Zip Code: 89431			
	Number: 59-2210		E-mail Address: info@funera	ltrust.org			
Mailing	red Mailing Address Address: (All Board com Box 2462	espondence will be sent to	this address.)				
city: Reno		State: Nevada	Zip Code: 89505				
Propos	sed New Managing Fu	uneral Director Informa	tion		ويعبر والوجال يتابهم		
Name: Blake	M. Howe			FD622	Proposed Start Date: 01/01/2024		
Physica	I Home Address:	12 miles from facil	ity. SBM				
^{city:} Reno		State: Nevada	Zip Code: 89523				
Phone N	Number:		E-mail Address: bhowe@funeraltrust.org				
Does the ocation		aging Funeral Director re	side within 120 miles	of the	Yes No		
foren		ineral Director manages ions within 120 miles of e		□ N/A 🖌	Yes No		

	NERAL AND CEMETERY SERVICES BOAR al of Managing Funeral Director	D			Page 2 of
	ns Managed by Proposed Managing F	uneral Director		all'rear	18 20
1. Name of Location:				Permit	#:
Walton's Fune	rals and Cremations - Sierra	Chapel		EST	121
Physical address:		City:		State:	Zip
875 West Seco	ond Street	Reno		NV	89503
2. Name of Location: Walton's Funer	rals and Cremations - O'Brier	n-Rogers and	Crosby	Permit EST1	0
Physical address:		City:		State:	Zip
600 West Seco	ond Street	Reno		NV	89503
Declaration of App	licant		Reg (10) 73 7	as inter	N TESTATION
supplied herein is to falsely etated any in	der penalty of perjury, that I have the aut of the best of my knowledge true, accurate formation relevant to this application.	e and complete and	12/6/202 Date	rithheld, misre	presented, or
Rick Noel			Owner		
Print Name	2		Title		
Char M	1 hrs		12/6/2023		
	ed New Managing Funeral Director		Date	5	
			Date		
Blake M. Howe	3				
Print Name					
Credit Card Payme	nt Information				
Payment Method					
	VISA 🗆			ISC VER	
	Amount: \$				
	Name on Credit Card:				
	Credit Card Number:	100			
	Expiration Month/Year				
	Billing Address				
	Billing City, State & Zip				
	Billing City, State & Zip				
	Email for Receipt:				
By providing my sign the above application	Email for Receipt: Authorization Signature: nature, I authorize payment in the above a	mount to the Nevad	a Funeral and	Cemetery Se	rvices Board fi
the above application	Email for Receipt: Authorization Signature: nature, I authorize payment in the above a	mount to the Nevad	la Funeral and	Cemetery Se	rvices Board fe
the above application	Email for Receipt: Authorization Signature: nature, I authorize payment in the above a	mount to the Nevad	la Funeral and	I Cemetery Se	rvices Board f
the above application For Board Use Only: Date Received: Fee Paid:	Email for Receipt: Authorization Signature: nature, I authorize payment in the above a	Approved Denied	la Funeral and	I Cemetery Se	rvices Board fo
the above application for Board Use Only: Date Received:	Email for Receipt: Authorization Signature: nature, I authorize payment in the above a n. \$ 1202/202-3 \$ 225 \$ 225 \$ 253,84	Approved		Cemetery Se	rvices Board f

Nevada Funeral Board MFD Request Rev. 5/22/2018

DocuSign Envelope ID: D81DCEF0-5476-41E5-8576-8D08AE6931FC

4		FUNERAL AND C				
Ę			ve, Suite 201, Reno, N 825-5535 * Fax (775) ! <u>.nv.gov</u> * Website:	507-4102		
	Reques	st for Approval	of Managin	g Funeral Di	rector	
Inform						
Any fur transfe	neral establishment o r a managing funeral	r direct cremation facility director from one locatio	v wishing to request n to another must co	approval of a new ma emplete this form and s	anaging funeral director o submit payment of \$225.	
Requir	red Documents	CARLE TREE	STATES IN	198		
	Completed Reques	at Form: Request forms a	are required to be co	impleted in full.		
Ø	Eee: A non-refundable payment in the amount of \$225 must be submitted at time of request. Acceptable forms of payment include, check, money order or credit card and made payable to the "Nevada Funeral and Cemetery Services Board."					
	ishment Location In	formation			Description	
	of Location: Cremations				Permit #: DC 100	
	al address:				00100	
	S. Durango Dr.	#108				
City:		State:		Zip Code:		
- 01102	/egas	NV		89147		
	Number: 794-3033		E-mail Address: info@krafts	sussman.com		
Destas	red Mailing Address					
Mailing		rrespondence will be sent to	o this address.)			
City: las Ve	egas	State: NV		Zip Code: 89147		
Propos	sed New Managing	Funeral Director Inform	ation	States and the state of the sta		
Name: Marga	arita Rojas			License # FD 946	Proposed Start Date: 01-15-2024	
	al Home Address:	18	8 miles from facili	ty. SBM		
City:		State:		Zip Code:		
	/egas	NV		89110		
	Number: 569-3706		E-mail Address:			
Does the location		naging Funeral Director r	eside within 120 mil	es of the	Yes No	
		Funeral Director manage ations within 120 miles of		V N/A	Yes No	
IOCADIO!	n, are each of the loc	adons within 120 miles o	reach other?			

Contraction of the contraction of the contraction of the	L AND CEMETERY SERVI Managing Funeral Directo				
	anaged by Proposed M		tor		
1. Name of Location:	I. Name of Location:				r:
Physical address:		City:		State:	Zip
2. Name of Location:				Permit	¥:
				_	
Physical address:		City:		State:	Zip
Declaration of Applicar	nt			- Nordin	
supplied herein is to the falsely stated any inform.	enalty of perjury, that I ha best of my knowledge tru ation relevant to this appl Representative of Locatio	e, accurate and comple ication.	te and I have not with	iheld, misre	e information presented, or
margarita rojas			Market Leader		
Print Name			Title		
- DecuSigned by:			01-15-204		
Josieh Aneye	ew Managing Funeral Di	an at a s	Date		
Print Name Credit Card Payment In	formation			100	
ayment Method	_		_		
		≥ □ 1 \$225.00		YER	
Na		losiah L. Anaya			
	500 C 7 C C 7 C C C C C C C C C C C C C C	7/26			
	ing Address				
	ing City, State & Zip				
En	nail for Receipt:	osiah.anaya@fou	indtionpartners	.com	
		said Ange			
and a series and a series of the		he above amount to the	Nevada Funeral and C	emetery Se	rvices Board f
or Board Use Only:					
Date Received:		Approve	d		
E Fee Paid:	\$	Denied			
C Ref. No.:		Withdray			
Temp Approval Date: Ecompl Approval Date:			np Permit Mailed:		
Formal Approval Date:		Date Per	mit Mailed:		

From:	Janell Jones
То:	Nevada Funeral and Cemetery Services Board
Cc:	Josiah Anaya
Subject:	Request for Approval of Managing Funeral Director
Date:	Friday, January 19, 2024 3:48:30 PM
Attachments:	Tulip Cremations Req for Approval of Mang FD.pdf

Good Afternoon,

I am emailing a Request for Approval of Managing Funeral Director for Tulip Cremations.

Thank you, Janell Jones, Lead Administrative Assistant Phone (702) 463-2406

Merchant: BOARD OF FUNERAL CEMETE					
3740 Lakeside Drive Suite 201 RENO, NV 89509 US	775-825-5535				
Order Information					
	Tulip DC100 MFD Rqst Maggie Rojas 01.22.2024				
Order Number:	P.O. Number:				
Customer ID:	Invoice Number:				
Billing Information	Shipping Information				
Josiah Anaya 980 3rd Avenue Sacramento, CA 9581 josiah.an aya@foun da					
		Shipping:	0.00		
		Tax:	0.00		
		Total:	USD 225.00		
Payment Information					
Date/Time:	22-Jan-2024 12:04:20 PST				
Transaction ID:	120241741572				
Transaction Type:	: Authorization w/ Auto Capture				
Transaction Status:					
Contraction of the last of the	Captured/Pending Settlement				
Authorization Code:	Captured/Pending Settlement 78367D				

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

EMBALMER LICENSE RENEWAL 2024

Record ID	195	
Date Submitted	1/12/2024	
APPLICANT INFORMATION		
Full Legal Name	Gregory Wayne Marr	
Embalmer License#	EMB905R	
Home Mailing Address		
Personal Email		
Personal Phone		
Place of Employment	Mountain View Mortuary	
Work Mailing Address	425 Stoker Ave. Reno, NV 89503	
Work Phone Number	775-788-2199	
Work Email	gmarr@mtvm.net	
Preferred Contact	Home	
MILITARY QUESTIONS		
Have you ever served on active duty from such service under conditions	y in the Armed Forces of the United States and separated other than dishonorable?	No
	ty for a minimum of 6 continuous years in the National e Armed Forces of the United States and separated from r than dishonorable?	No
Have you ever served the Commiss the Commissioned Corps of the Nat United States in the capacity of a co United States and separated from se	No	
CONTINUTING EDUCATION		
Have you completed at least 12 hou 642.416 and/or NRS 642.120?	rs of approved continuing education pursuant to NRS	Yes
LEGAL INFORMATION		
Since the date your last license was against any professional license he	issued, has there been legal or disciplinary action taken Id in any state for any reason?	Yes
Are there any pending legal actions in process?	, complaints, investigations or hearings concerning you	Yes

16/24, 11:10 AM	logiforms.com 3.1	
Since the date your last license was issued, certification or registration denied, restricted		Yes
Since the date the last license was issued, h license, permit or certificate while under inv proceeding?	ave you relinquished or surrendered any estigation, or after initiation of a disciplinary	Yes
nolo contendere to, a violation of ANY feder	이 집안에 많이 다는 것이 같아요. 이 집안에 집안에 집안에 가지 않는 것이 같아요. 이 집안에 집안에 집안에 집안에 집안에 집안에 집안에 집안했다.	No

CHILD SUPPORT

1

You must select one choice below:

I am not subject to a court order for the support of a child.

1

1

I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

I am subject to a court order for the support of one or more children and am NOT in compliance with the order or plan
 approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

BUSINESS LICENSE INFORMATION

You must select one choice below:

I do NOT have a Nevada business license number and AM NOT required to have one under the provisions of NRS Chapter 76.
 I do NOT have a Nevada Business License number and AM required to have one under the provisions of NRS Chapter 76.
 I have a Nevada business license number assigned by the Secretary of State upon compliance with the provisions of NRS

Chapter 76.

PAYMENT AND CERTIFICATION - CREDIT CARD

First Name (on credit card)	Gregory
Last Name (on credit card)	Мат
Billing Address	
City, State, Zip	Reno, NV 89506
Authorize.net Transaction ID	120225554767
Authorize.net Approval Code	141895
Authorize.net Response code	Approved

No. 4621 P. 1



STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

DR. RANDY SHARP

Board Chair

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: <u>admin@fb.nv.gov</u> Website: funeral.nv.gov

> JENNIFER KANDT Executive Director

April 27, 2023

Gregory Wayne Marr 12300 Camel Rock Drive Reno, NV 89506

Re: Gregory Wayne Marr - Embalmer License No. EMB905R

Dear Gregory Wayne Marr:

The Nevada Funeral and Cemetery Services Board has approved your application for licensure in the State of Nevada. Enclosed you will find your Embalmer License, which is valid April 27, 2023 through December 31, 2023.

To avoid any interruption in licensure, the Board should receive your renewal application and renewal fees prior to license expiration. Renewal applications received after February 1, 2024 will be subject to a late fee.

Pursuant to NRS 642.416 and 642.120, all funeral directors and embalmers must obtain twelve (12) hours of continuing education prior to renewal of the license. A continuing education FAQ sheet is enclosed for your reference.

Thank you for your hard work in complying with the standards of the State of Nevada Funeral and Cemetery Services Board. We look forward to the benefit of your service in this community.

Best regards,

Jennifer Kandt Executive Director

Enclosures

FUNERAL AND CEMETERY SERVICES BOARD



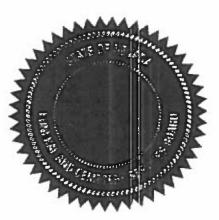
State of Nevada **EMBALMER**

Gregory Wayne Marr

License Number: EMB905R Effective Date: 4/27/2023 Expiration Date: 12/31/2023

In accordance with Chapter 642 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted this Embalmer License within the State of Nevada.

This Embalmer License shall be considered valid until the expiration date listed above unless suspended or revoked in accordance with the laws, rules, and regulations of the Board:



IN WITNESS WHEREOF, the signature of the Board Chair and Secretary, and the official seal of the Nevada Funeral and Cemetery Services Board, are hereto affixed.

Ranch & Shup, 12-Board Chair

Secretary

This document is non-transferable, must be conspicuously displayed in place of business or employment, and is not issued in lieu of any state or local business license, permit or registration.

STATE OF NEVADA FUNE	RAL AND O	CEMETERY SERVICES	5 BOARD		A	PR 277	023	. 0	Page 2 of
Application and Instruc	tions for R	teciprocal Embalme	r Licensur	е		PR 271	ant	54	
Applicant information	n	and a state of the				im	Del		
Full Legal Name:			1000		100				
Gregory Wayne	Marr								
Home Mailing Address:					City:			State:	Zip:
1000			1.0		Reno	4		NV	89506
Phone Number: Ho	me l	Cell			E-mail Addres				
530-927-8876					70@gmai				
Social Security Number:			L	ate of E	sinth:	S	ex:		
							Male	Fe	male
itizenship: 🔳 US Citiz	en Au	thorized to Work in the	US P	lace of	Birth: Brawl	ey, Ca	i i		
ist all prior names used b	y applicant:								
Employment Informa	tion								
Name of Employer:									
									1
Work Mailing Address:				1	City:			State:	Zip:
			L	Vork E.	nail Address:		_		
Phone Number: 🛛 Wo	rk Ł	Cell	1	VUIK E-I	nail Audiess.				
					-2012			_	
Preferred Contact Inf	ormation	all Board correspo	ondence w	vill be s	sent to selec	ted):		Home	Work
								Della meridia della	Washiethurse
Address History - Pla	ease list p				ears – attach		nal sh	eets if n	ecessary
Address History – Pl	ease list p						nal sh	Della meridia della d	Washiethurse
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Address History – Plu 1. Current Physical Addr Dates of Residence:	ease list p ess: From:			st 10 ye	ears – attach ^{City:} Reno 6/2023		nal sh Own	eets if n State: NV	Zip: 89506 Rent
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	FUNERAL AND CEME Instructions for Recipr								Page 3 of 7
Professional E	mployment History (5	5 years) – attach add	itional sh	heets if neces	sary				
1. Current Employed	yer:			of Employment:	Fro	m:		To:	
Title:			Duties:						
Address:				City:			State	e:	Zip:
Phone Number:			Fax #:						
2. Previous Empl Manni Fune	_{oyer:} ral Home & Ever	rgreen Cremato		of Employment:	From 12/	m: /31/20	800	To: 01/	01/2023
Title: Owner/C	Operator	11	Duties:						
Address: 380 Rio Gra				^{City:} Portola			State		Zip: 96122
Phone Number:	530-927-8876		Fax #:						
3. Previous Emple	oyer:		Dates d	of Employment:	Fro	m:		To:	
Title:			Duties:				1105-123		un vent
Address:				City:			State	e:	Zip:
Phone Number:			Fax #:						
4. Previous Empl	oyer:		Dates o	of Employment:	From	ກ:		To:	
Title:			Duties:			ar - 267		4	
Address:				City:			State	e:	Zip:
Phone Number:			Fax #:						
5. Previous Emplo	oyer:		Dates o	of Employment:	From	n:		To:	
Title:			Duties:		_				
Address:			177250 mm	City:			State	9:	Zip:
Phone Number:	24		Fax #:				_		
Examination of	Applicant								
of license. If app	iccessful completion of olicant has taken and p Exam is required.								
International Action of the	and passed the Nation	al Board Exam-Science	ce Sectio	n (NBE-Scienc	e)?		Yes	[No
Date NBE-Scien	ce exam was taken:	07/13/1990		Score:		77.2			
Have you taken	and passed the Nevad	a Law, Rule and Regi	lation Ex	cam (NVLRR)?	1		Yes		No
Date NVLRR exa	am was taken:	04/24/2023		Score:		84			
If you have completed t	the required testing, piease make	e sure an "Official Certified Sc	ore Report	' is sent to the Board	office d	irectly from	The Conf	lerance	l,

Nevada Funeral Board EMBR App Rev. 10/11/2021

STATE OF NEVADA FUNERAL AN	ND CEMETE	RY SERVICES BOAR	D							Page	4 of 7
Application and Instructions f	or Reciproc	al Embalmer Licens	ure							550	
Embalming Experience											
Have you successfully practic	ed embalm	ing for at least five y	/ears?					Yes			No
Have you been actively practi preceding this application?	cing embali	ming for two of the la	ast five ye	ars imme	diate	ly		Yes] [No
Professional Licensing Hist	tory - attac	h additional sheet	s if nece	ssary		Y.		Sugar			
Are you now or have you eve Director in any other jurisdicti					almer	or Fur	neral	I Y	'es		No
Have you ever been licensed any profession? If yes, pleas			this Stat	e or any o	other	state fo	or	U Y	'es		No
State/Jurisdiction	License Ty	rpe	License	¥				Date of	Issu	e	
California	E	mbalmer		810	03			12	2/14	/199	2
								_			
Education Requirements -	attach add	tional sheets If nee	cessary.							_	
Have you graduated from an accredited by the Internatio (Transcripts or proof of grading)	nal Confer	ence of Funeral S						Yes			No
List all colleges and univers transcripts from each instit	Contraction and the second second second		nd for ve		n of a		nce ar	nd/or gr			
Kansas City Kansas (Commun	nity College									
Address: 7250 State Ave				city: Kansa	as C	ity		State: KS		Zip: 661	12
Phone Number: 913-334-1100			E-mail A						2.10010		
Degree: Associates of Science	e	Major: Mortuary Scie	nce		Nurr	ber of	Semest	er/Quart	er ho	ours ob	tained:
Name of School:			Dates	of Attenda	nce:	From:			To:		
Address:				City:				State:		Zip:	
Phone Number:		5	E-mail A	ddress:	1 - 11						
Degree:		Major:			Num	ber of	Semest	er/Quart	er ho	ours ob	tained:
Name of School:		1.	Dates	of Attende	ance:	From:			To:		
Address:				City:				State:		Zip:	
Phone Number:			E-mail A	ddress:							
Degree:		Major:			Num	nber of S	Semest	er/Quart	er ho	ours ob	tained:

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD Application and Instructions for Reciprocal Embalmer Licensure	Page 5 of 7						
Military History Questions							
Have you ever served on active duty in the Armed Forces of the United States and separated from such service under conditions other than dishonorable?	Yes No						
Have you ever been assigned to duty for a minimum of 6 continuous years in the National Guard or a reserve component of the Armed Forces of the United States and separated from such service under conditions other than dishonorable?							
Have you ever served the Commissioned Corps of the United States Public Health Service or the Commissioned Corps of the National Oceanic and Atmospheric Administration of the United States in the capacity of a commissioned officer while on active duty in defense of the United States and separated from service under conditions other than dishonorable?							
Are you currently a spouse of an active military service member?	Yes No						
Nevada Business License Information- Please Check ONE appropriate answer.							
I do NOT have a Nevada business license number and AM NOT required to have one NRS Chapter 76.	under the provisions of						
I do NOT have a Nevada Business License number and AM required to have one under Chapter 76.	r the provisions of NRS						
I have a Nevada business license number assigned by the Secretary of State upon comple of NRS Chapter 76.	ance with the provisions						
Child Support Information - Please Check ONE appropriate answer.							
I am not subject to a court order for the support of a child.							
I am subject to a court order for the support of one or more children and am in compliar in compliance with a plan approved by the district attorney or other public agency entrepayment of the amount owed pursuant to the order.							
I am subject to a court order for the support of one or more children and am NOT in com plan approved by the district attorney or other public agency enforcing the order for the re owed pursuant to the order.							
Legal Information							
Has there ever been a complaint filed, investigation, or legal action taken against any professional license you have held for any reason?	Yes No						
Are there any pending legal actions, complaints, investigations or hearings concerning you in process?	Yes No						
Have you ever had any professional license, certification or registration denied, restricted, suspended, or revoked?	Yes No						
Have you ever relinquished responsibilities, resigned a position or been fired while a complaint was pending against you?	Yes 🔳 No						
(If you answer "YES" to any of the above questions, a Legal Reporting Form must be completed. Form can be found on Board website or mailed upon request.)							
Have you ever been convicted of, or pled guilty or nolo contendere to, a violation of ANY federal or state statute, city or county ordinance, or any law of a foreign country? (Exclude minor traffic violations.) (If you answer "YES" to this question, a Criminal History Form must be completed. Form can be found on Board website or mailed upon request.)	Yes No						

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

Page 6 of 7

Application and Instructions for Reciprocal Embalmer Licensure

Certification and Signature

The undersigned hereby applies for a license under the laws and regulations governing funeral and cernetery services and certifies that all statements and documents contained herein are true and correct to the best of his/her knowledge and belief, that he/she is the person named in the credentials submitted, and the same were procured in the regular course of instruction and examination, without fraud or misrepresentation; and with full knowledge that all statements made in this application may be subject to investigation, and may include a check for fingerprints, police records, and former employers. Applicant understands that if any responses on this application are false, fraudulent, misleading, inaccurate or incomplete, the application may be denied. Applicant further understands that if a license is issued and it is later determined that false or misleading information was provided, the license may be revoked.

Applicant agrees to allow the Nevada Funeral and Cemetery Services Board ("Board") to communicate with any person in connection with this application, and understands that any information submitted, including this application, may be deemed a public record with the exception of any information deemed confidential by statute or regulation.

04/26/2023

Date

Signature of Applicant Gregory W. Marr

Print Name



Applicant Photo - (Attach a 2" x 2" photo)

Date Received:	4/27/23	Amount Paid: \$	375-	Ref. # 643347-40206
Approved:	4/27/23	Issue Date:	4/27/23	Lic#: Em B905R
Denied/Withdrawn:	-	Date Mailed:	4/27/23	Hand delver. plu.

Nevada Funeral Board EMBR App Rev. 10/11/2021

3740 Lakeside Drive Suite 201 RENO, NV 89509 US	775-825-5535						
Order Information							
Description:	Reciprocal Embalmer License Application						
Order Number:	P.O. Number:						
Customer ID:	Invoice Number:						
Billing Information	Shipping Information						
Gregory Marr 12300 Camel Rock I Reno, NV 89506	Drive						
gmarr70@gmail.com	1						
	Shipping:	0.00					
	Tax:	0.00					
	Total:	USD 375.00					
Payment Information	1						
	27-Apr-2023 08:41:45 PDT						
Date/Time:	64334740206						
Date/Time: Transaction ID:							
Date/Time: Transaction ID: Transaction Type:	64334740206						
Date/Time: Transaction ID: Transaction Type: Transaction Status: Authorization Code:	64334740206 Authorization w/ Auto Capture Captured/Pending Settlement						



STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Legal Reporting Form

Information

This form is used in conjunction with various license application forms to provide details concerning legal actions. <u>(Complaints, License Suspensions, Restrictions, and Revocations.)</u>

Applicant Information

Facility or Individual Name: Gregory W. Marr

Details (please describe any legal action, complaints, investigations, or professional license restrictions below)

I had a complaint filed in 2021 against my crematory from the Northern Sierra Air Quality District for failing to renew my permit. An investigation was made by the California Cemetery and Funeral Bureau, and I was fined a fee. I also was fined by the Air Quality District as well. After paying both fines, my permit was renewed with no legal action taken.

I hereby declare under penalty of perjury, that all of the information supplied herein is to the best of my knowledge true, accurate and complete and I have not withheld, misrepresented, or falsely stated any information contained herein.

04/26/2023

Signature of Applicant

Gregory W. Marr

Print Name

Date

CEMETERY AND FUNERAL BUREAU

LICENSING DETAILS FOR: 8103 NAME: MARR, GREGORY WAYNE LICENSE TYPE: EMBALMER LICENSE TYPE: EMBALMER LICENSE TYPE: EMBALMER

ISSUANCE DATE

DECEMBER 14, 1992

EXPIRATION DATE

DECEMBER 31, 2023

CURRENT DATE / TIME

APRIL 27, 2023 9:27:11 AM

STATE OF NEVADA



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509

Phone (775) 825-5535 * Fax (775) 507-4102

Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/

Continuing Education Approval Form

General Instructions (Note: Documents submitted with this application will not be returned.)

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- Courses sponsored by National or State organizations or associations that administer training relating to the funeral industry do not require additional approval by the Board.
- Funeral Directors and Embalmers must provide proof to the Board of completion of twelve (12) hours of continuing
 education within the two (2) years immediately preceding the date of application for renewal or reactivation of the
 license.
- The Board will audit a percentage of licensees during each period of renewal by requiring those licensees to submit proof of completion of the required hours of continuing education.

Required Documents

Completed and signed Continuing Education Approval Form.

Brief bio or resume of each presenter.

Agenda detailing dates/times and subject of each session.

Requester: Attendee I CE Provider Contact

Name:

National Institute of Funeral Service

Mailing Address (all Board correspondence will be sent to this address):

11 Tall Pines Lane

City:	State:	Zip Code:			
Nesconset	NY	11767			
Phone Number:		E-mail Address:			
631-680-0990		tlentz@nationalinstitutefs.com			

Continuing Education	Provider:			
Name:				
Tracy Lentz				
Address:				
S/A/A				
City:	State:		Zip Code:	
Phone Number:		E-mail Address		

CLEAR

	oval Form		
Course, Presentation o	or Activity:		
Title: Ethics in the Funeral V	World		
Date(s) of Presentation: 12/6/2023	Time(s): 11am-1pm	Length of Presenta 2 hours	ation/Course: (Note: One (1) hour of CEU = 50 minutes)
Location of Presentation:	59.04.7.54		
Live Webinar via Z			
City:	State:		Zip Code:
☑ Internet □ Video		ssroom er (explain):	Computer-based Training
Presenter(s): Please atta	ach short bio for ead	ch presenter detailing	g experience.
Name		Title	
Trac	y Lentz	Presid	dent-National Inst. of Funeral Serv.
Outline of Course: Plea Tracy Lentz - National Title: Ethics in the Fune	Institute of Funera		ourse content.
CEU' s: 2 Contact Hou Subject Description: Th service. Proper training knowledge will help fun while maintaining the p Declaration	urs - Webinar his outline is a sum in ethics increase heral practitioners bublic trust.	all of the information se	upplied herein is to the best of my knowledge tru
CEU' s: 2 Contact Hou Subject Description: Th service. Proper training knowledge will help fun while maintaining the p Declaration I hereby declare under per accurate and complete and form. I hereby give permise	urs - Webinar his outline is a sur- in ethics increase heral practitioners ublic trust.	all of the information si misrepresented, or fall	e need to build trust and rapport. This and in the best interest of those we serve
CEU' s: 2 Contact Hou Subject Description: Th service. Proper training knowledge will help fun while maintaining the p Declaration I hereby declare under per accurate and complete and form. I hereby give permiss any additional documentation Signature	urs - Webinar his outline is a sum peral practitioners bublic trust. halty of perjury, that a l I have not withheld, sion to the Funeral ar on or information nee	all of the information si misrepresented, or fall	e need to build trust and rapport. This and in the best interest of those we serve upplied herein is to the best of my knowledge tru sely stated any information relevant to this approv Board to verify any information provided and obta ications or good moral character.
CEU' s: 2 Contact Hou Subject Description: Th service. Proper training knowledge will help fun while maintaining the p Declaration I hereby declare under per accurate and complete and form. I hereby give permiss any additional documentation	urs - Webinar his outline is a sum peral practitioners bublic trust. halty of perjury, that a l I have not withheld, sion to the Funeral ar on or information nee	all of the information si misrepresented, or fal- ad Cemetery Services aded to verify my qualif	e need to build trust and rapport. This and in the best interest of those we serve upplied herein is to the best of my knowledge tru- sely stated any information relevant to this approv Board to verify any information provided and obta ications or good moral character.
CEU's: 2 Contact Hou Subject Description: Th service. Proper training knowledge will help fun while maintaining the p Declaration I hereby declare under per accurate and complete and form. I hereby give permiss any additional documentation Signature 11/17/202 Tracy M.	urs - Webinar his outline is a sum peral practitioners bublic trust. halty of perjury, that a l I have not withheld, sion to the Funeral ar on or information nee	all of the information sums represented, or falled to verify my qualif	e need to build trust and rapport. This and in the best interest of those we serve upplied herein is to the best of my knowledge tru sely stated any information relevant to this approv Board to verify any information provided and obta ications or good moral character.

From:	Tracy Lentz
То:	Nevada Funeral and Cemetery Services Board
Subject:	CEU Approval
Date:	Friday, November 17, 2023 6:01:56 AM
Attachments:	Ethics in the Funeral World Nevada.docx
	ContinuingEducationApproval form Nevada.pdf
	Tracy M. Lentz CV 1.pdf

Hello,

I hope all is well. Please see the attached application to present CEU's. Have a great day.

Regards,

Tracy M. Lentz President/CEO National Institute of Funeral Service 4 Union Park Road Suite 15 Topsham, ME 04086 www.Nationalinstitutefs.com 207-579-4985 Tracy Lentz - National Institute of Funeral Service

Title: Ethics in the Funeral World.

CEU's: 2 Contact Hours - Webinar

Subject Description: This outline is a survey of professional ethics and their relation to funeral service. Proper training in ethics increases awareness of the need to build trust and rapport. This knowledge will help funeral practitioners do what is proper and in the best interest of those we serve while maintaining the public trust.

Course Objective to: Define ethics and terms associated with ethical issues and practices; Outline the foundation of ethics; Identify sources of ethics; Differentiate between legal and ethical issues; Apply a standard of ethical behavior in personal and professional conduct; Distinguish between ethical and unethical funeral service practices.

Outline:

- I. Foundation of ethics
 - A. Development
 - 1. Philosophy
 - a. Utilitarian ethics
 - b. Deontological ethics
 - c. Virtue ethics
 - 2. Religion
 - 3. Secular
 - 4. Values
 - 5. Code of ethics
 - a. Historical (Golden Rule)
 - b. Personal
 - c. Situational ethics
 - d. Business ethics
 - B. Theories of moral development
 - 1. Gillian
 - 2. Kohlberg
 - C. Distinguish between ethics and law
- II. Sources of ethics

A. Personal

- 1. Culture
- 2. Religion
- 3. Community
- 4. Family and relationships
- 5. Career
- B. Professional
 - 1. Model codes of ethics
 - 2. Education
 - a. Formal academics
 - b. Field training
 - c. Continuing education
 - 3. Regulation and legal compliance
- III. Funeral service ethics
 - A. Arrangement conference and services
 - 1. Confidentiality
 - 2. Knowledgeable and factual representations
 - a. Disposition
 - b. Services
 - c. Merchandise and warranties
 - d. Financial aspects
 - 3. Equitable professional service
 - a. Race and/or ethnicity
 - b. Religion
 - c. Lifestyle
 - d. Medical circumstances
 - e. Socioeconomic status
 - f. Culture
 - 4.. Confidentiality/privacy issues

- a. Informed consent to capture images
- b. Condition of the deceased and circumstances of death
- 5. Professional procedures
 - a. Care and handling of the deceased
 - b. Thoroughness of preparation and disposition
 - c. Custody and disposition of personal effects
- C. Funeral service operations
 - 1. Human resources
 - a. Personal conduct
 - b. Training
 - c. Continuing education
 - d. Proper task assignment of interns/apprentices
 - e. Working conditions
 - f. Employer employee
 - (1) Hiring practices
 - (2) Compensation and benefits
 - g. Discrimination and harassment
- 2. Unlicensed personnel
 - a. Adherence to ethical principles
 - b. Not engaging in tasks reserved for licensees
- 3. Accuracy and confidentiality of records
 - a. Business
 - b. Client/family
 - c. Employee
- 4. Legal compliance
- 5. Aftercare services
 - a. Continuing obligation to support families
 - b. No solicitation of preneed under pretense of aftercare
- 6. Professional referrals

- a. Conflicts of interest
- b. Referral fees

D. Publicity and Advertising

- 1. Media
 - a. Factual information
 - b. Discretion

2. Accurate representations in advertising

- a. Warranties
- b. Testimonials
- c. Endorsements
- d. Costs

E. Social Media

- 1. Business
 - a. Only post authorized
 - b. Appropriate response to public comments

2. Personal

- a. Appropriate social media presence as a representative of funeral service
- b. Appropriate use of company resources and time
- c. Authorized release of work-related information
- F. Comments and Questions

TRACY M. LENTZ

Nesconset, NY 11767 Office (207) 579-4985

EDUCATION

M.A. Sam Huston State University Huntsville, TX Master of Arts (Sociology), August 2018
B.A. State University of New York Stony Brook, NY Bachelors in Multi-Disciplinary Sciences, May 1995
American Academy McAllister Institute of Funeral Service New York, NY Associates in Funeral Service, August 1996
Order of the Golden Rule Award for Funeral Service Excellence Perfect Attendance Award

PROFESSIONAL PROFILE

Highly skilled academic instructor with the proven ability to teach, implement and evaluate a diverse business, management and ethics related curriculum. Possess extensive distance education and classroom teaching and assessment experience. Understand the mission and responsibility of public community colleges and universities; and private higher education institutions, with an awareness of the institutions' unique role related to student access and equity while fulfilling the complex needs of the surrounding community. Ability to plan strategically; analyze and synthesize complex information. Effectively communicate and clearly convey with others in multiple settings and across organizational levels. Develop, discern, direct and complete objectives with competence, and attention to detail. Recognize the role of institutional effectiveness and assessment. Adept at recognizing programmatic and regional accreditation purposes and functions.

SELECTED PROFESSIONAL ACTIVITIES AND RECOGNITIONS

Board Member of the Nassau Suffolk Crematory, 2016- Present.

Member, New York Funeral Directors Association, 1996 – present.

Educator for Life Presenter, Hauppauge High School, 2004.

CEU Presenter, "Children and Grief", 6/2007.

CEU Presenter, "The Long Journey of Grief", 4/2007.

CEU Presenter, "Elder Law", 8/2007.

CEU Presenter, "Agent Law", 5/2008.

CEU Presenter, "How Knowledge of Death and Dying Will Help Us Become Better Funeral Directors" 2010- Present.

Wrote Bill LD 19 "An Act to Authorize the National Institute of Funeral Service to Grant Associate Degrees", proposed to Senate February 2023.

Wrote Bill, LR 540 "An Act to Provide Natural Organic Reduction Facilities for Maine Residents for the Conversion of Human Remains to Soil", presented to Senate March 2023

SKILLS

• Anatomical Embalming, Civilian Embalming, Funeral Directing, Funeral Service, Funeral Service Mortuary Science Education.

- At need and pre-need funeral service arranging/conducting.
- Development of unique embalming techniques and embalming solutions to improve upon

the preservation appearance of human remains.

- Higher Education Administration, accreditation (ABFSE, UMSEA)
- Business Administration and Management (daily operations, budgeting, office

management, programmatic operations)

• Curriculum design, continuing education programs, policy, executive committee boards, legislation, advisory boards

• Computer skills: Microsoft Office applications, Windows and Macintosh operating systems, all internet browsers, funeral service software & Death Care Management Systems, Learning Management Systems, Zoom, etc.

• Active listening, adaptability, creativity, critical thinking, customer service, decision making, interpersonal communication, management, leadership, organization, public speaking, problem-solving, teamwork, troubleshooting, outreach/public relations.

PROFESSIONAL AND RELATED EXPERIENCE

Owner & President National Institute of Funeral Service, LLC, 2022- Present.

- Identify and acquire students.
- Provide operational guidance for revenue enhancement.
- Realize student's preferences.
- Develop modes to accommodate changing student attitudes toward death care.
- Understand the role of education in relation to demographic societal changes.
- Research textbooks.

• Research, investigate and report sexism, racism and unethical practices/behavior of corporate governing boards and top executive leaders.

- Strategic and continuity of operations planning.
- Assist in small business administration.
- Provide expert legal opinion.
- Guide compliance with regulatory matters.
- Provide risk management assessment.
- Conduct educational research.
- Develop continuing education programs and presentations.
- Prepared self-studies: candidacy and initial program accreditation (ABFSE).

Implemented entire associate of applied science and certificate curriculum.

- Developed and implemented on-line distance education certification program.
- Designed and taught academic and continuing education courses.
- Created, reviewed, edited and tested curriculum.
- Utilized multiple classroom and on-line presentation techniques/formats.
- Advised students in degree planning and review of career goals.
- Integrated instructional technology into curriculum.
- Task force researcher.
- Managed personnel, accounts receivable and in-house financial summaries.

- Consulted and advised clients.
- Strengthened community relations.
- Represented firms in legal proceedings related to financial recovery.
- Coordinated relations with local healthcare organizations.
- Provided in-serve presentations to health professionals, college classes, volunteer groups, etc.
- Displayed proficiency with technical standards.
- Facilitated facility planning and expansion.
- Conducted professional development training.
- Oversaw implementation of government regulatory compliance programs.
- Trained personnel.
- Developed and managed computer inventory tracking program.

Director of Operation, American Academy McAllister Institute, New York, NY, 2018-2021.

• Increased student enrollment; increased institutional revenue; and increased investment reserves.

- Worked closely with Board of Trustees to fulfill institutional mission.
- Developed strategies to achieve goals, allocate resources, implement policies, and set procedures.

• Provided leadership, direction, general supervision and evaluation of the College's total instructional program, including the process for continuous improvement of teaching and student learning.

• Responsible for the financial soundness of the College's operations through budget planning and resource allocation.

- Reviewed proposals and recommends approval of revised curriculum and courses.
- Monitored and coordinated continuous quality improvement process for the academic program.

• Served as the liaison to accrediting bodies and government agencies, maintaining a network of state and national relationships.

• Worked with administrative staff members to direct, manage and supervise personnel responsible for academic and non-academic programs.

- Articulated mission of the College to serve the campus and community at large.
- Facilitates marketing and advertising campaign.
- Responsible for institutional fundraising, marketing and public relations.
- Implemented recruiting initiatives.

• Coordinated efforts to ensure student recruitment, admission and support efforts are outstanding.

- Guided program through rigorous initial accreditation process.
- Provided leadership for educational program.

• Maintained ICFSEB National Board Examination scores and continuously monitored for improvement.

- Recruited students and industry partners.
- Created beneficial relationships with regulatory agencies and trade organizations.
- Coordinated compliance with program, state and regional accreditation/regulatory standards.
- Prepared self-studies: for reaccreditation (ABFSE).
- Marketed program locally, regionally and nationally.
- Developed strong alliances with business and industry.
- Planned and forecasted course schedules.
- Oversaw facilities expansion.
- Develop and analyze program budget.

Program Director, American Academy McAllister Institute, New York, NY, 2018-2021.

- Budgeting
- Curriculum Review
- Payroll

Dean and Department Chair of General Education / Interim Director of Admissions, American Academy McAllister Institute, New York, NY, 2016-2021.

- Oversaw all Staff, Faculty, Students and Vendors.
- In Charge of Hiring, Dismissals and All Aspects of Training
- Faculty and Staff Review
- Graduation

Adjunct Faculty American Academy McAllister Institute, New York, NY, 2008 – 2021.

- Teaching Sociology, Ethics, Color and Cosmetics, Introduction to Science, Cremation and Cemetery Operations, Death and Human Development, Funeral Practicum, and Color and Cosmetics, and ABFSE related courses.
- CEU Lecturer 2001- Present

Moloney Family Funeral Homes, Inc., Ronkonkoma, NY

Funeral Director/Manager 2001- 2016

- Manager of the Preneed Funeral Directors
- Oversaw Eight People
- Responsible For Four Million Dollars in Sales Each Year

SERVICE CORPORATION INTERNATIONAL, West Babylon, NY

Preneed Funeral Director 1997-2001

• Sold Preneed Funeral Responsible for 2 Million in Sales.

PROFESSIONAL AFFILIATIONS

- New York State Funeral Directors Association (NYSFDA)
- National Funeral Directors Association (NFDA)
- National Funeral Directors & Morticians Association (NFDMA)
- Academy of Professional Funeral Service Practice (APFSP)
- Cremation Association of North America (CANA)
- American Board of Funeral Service Education (ABFSE)
- International Conference of Funeral Service Examining Boards (ICFSEB)
- International Cemetery, Cremation & Funeral Association (ICCFA)
- University Mortuary Science Education Association (UMSEA)
- Selected Independent Funeral Homes

VOLUNTEER WORK/COMMUNITY AFFILIATIONS

- Member, St. Joseph's Church, 2006 present.
- President Wenonah Elementary School PTA, 2010 2021.
- Girl Scout Leader, Troop 2510, Ronkonkoma, NY 2006- 2010.
- Ordained Minister, 1996 Present.

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u>

Continuing Education Approval Form

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 education within the two (2) years immediately preceding the date of application for renewal or reactivation of the
 license.
- The Board will audit a percentage of licensees during each period of renewal by requiring those licensees to submit proof of completion of the required hours of continuing education.

Required Documents

Completed and signed Continuing Education Approval Form.

Brief bio or resume of each presenter.

Agenda detailing dates/times and subject of each session.

Requester:	Attendee	CE Pro	vider Contact		
Name:					
Allie Spar	kman				
Mailing Addres 1885 She	s (all Board correspo Iby Ln	ondence will be s	ent to this address):	54 1	
City:		State:		Zip Code:	
Fayettevil	le	AR		72704	
Phone Number	r:		E-mail Address		
479-442-7	076		allie@theo	conferenceonline.org	
Continuing E Name:	Education Provide				
Continuing E Name:					
Continuing E Name: ICFSEB -	Education Provide				
Continuing E Name: ICFSEB - Address:	Education Provide			Zip Code:	
Continuing E Name: ICFSEB - Address: 1885 She	Education Provide The Conferen Iby Ln	ice		Zip Code: 72704	
Continuing E Name: ICFSEB - Address: 1885 She City:	Education Provide The Conferen Iby Ln	CCE State:	E-mail Address	72704	

STATE OF NEVADA FUNERAL A	ND CEMETERY SE	ERVICES BOA	RD	Page 2 of 2
Continuing Education Approv	val Form			
Course, Presentation or	Activity:			
Title:				
Regulatory Board Serv	ice 101 (Board	_		
Date(s) of Presentation:	Time(s):	Length	of Presentation/Cou	rse: (Note: One (1) hour of CEU = 50 minutes)
2/27-2/29/2024	9:30-4:30	6 ho	urs (1 hr lunch)
Location of Presentation:		_		
Marina Inn at Gran	de Dunes			
City:	State	3:		Zip Code:
Myrtle Beach	SC			29572
		Classroom		Computer-based Training
□ Video		Other (explai	n):	
Presenter(s): Please atta	ch short bio for	each presen		nce.
Name			Title	
Dale A	Atkinson		Please se	e attached speaker bios.
		_		
Outline of Course: Plea			ne of the course c	iontent.
Please see attached co	urse summary	Ð		
Declaration	and the second second			
I hereby declare under pena	alty of perjury, the	at all of the in	formation supplied h	erein is to the best of my knowledge true, ad any information relevant to this approval
form. I hereby give permiss	ion to the Funera	and Cemete	ery Services Board to	verify any information provided and obtain
any additional documentation	on or information i	needed to ver	ify my qualifications of	or good moral character.
adriesparkon	O M (01/30/20	24
Signature			Date	
Allie Sparkman				
Print Name				
For Roard Has Only				
For Board Use Only: CE Approval Date:	Contractor and Station		CE Approved Ho	ours:
line - New				

STAL OF JON	S	TATE OF NEVADA				
FUNERAL AND CEMETERY SERVICES BOARD						
3740 Lakeside Drive, Suite 201, Reno, Nevada 89509						
Phone (775) 825-5535 * Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u>						
Cor	ntinuing Ec	lucation Approval Form				
		itted with this application will not be returned.)				
		ntinuing education which is not automatically approved by the Bo proved and do not require any further approval by the Board.				
Courses which are approv additional approval by the second s		ny of Professional Funeral Service Practice (APFSP) do not rea				
	lational or State o	rganizations or associations that administer training relating to				
Funeral Directors and Emb education within the two (2)	balmers must prov	ide proof to the Board of completion of twelve (12) hours of continuely preceding the date of application for renewal or reactivation of				
license.	transform of light	and during each paried of consult by partiting these listense				
		sees during each period of renewal by requiring those licensed ours of continuing education.				
Required Documents						
	ontinuing Educatio	on Approval Form.				
Lumpleted and signed C						
Completed and signed C						
Brief bio or resume of eac						
	ch presenter.					
 Brief bio or resume of each Agenda detailing dates/time 	ch presenter. mes and subject o	f each session.				
 Brief bio or resume of each Agenda detailing dates/tio Requester: Attendee 	ch presenter. mes and subject o					
 Brief bio or resume of each Agenda detailing dates/tin Requester: Attendee Name: 	ch presenter. mes and subject o	f each session.				
Brief bio or resume of each Agenda detailing dates/times/ti	ch presenter. mes and subject o	f each session. Wider Contact				
Brief bio or resume of each Agenda detailing dates/times/ti	ch presenter. mes and subject o	f each session. Wider Contact				
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2/27-2/29/2024							
Location of Presentation:							
Marina Inn at Grar	ide Dun	es					
City:		State:		- 22	Zip Code:		
Myrtle Beach		SC			29572		
			room		Computer-based Training		
Video			r (explain):			
Presenter(s): Please atta Name	ich short b	o tor each	presente	er detailing experier Title	nce.		
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FUNERAL AND CEMETERY SERVICES BOARD 3740 Lakeside Drive, Suite 201, Reno, Nevada 89509						
Phone (775) 825-5535 * Fax (775) 507-4102						
Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u>						
Con	tinuing Edu	cation Appro	val Form			
General Instructions (Note: Do	cuments submitte	ed with this application	n will not be returned.)			
The following form must be used to Please note that many training are a			s not automatically approved by the Board. any further approval by the Board.			
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Funeral Directors and Emba	almers must provide	e proof to the Board of c	ompletion of twelve (12) hours of continuing			
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submit proof of completion	of the required hour	rs of continuing education	on.			
Required Documents		TROPING PERSON PRO				
Completed and signed Co	ntinuing Education	Approval Form.				
Brief bio or resume of each	n presenter.					
Agenda detailing dates/tim	es and subject of e	ach session.				
Requester: Attendee		der Contact				
Name:	E CE PION	der contact				
Allie Sparkman						
Mailing Address (all Board correspo	ondence will be sen	t to this address):	~			
1885 Shelby Ln						
City:	State:		Zip Code:			
Fayetteville	AR		72704			
Phone Number:		E-mail Address:				
479-442-7076	N Longe A	allie@thecon	ferenceonline.org			
Continuing Education Provide Name:	F:					
ICFSEB - The Conferen	се		- AND AND AND A			
Address:			Time a part of the			
1885 Shelby Ln						
City:	State:		Zip Code:			
Fayetteville	AR		72704			
Phone Number:		E-mail Address:				
479-442-7076		allie@thecon	ferenceonline.org			

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STATE OF NEVADA FUNERAL A		ERY SERVIC	CES BOAR	D	Page 2 of 2	
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Course, Presentation or	Activity:					
Title: Innovations in Licensin						
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	2/27-2/29/2024 9:45-10:45 1 hour					
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Marina Inn at Gran	de Dun				7 in Code	
City:		State:		1.24	Zip Code:	
Myrtle Beach		SC			29572	
		Class	room		Computer-based Training	
Uideo		Other	(explain):		
Presenter(s): Please atta	ich snort d	lo tor each	presente	Title	ence.	
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Please see attached co	ourse sum	mary.				
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form. I hereby give permise any additional documentation	sion to the I	Funeral and	d Cemeter	ry Services Board te	o verify any information provided and obtain	
<u>Allie Sparkman</u> 01/30/2024						
Signature				Date		
Allie Sparkman						
Print Name						
For Board Use Only:						
CE Approval Date:				CE Approved H	ours:	

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	FUNERAL AND C	EMETERY SERVI	CES BOARD			
3740 Lakeside Drive, Suite 201, Reno, Nevada 89509						
Contract of the second		825-5535 * Fax (775) 507-				
- LEGER	Email: <u>nvfuneralboard@ft</u>	b.nv.gov * Website: http	://funeral.nv.gov/			
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General Instructions	(Note: Documents submit	tted with this application	on will not be returned.)			
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			completion of twelve (12) hours of continuing			
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			of renewal by requiring those licensees to			
submit proof of	completion of the required ho	ours of continuing education	lion.			
Required Documents						
Completed and	d signed Continuing Educatio	on Approval Form.				
Brief bio or res	ume of each presenter.					
Agenda detaili	ng dates/times and subject of	f each session.				
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Requester: Atto	endee 🛛 🗹 CE Pro	vider Contact				
Name:						
Allie Sparkman						
	ard correspondence will be se	ent to this address):				
1885 Shelby Ln						
City:	State:		Zip Code:			
Fayetteville	AR		72704			
Phone Number:		E-mail Address:				
479-442-7076	and where the planet	allie@theco	nferenceonline.org			
Continuing Education	on Provider:					
Name:						
ICFSEB - The C	Conference		Carl and the respectively.			
Address:			nerveline network			
1885 Shelby Ln						
City:	State:		Zip Code:			
Fayetteville	AR		72704			
Phone Number:		E-mail Address:				
479-442-7076		allie@theco	nferenceonline.org			

STATE OF NEVADA FUNERAL A		ERY SERVIC	CES BOAR	D	Page 2 of 2
Continuing Education Appro Course, Presentation or					
Title:	Activity.				
Federal Trade Commis	ssion				
Date(s) of Presentation:	Time(s): Length of Presentation/Course: (Note: One (1) hour of CEU = 50 minut				
2/27-2/29/2024					
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City:		State: SC			29572
Myrtle Beach					
		Class			Computer-based Training
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Outline of Course: Plea	ase provid	le a gener	ral outlir	e of the course c	ontent.
Please see attached co					
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Declaration					
Company and a service of the service	nalty of peri	urv. that all	of the inf	formation supplied h	erein is to the best of my knowledge true
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any additional documentati	ion or inform	nation need	ed to veri	fy my qualifications of	or good moral character.
Allii Pontom	na 1			01/30/20	10/1
Signature	WN/			Date	
Allie Sparkman					
Print Name					
For Board Use Only:	A safe with a second				
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Nevada Funeral Board CEU Approval Rev. 11/4/2016

FUNERA		E OF NEVADA	ES BOARD				
		Suite 201, Reno, Nevada					
		-5535 * Fax (775) 507-41					
Email: nvfu	Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u>						
Contin	uing Educ	ation Approv	al Form				
General Instructions (Note: Docum	nents submitted	with this application	will not be returned.)				
The following form must be used to app Please note that many training are auto			not automatically approved by the Board, iny further approval by the Board.				
Courses which are approved by additional approval by the Bo		Professional Funeral	Service Practice (APFSP) do not require				
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 license. The Board will audit a percent 	age of licensees	during each period of	f renewal by requiring those licensees to				
submit proof of completion of th							
Required Documents	Netter Loss in						
Completed and signed Continu	uing Education Ap	pproval Form.					
Brief bio or resume of each pre	esenter.						
Agenda detailing dates/times a	and subject of eac	ch session.					
Requester: Attendee	CE Provide	er Contact					
Name: Allie Sparkman							
Mailing Address (all Board corresponde 1885 Shelby Ln	nce will be sent t	o this address):					
City:	State:		Zip Code:				
Fayetteville	AR		72704				
Phone Number:		E-mail Address:					
479-442-7076	479-442-7076 allie@theconferenceonline.org						
Continuing Education Provider							
Continuing Education Provider:							
Name: ICFSEB - The Conference							
Address:							
1885 Shelby Ln							
City:	State:		Zip Code:				
Fayetteville	AR		72704				
Phone Number:		E-mail Address:					
479-442-7076 allie@theconferenceonline.org							

Continuing Education Approval Form Course, Presentation or Activity: Title: District Meetings Date(s) of Presentation: Time(s): Length of Presentation/Course: (Now: One (f) hour of CEU = 50 minu 2/277-2/29/20/24 1:15-3:15 2 hours Lacation of Presentation: Marina Inn at Grande Dunes City: Myrtile Beach SC 29572 Internet Classroom Class	STATE OF NEVADA FUNERAL A		ERY SERVIC	CES BOAR	D	Page 2 o
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		IETERY SERVICE			
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Email: nyfur		5535 * Fax (775) 507-410 gov * Website: <u>http://f</u>			
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Agenda detailing dates/times a	and subject of eac	ch session.			
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Requester: Attendee	CE Provide	er Contact			
Name:					
Allie Sparkman					
Mailing Address (all Board corresponde	ence will be sent to	o this address):			
1885 Shelby Ln					
City:	State:		Zip Code:		
Fayetteville	AR		72704		
Phone Number:		E-mail Address:			
479-442-7076		allie@theconfe	erenceonline.org		
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STATE OF NEVADA FUNERAL A		ERY SERVIC	CES BOAR	2D	Page 2 of 2
Continuing Education Approx	val Form				
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City:		State:			Zip Code:
Myrtle Beach		SC			29572
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A ALE	STAT	TE OF NEVADA				
FUNER	AL AND CEN	METERY SERVIC	ES BOARD			
3740 Lakeside Drive, Suite 201, Reno, Nevada 89509						
Phone (775) 825-5535 * Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/						
Contir	nuing Edu	cation Approv	val Form			
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Requester: Attendee	CE Provid	ler Contact				
Name:						
Allie Sparkman						
Mailing Address (all Board correspond	ence will be sent	to this address):	5187.04			
1885 Shelby Ln						
City:	State:		Zip Code:			
Fayetteville	AR		72704			
Phone Number:		E-mail Address:				
479-442-7076		allie@theconf	erenceonline.org			
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1885 Shelby Ln						
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Fayetteville	AR		72704			
Phone Number:		E-mail Address:				
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STATE OF NEVADA FUNERAL A		ERY SERVIC	CES BOAR	D	P	age 2 of 2
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Allie Sparkman				Date		24
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For Board Use Only: CE Approval Date:	Contract Contract			CE Approved Ho	urs:	and a second second
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Nevada Funeral Board CEU Approval Rev. 11/4/2016

37	AL AND CEN 40 Lakeside Drive, Phone (775) 825	TE OF NEVADA METERY SERVIC Suite 201, Reno, Nevada 5-5535 * Fax (775) 507-41 V.gov * Website: http:/	a 89509 L02
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Requester: Attendee	CE Provid	ler Contact	
Name:			
Allie Sparkman			
Mailing Address (all Board correspond 1885 Shelby Ln	ience will de sent	to this address):	
City:	State:		Zip Code:
Fayetteville	AR		72704
Phone Number:		E-mail Address:	
479-442-7076		allie@thecont	ferenceonline.org
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1885 Shelby Ln			
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STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD Page 2 of 2					
Continuing Education Approv	val Form				
Course, Presentation or	Activity:				
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For Board Use Only:				07.4	
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Nevada Funeral Board CEU Approval Rev. 11/4/2016

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and the second	FUNEF	RAL AND CER	METERY SERVICES BOARD				
3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102							
Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u>							
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Name:							
Allie Sparkr	man						
Mailing Address (1885 Shelb	all Board correspond	dence will be sent	to this address):				
City:	усп	State:	Zip Code:				
Fayetteville		AR	72704				
Phone Number:			E-mail Address:				
479-442-70	76		allie@theconferenceonline.org				
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Fayetteville Phone Number: 479-442-70			E-mail Address: allie@theconferenceonline.org				

STATE OF NEVADA FUNERAL A		ERY SERVIC	CES BOAR	D		Page 2 of 2
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Signature				Date		
Allie Sparkman						
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For Board Use Only:						
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Nevada Funeral Board CEU Approval Rev. 11/4/2016

REAL TO DE	ST	ATE OF NEVADA						
FUNER	AL AND CE	EMETERY SERVIC	CES BOARD					
FUNERAL AND CEMETERY SERVICES BOARD 3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102								
Email: <u>nvtuneraiboard@tb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u>								
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General Instructions (Note: Docu	ments submitt	ted with this applicatio	n will not be returned.)					
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Agenda detailing dates/times	and subject of	each session.						
Requester: Attendee	CE Prov	ider Contact						
Allie Sparkman								
Mailing Address (all Board correspond	ence will he ser	nt to this address)*						
1885 Shelby Ln								
City:	State:		Zip Code:					
Fayetteville	AR		72704					
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479-442-7076		allie@thecor	ferenceonline.org					
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STATE OF NEVADA FUNERAL A		ERY SERVIC	CES BOAF	D	Page 2 o	
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Location of Presentation:						
Marina Inn at Gran	ide Dune					
City:		State:			Zip Code:	
Myrtle Beach		SC		a	29572	
		Class	moon		Computer-based Training	
Video			r (explair):		
Presenter(s): Please atta Name	ch short di	to for each	present	Title	ince.	
Lesle	y Witter			Please see atta	ached speaker bios if applicabl	
· · · · · · · · · · · · · · · · · · ·			_			
		and a second				
Outline of Course: Plea	ase provid	le a gener	ral outlin	e of the course o	content.	
Please see attached co	ourse sum	mary.				
Declaration		AND REAL				
accurate and complete and	I have not sion to the F	withheld, m Funeral and	nisreprese I Cerneter	nted, or falsely state y Services Board to	erein is to the best of my knowledge to any information relevant to this appr verify any information provided and ob or good moral character.	
Annin Monter	Man i	,		01/30/20	24	
<u>Alle Datti Signature</u>				Date		
Allie Sparkman						
Print Name						
For Board Use Only:						
CE Approval Date:				CE Approved Ho	urs:	
				Ret Const last		

Nevada Funeral Board CEU Approval Rev. 11/4/2016

STATE OF NEVADA FUNERAL AND CEMETERY SERVICES BOARD 3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: nvfuneralboard@fb.nv.gov * Website: http://funeral.nv.gov/ **Continuing Education Approval Form** General Instructions (Note: Documents submitted with this application will not be returned.) The following form must be used to approve any continuing education which is not automatically approved by the Board. Please note that many training are automatically approved and do not require any further approval by the Board. Courses which are approved by the Academy of Professional Funeral Service Practice (APFSP) do not require additional approval by the Board. Courses sponsored by National or State organizations or associations that administer training relating to the funeral industry do not require additional approval by the Board. Funeral Directors and Embalmers must provide proof to the Board of completion of twelve (12) hours of continuing education within the two (2) years immediately preceding the date of application for renewal or reactivation of the license. The Board will audit a percentage of licensees during each period of renewal by requiring those licensees to submit proof of completion of the required hours of continuing education. **Required Documents** Completed and signed Continuing Education Approval Form. Brief bio or resume of each presenter. Agenda detailing dates/times and subject of each session. Attendee Z CE Provider Contact **Requester:** Name: Allie Sparkman Mailing Address (all Board correspondence will be sent to this address): 1885 Shelby Ln State: City: Zip Code: Fayetteville AR 72704 Phone Number: E-mail Address: 479-442-7076 allie@theconferenceonline.org **Continuing Education Provider:** Name: **ICFSEB** - The Conference Address: 1885 Shelby Ln City: State: Zip Code: Fayetteville AR 72704 Phone Number: E-mail Address: 479-442-7076 allie@theconferenceonline.org

STATE OF NEVADA FUNERAL A	ND CEMET	ERY SERVIC	ES BOAR	D		Page 2 of 2
Continuing Education Approx	val Form					_
Course, Presentation or	Activity:					A STATE
Title:						
Conference Initiatives						
Date(s) of Presentation:	Time(s):		Length o	of Presentation/Cou	rse: (Note: One (1) hour of CEU =	50 minutes)
2/27-2/29/2024	2:15-3	15	1 hou	ır		
Location of Presentation:						
Marina Inn at Gran	de Dune					
City:		State:			Zip Code:	
Myrtle Beach		SC			29572	
		Class	room		Computer-based Tra	ining
Video		Other	(explain):		
Presenter(s): Please atta	ah ahast hi			a dotailing owned	100	A STREET
Name	cn snort D	o for each	presente	Title	iice.	A CARACTERINA CONTRACT
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Dustin Wardlow, Allie Sparkman, An	ina Scott McCi	endon, & And	rew Joseph	Please see alla	ached speaker bios if a	pplicable.
	12.70					2.0
Outline of Course: Plea	ise provid	e a gener	al outlin	e of the course c	ontent.	
Please see attached co		-				
		inter y				
						I
Declaration						ing to the state
I hereby declare under pen	alty of perju	ury, that all	of the inf	ormation supplied h	erein is to the best of my kn	iowledge true,
form. I hereby give permise	sion to the F	uneral and	I Cemeter	y Services Board to	ed any information relevant to verify any information provid	led and obtain
any additional documentation	on <mark>or inform</mark>	ation need	ed to verif	y my qualifications of	or good moral character.	
alliesparter	1am/			01/30/20	24	
Signature	00.0			Date		
Allie Sparkman						
Print Name						
Fan Banad Man Ontai						Y
For Board Use Only: CE Approval Date:	- Notes	and the second	Soldier In the	CE Approved Ho	urs:	

Nevada Funeral Board CEU Approval Rev. 11/4/2016

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STATE OF NEVADA



FUNERAL AND CEMETERY SERVICES BOARD

3740 Lakeside Drive, Suite 201, Reno, Nevada 89509 Phone (775) 825-5535 * Fax (775) 507-4102 Email: <u>nvfuneralboard@fb.nv.gov</u> * Website: <u>http://funeral.nv.gov/</u>

Continuing Education Approval Form

General Instructions (Note: Documents submitted with this application will not be returned.)

The following form must be used to approve any continuing education which is not automatically approved by the Board. Please note that many training are automatically approved and do not require any further approval by the Board.

- Courses which are approved by the Academy of Professional Funeral Service Practice (APFSP) do not require additional approval by the Board.
- Courses sponsored by National or State organizations or associations that administer training relating to the funeral industry do not require additional approval by the Board.
- Funeral Directors and Embalmers must provide proof to the Board of completion of twelve (12) hours of continuing education within the two (2) years immediately preceding the date of application for renewal or reactivation of the license.
- The Board will audit a percentage of licensees during each period of renewal by requiring those licensees to submit proof of completion of the required hours of continuing education.

Required Documents

Completed and signed Continuing Education Approval Form.

- Brief bio or resume of each presenter.
 - Agenda detailing dates/times and subject of each session.

Requester:	Attendee	Z CE Provide	er Contact		
Name:					
Allie Spar	kman				
Mailing Addres	s (all Board corresponde Iby Ln	ence will be sent t	o this address):		
City:		State:		Zip Code:	
Fayettevil	le	AR		72704	
Phone Number:			E-mail Address:		
479-442-7	076		allie@theconferenceonline.org		
Continuing E	Education Provider:		AND		
Name:		1×3022400,118		A REPAIR OF THE PARTY OF THE	
ICFSEB -	The Conference				
Address:			- 11		
1885 She	lby Ln				
City:		State:		Zip Code:	
Fayettevil	le	AR		72704	
Phone Numbe	r:		E-mail Address:		
479-442-7076			allie@theconferenceonline.org		
	3) 				

STATE OF NEVADA FUNERAL A	ND CEMET	ERY SERVIC	ES BOAR	D	Page 2 of 2
Continuing Education Approv	al Form	_			
Course, Presentation or	Activity:				
Title:		_	_		
Professional Standards	& Licens	sure - Eve	rybody	Gets a Trophy?	
Date(s) of Presentation:	Time(s):		Length	of Presentation/Cour	SE: (Note: One (1) hour of CEU = 50 minutes)
2/27-2/29/2024	3:30-4	:30	1 hou	11	
Location of Presentation:					
Marina Inn at Gran	de Dune	es			
City:		State:			Zip Code:
Myrtle Beach		SC			29572
		Class	moon		Computer-based Training
U Video		Other	(explain):	
Presenter(s): Please attac	ch short bi	o for each	presente	er detailing experier Title	108.
Mark F	Ransford	tt		Please see atta	ched speaker bios if applicable.
Outline of Course: Plea	se provid	e a genera	al outlin	e of the course or	ontent
Please see attached con					
		inary.			
Declaration					
					erein is to the best of my knowledge true,
					d any information relevant to this approval verify any information provided and obtain
any additional documentatio					
NODIO POAR	Nau	/		01/30/202	24
Signature	NU/4/	· · · <u>-</u> · · · ·		Date	
Allie Sparkman					
Print Name					
For Decedition Of L					
For Board Use Only: CE Approval Date:	A International	and the second	Coleman La	CE Approved Hou	irs:
					Nevada Funeral Board CEU Approval Rev. 11/4/2016

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CEU Request

The International Conference of Funeral Service Examining Boards will host its 120th Annual Meeting in Myrtle Beach, South Carolina, on February 28-29th, 2024, at the Marina Inn at Grande Dunes. The meeting will feature presentations, regional district meetings, and small group discussions to discuss pertinent areas of interest for funeral service regulators. As an added bonus to meeting attendees, we would love to offer continuing education credits for the programs provided. The programs, a summary of events, suggested hours, and speaker biographies are included for your reference.

Please check the boxes on the left for individual courses *APPROVED* for continuing education credits (or <u>approve all programs by checking the last check box on page 2</u>):

Course Approved by Board for CEU		Program Title	Scheduled Time		Suggested Credi Hours	
\checkmark		Tuesday Febru	uary 27, 2024			
		ulatory Board Service 01 (Board Member Training)	9:30 am—4:30pm *1hour for lunch	١	6	
	Ad	Funeral Service ministrators' Forum	2:30 pm—5:00pm		2.5	

Wednesday February 28, 2024

Innovations in Licensing	9:45 am—10:45 am	1
Federal Trade Commission	10:45 am—11:45 am	1
District Meetings	1:15 pm—3:15 pm	2
Universal Licensing, Portability, & Other Unicorns	3:30 pm—4:30 pm	1
District Reports	4:30 pm—5:00 pm	.5

Course Approved		
by Board for CEU		

\checkmark	Thursday Febr	uary 29, 2024	
	Exam Integrity—Why It Matters	8:30 am—9:30 am	1
	What's Next? A Discussion About the State of Funeral Service Licensure	9:30 am—10:30 am	1
	Top Regulatory Cases	10:45 am—11:45 am	1
	The Consensual Donation & Research Integrity Act & Other Legislation	11:45 am—12:45 pm	1
	Conference Initiatives	2:15 pm—3:15 pm	1
	Professional Standards & Licensure—Everybody Gets a Trophy?	3:15 pm—4:15 pm	1

\checkmark

I acknowledge that the selected sessions above have been approved for continuing education credits/units in the state listed below.

		Please return to: allie@theconferenceonline.org
State/Jurisdiction		anewtreconerenceonnie.org
		Questions? Additional paperwork
Name	Title	 required? Please feel free to contact Allie Sparkman.
		allie@theconferenceonline.org
Signature	Date	479.442.7076 ext.5

120TH ANNUAL MEETING

TUESDAY FEBRUARY 27	WEDNESD	AY FEBRUARY 28	THURSDAY	FEBRUARY 29
7:00 AM - 8:00 AM Directors Breakfast	7:00 AM - 9:00 AM	Meeting Registration	7:15 AM - 8:15 AM	ICFSEB Past Presidents Breakfast
8:00 AM - 2:00 PM	8:00 AM - 8:45 AM	Rookie Welcome Breakfast	7:30 AM - 8:30 AM	Attendee Breakfast
(closed meeting)	8:00 AM - 9:00 AM	Alumni Attendee Breakfast	8:30 AM - 9:30 AM	Exam Integrity - Why It Matters Matt Mudd
9:30 AM - 4:30 PM Regulatory Board Service 101	vice 101 Opening Session		9:30 AM - 10:30 AM	State of Funeral
(pre-registration required)	9:45 AM - 10:45 AM	Innovations in Licensing Guillermo Ortiz de Zárate	Jo	Service Licensure lena Grande, Rick Little, & Natasha Culbertson
2:30 PM - 5:00 PM Administrators Forum (closed session)	10:45 AM - 11:45 AM	Federal Trade Commission Rebecca Plett	10:45 AM - 11:45 AM	Top Regulatory Cases Dale Atkinson
5:00 PM - 6:00 PM Meeting Registration	11:45 AM - 1:00 PM	Lunch	11:45 AM - 12:45 PM	The Consensual Donation & Research Integrity Act and
Footnotes from a	1:15 PM - 3:15 PM	District Meetings		Other Legislation Lesley Witter
6:00 PM - 7:30 PM Retired Regulator Jennifer Kandt		Universal Licensing,	12:45 PM - 2:15 PM	Celebration of Service Luncheon
Dinner provided (RSVP Required)	3:30 PM - 4:30 PM	Portability, & Other Unicorns Dale Atkinson	2:15 PM - 3:15 PM	Conference Initiatives Dustin Wardlow,
	4:30 PM - 5:00 PM	District Reports	Anna Scott McCler	Allie Sparkman, ndon, & Andrew Joseph
			3:15 PM - 4:15 PM	Professional Standards & Licensure
	5:00 PM - 5:20 PM	Executive Session (closed session)		- Everybody Gets a Trophy? Mark Ransford
	5:30 PM - 6:30 PM	Regulation is Beachin' Reception	4:15 PM - 4:30 PM	Closing Remarks



Tuesday February 27, 2024

Regulatory Board Service 101 (Board Member Training)

This informative board member training session will familiarize attendees with the roles and responsibilities of serving on a funeral service regulatory board. Seminar topics include: the role of a regulatory board member, political realities of board service, discipline and enforcement of licensees, and other current regulatory issues.

Funeral Service Administrators' Forum

This forum provides an intimate opportunity for regulatory board staff to discuss common issues amongst colleagues.

Wednesday February 28, 2024

Innovations in Licensing

With the growth of technologies, systems and practices are continually evolving. This session will discuss recent advancements that could beneficially impact the licensure field.

Federal Trade Commission

The Federal Trade Commission will share updates pertinent to The Funeral Rule and regulation relative to the funeral service profession.

District Meetings

Attendees meet in small groups to discuss issues facing funeral service regulation.

Universal Licensing, Portability, & Other Unicorns

Dreams such as universal licensure may appeal to regulators and licensees alike, but is there a world in which they could be realities? Regulatory guru Dale Atkinson will examine these ambitions, and the attainability of their future in funeral service licensure.

District Reports

Representatives from each district meeting share key points from their individual group discussions with all attendees.

Thursday February 29, 2024

Exam Integrity – Why It Matters

Exam integrity is of the utmost importance in high-stakes licensure exams. But why does it really matter? Pearson VUE security analyst Matt Mudd will illustrate the value of exam security and the impact on the licensure process.

What's Next? A Discussion About the State of Funeral Service Licensure

Join a panel of experts as they share perspectives from their various roles within funeral service.

Top Regulatory Cases

Conference Legal Counsel and regulatory expert Dale Atkinson will update attendees on recent court cases impacting regulation, identifying key takeaways relevant to attendees.

The Consensual Donation & Research Integrity Act and Other Legislation

The "body broker bill" would provide necessary minimum standards to the body donation process, ensuring donors' bodies are treated with dignity and respect. Senior Vice President of Advocacy for NFDA, Lesley Witter, will provide updates on this bill, as well as other important legislation at the national level.

Conference Initiatives

Join Conference staff for updates, and learn what's on the horizon for next year.

Professional Standards & Licensure – Everybody Gets a Trophy?

Exams, education, and licensure requirements - all are barriers to licensure, and yet, all also elevate the standards of a profession. Licensee, former board member, and past president of The Conference, Mark Ransford, will evaluate the significance of professional standards, and the potential consequences if standards are compromised.



Dale Atkinson

Dale J. Atkinson, who received his law degree from Northwestern School of Law, Portland, Oregon, is the sole, managing member of the Northbrook, Illinois, law firm of Atkinson & Atkinson, LLC, which represents various associations of regulatory boards. Mr. Atkinson represents associations in all matters relating to their operations as not for profit corporations, including regulatory activities, education and accreditation, disciplinary actions, model legislation and applications, and all phases of the development and administration of licensure examination programs, licensure transfer programs, licensure credentials verification and storage. He is a frequent speaker before these association clients as well as other regulatory groups and also produces numerous writings on these subjects for publications.

Guillermo Ortiz de Zárate

With over 30 years of information technology experience and a BS in Information Technology, Guillermo has been leading the development and implementation of technology for companies in industries such as engineering, urban development, healthcare, banking, international commerce, marketing, government, NGOs, regulation, and software.

In his previous role as Chief Innovation & Information Officer at NCARB, Guillermo led the modernization and digital transformation of the Council's technology and its sophisticated use of data. His portfolio has expanded since January 2024 and he is now the Chief Strategy Officer of the organization. Guillermo also holds an MBA from Carey School of Business at the Johns Hopkins University.

Guillermo is, concurrently, the founder and President of Lineup[®], NCARB's wholly-owned software-as-a-service subsidiary (<u>www.lineupteams.com</u>).

Rebecca Plett

Rebecca Plett is an attorney in the Division of Marketing Practices of the Federal Trade Commission's Bureau of Consumer Protection. Her primary duties involve enforcement and policy matters, including serving as a co-coordinator of the FTC's Funeral Rule program. Before coming to the FTC, Rebecca worked at the Consumer Financial Protection Bureau where she focused on consumer financial protection regulations and compliance with those regulations. She received her undergraduate degree from East Carolina University and her Juris Doctor from the University of North Carolina at Chapel Hill.

Matt Mudd

Pearson VUE Biography not yet provided.

Natasha Culbertson

Arizona Department of Health Services, Bureau of Special Licensing Biography not yet provided.

Richard Little

As a 35 year resident of Longview/Kelso, WA, Rick currently serves as the Vice President/General Manager of the Pierce Group Inc. where he manages the operations of Steele Chapel at Longview Memorial Park and Dahl McVicker Funeral Homes, as well as several other funeral homes in the Southwest Washington area. He is currently serving on the WA Funeral & Cemetery Board and is a Past President of the Washington State Funeral Directors Association, where he was honored as Funeral Director of the Year in 2009. He has been involved with Stageworks Northwest, a non-profit community theatre, for the past 14 years and is Past President of the Kelso Lions Club and Longview Community Church. He and his wife, Lorraine, have two children, Lance and Amy.

Jolena Grande

Jolena Grande is a tenured faculty member in the Health Science Division at Cypress College. She has been with the Mortuary Science Program for almost 30 years and has taught all aspects of the prescribed ABFSE curriculum content, though spends much of her time focusing on the Arts side of the accredited Associate degree program and overseeing the Bachelor of Science in Funeral Service completion program. She is a licensed cemetery manager, crematory manager, embalmer and funeral director in California, a Certified Funeral Service Practitioner, and an Oklahoma licensed embalmer. She regularly volunteers her time with the American Board of Funeral Service Education, International Conference of Funeral Service Examining Boards, and serves on the California Department of Consumer Affairs Cemetery and Funeral Bureau Advisory Committee. Miss Grande graduated from Cypress College with her Associates degree in Mortuary Science, transferred to the University of Central Oklahoma for her Bachelor of Science in Funeral Service, and holds a Master of Forensic Science degree. She lives in Southern California and enjoys helping develop future funeral service practitioners.

Lesley Witter

NFDA Biography not yet provided.

Dalene Paull

Dalene Paull began her career with The International Conference of Funeral Service Examining Boards in 1998 as a registrar. Ms. Paull was promoted to Assistant Executive Director and after becoming Acting Executive Director in 2001, was hired as Executive Director in 2002. She has been an active participant in the regulatory community throughout her career and has served on the Board of Directors for the Federation of Associations of Regulatory Boards (FARB) since 2008. Ms. Paull has a Bachelor of Arts in Criminal Justice from the University of Arkansas and received her Masters of Public Administration from the University of Arkansas in May 2005.

Dustin Wardlow

Dustin has been with The Conference since 2008. He is a graduate from the University of Arkansas and holds a Bachelor of Science in Agricultural, Food and Life Sciences with a concentration in Education, Communication, and Technology. Dustin recently became the Exam Program Director and is now responsible for managing the exam program for The Conference, including working closely with examination committees, accredited mortuary science programs, regulatory agencies, exam candidates, and the testing vendor to continually improve the testing experience. He previously served in various information and technology roles for The Conference for nearly 15 years. He enjoys classic movies and British television shows, including the panel show "Q.I." Dustin lives in Fayetteville, Arkansas with his wife, Ashley, and dogs, Humphrey and Nan.

Anna Scott McClendon

Anna Scott was hired by The Conference in 2019 as an administrative assistant. She then assumed the position of Candidate Services Coordinator with The Conference in January of 2023. Her current responsibilities include managing many of the daily operations of the office, while also working directly with candidates to assist them throughout their exam process. Anna Scott holds a B.A in Communications and Hospitality Management from the University of Arkansas. She lives in Fayetteville, Arkansas, and enjoys travel and reading in her free time.

Allie Sparkman

Allie began her career with The Conference in 2012 as a part-time administrative assistant. After serving in this capacity for several years, she joined The Conference full-time in 2015. Allie graduated with her Bachelor of Arts from the University of Arkansas in 2018, and continued to serve in the Candidate Services Manager role. Allie has recently taken over as the Director of Member Engagement, serving as the liaison for the Conference membership and working in meeting planning and communications. Allie lives with her husband, Brett, dogs Cinnamon and Crunch, and four old, grumpy cats in Springdale, Arkansas. In her spare time, Allie loves reading, going to the movies and concerts, and runs a local community group that hosts monthly events for dinner groups, themed movie nights, and book clubs.

Andrew Joseph

The Conference Biography not yet provided.

Mark Ransford

Mark was elected to his first term on The Conference Board of Directors in 2017 and served as the 111th President of The Conference. He graduated from the University of Michigan in Ann Arbor in 2002 with a focus in Business and Psychology, and continued his education at Wayne State University in Detroit with a Bachelor's Degree in Mortuary Science and a Post-Bachelor Certificate in Forensic Investigation. He was licensed in 2003 and returned to his hometown of Caro, Michigan to join his father's practice after training in Saginaw, Detroit and Kalamazoo, Michigan. He is a past Chairman of the Michigan Board of Examiners in Mortuary Science and is a past District President of the Michigan Funeral Directors Association. He and his wife, Lainey, have three young boys.

Budget vs. Actuals

	TOTAL							
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET				
ncome								
Administrative Fee (Reissue or Add Lic)	1,425.00	375.00	1,050.00	380.00 %				
Administrative Fine	1,000.00		1,000.00					
Approval of Managing Funeral Director	3,375.00	2,475.00	900.00	136.36 %				
Cemetery Renewals	816.69	1,900.00	-1,083.31	42.98 %				
Crematory Renewals	2,333.31	4,000.00	-1,666.69	58.33 %				
Embalmer Renewals	4,983.31	8,900.00	-3,916.69	55.99 %				
Establishment Permit Renewals	3,806.25	6,500.00	-2,693.75	58.56 %				
Examinations	1,750.00	4,000.00	-2,250.00	43.75 %				
Funeral Arranger Renewals	8,016.69	18,900.00	-10,883.31	42.42 %				
Funeral Director Renewals	8,800.00	16,300.00	-7,500.00	53.99 %				
Initial Licensing	24,937.50	24,000.00	937.50	103.91 %				
Interest Income	109.75	33.00	76.75	332.58 %				
Legal and Miscellaneous Fees	350.00	5,000.00	-4,650.00	7.00 %				
NV Regulatory Fee	132,650.00	280,000.00	-147,350.00	47.38 %				
Study Guide		100.00	-100.00					
Total Income	\$194,353.50	\$372,483.00	\$ 178,129.50	52.18 %				
BROSS PROFIT	\$194,353.50	\$372,483.00	\$ -178,129.50	52.18 %				
Expenses								
Administrative Fines	2,000.00		2,000.00					
Attorney General - Legal Fees	3,415.67	20,000.00	-16,584.33	17.08 %				
Auditing	11,000.00	11,000.00	0.00	100.00 %				
Background Checks	558.60	1,800.00	-1,241.40	31.03 %				
Bank fees	3,710.99	2,800.00	910.99	132.54 %				
Board Member Compensation	2,100.00	4,200.00	-2,100.00	50.00 %				
Conferenc/Training Registration		4,200.00	-4,200.00					
Contractual services								
Bookkeeping	6,265.00	8,400.00	-2,135.00	74.58 %				
Dues and Tests	250.00	250.00	0.00	100.00 %				
Total Contractual services	6,515.00	8,650.00	-2,135.00	75.32 %				
Equipment and Furnishings		2,000.00	-2,000.00					
Insurance	3,350.17	1,800.00	1,550.17	186.12 %				
Interest Expense	48.10		48.10					
Meeting Expenses	749.60	3,350.00	-2,600.40	22.38 %				
Office Lease	13,480.00	20,220.00	-6,740.00	66.67 %				
Office Supplies	3,330.20	8,500.00	-5,169.80	39.18 %				
Payroll Expenses								
Administrative Wages	15,760.00	62,119.00	-46,359.00	25.37 %				
Employer Taxes	10,804.52	15,622.00	-4,817.48	69.16 %				
Executive Director Salary	69,052.75	137,288.00	-68,235.25	50.30 %				
Health Insurance	12,512.36	23,000.00	-10,487.64	54.40 %				
Inspector/Investigation Wages	18,897.03	32,936.00	-14,038.97	57.38 %				
Retirement	15,037.90	31,109.00	-16,071.10	48.34 %				

Budget vs. Actuals

		TC	TAL	
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Vacation Expense	-3,769.15		-3,769.15	
Total Payroll Expenses	138,295.41	302,074.00	-163,778.59	45.78 %
Postage	795.72	2,450.00	-1,654.28	32.48 %
Printing and Copying	2,104.45	5,000.00	-2,895.55	42.09 %
Repair and Maintenance	226.24	700.00	-473.76	32.32 %
Technical Support Web Site	523.79	2,200.00	-1,676.21	23.81 %
Telephone/Internet	1,777.72	4,523.00	-2,745.28	39.30 %
Travel	3,679.50	28,100.00	-24,420.50	13.09 %
Utilities	2,390.87	4,500.00	-2,109.13	53.13 %
Total Expenses	\$200,052.03	\$438,067.00	\$ -238,014.97	45.67 %
NET OPERATING INCOME	\$-5,698.53	\$ 65,584.00	\$59,885.47	8.69 %
NET INCOME	\$ -5,698.53	\$ -65,584.00	\$59,885.47	8.69 %

Balance Sheet

As of January 31, 2024

Total Other Assets OTAL ASSETS	\$32,399.0 \$419,581.1
Security Deposits	1,500.0
Right of Use Asset	58,547.0
Accum Depr - Right of Use Asset	-27,648.0
Other Assets	
Total Exed Assets	\$4,461.7
Machinery & Equipment	5,842.9
Accumulated Depreciation	-1,381.2
Fixed Assets	
Total Current Assets	\$382,720.2
Total Other Current Assets	\$ -1,791.2
Undeposited Funds	40.0
Pre paid expenses	-1,831.2
Payroll Refunds	0.0
Other Current Assets	
Total Accounts Receivable	\$2,450.0
Accounts Receivable	2,450.0
Accounts Receivable	
Total Bank Accounts	\$382,061.6
Checking State of NV Funeral Brd	382,061.6
Bank Accounts	
Current Assets	
SSETS	

Balance Sheet

As of January 31, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-1,447.53
Total Accounts Payable	\$ -1,447.53
Other Current Liabilities	
Accrued Expenses	0.00
Deferred Revenue	89,693.75
Direct Deposit Payable	0.00
Lease Liability - Current	0.00
Payroll Liabilities	0.00
Accrued Compensation	0.00
Deferred Compensation	276.32
Federal Taxes (941/944)	0.00
Federal Unemployment (940)	0.00
NV UI Bond Obligation Assessment	0.00
NV Unemployment Tax	0.00
PEBP Adjust	0.00
PEBP Medical	2,440.30
Vacation Liability	7,613.33
Total Payroli Liabilities	10,329.95
Total Other Current Llabilities	\$100,023.70
Total Current Liabettes	\$98,576.17
Long-Term Liabilities	
Lease Liability - Non Current	32,014.00
Total Long-Term Liabilities	\$32,014.00
Total Llabelles	\$130,590,17
Equity	
Fund Balance	294,689.46
Net Income	-5,698.53
Total Equity	\$288,990.93
TOTAL LIABILITIES AND EQUITY	\$419,581.10

Sales by Customer Summary

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	TOTAL
10 Bunker's Eden Vale Mortuary	260.00	390.00	410.00	380.00	340.00	330.00		\$2,110.00
102L Green Fare wells				10.00	60.00	110.00		\$180.00
104 Serenity Funeral Home	230.00	200.00	150.00	180.00	180.00	210.00		\$1,150.00
108 Truckee Meadows Cremation & Burial Svcs	670.00	890.00	640.00	670.00	650.00	540.00		\$4,060.00
109 Las Vegas Islamic Cemetery	40.00	40.00	40.00	30.00	10.00	10.00	50.00	\$220.00
110 McDermott Funeral Home	680.00	620.00	580.00					\$1,880.00
111 Funeraria Casa De Paz	200.00	1 20.00	220.00	1 60.00	150.00	180.00		\$1,030.00
112 Giddens Memorial Chapel	190.00	260.00	240.00	0.00	0.00	0.00		\$690.00
113 Nevada Funeral Service	170.00	90.00	90.00	60.00	70.00	80.00		\$560.00
114 Eastside Memorial Park	140.00	100.00	80.00	150.00	70.00	90.00		\$630.00
115 Mountain Vista Chapel	70.00	40.00	80.00	1 20.00	40.00	50.00		\$400.00
116 Sonoma Funeral Home	60.00	50.00	90.00	1 20.00	90.00	100.00		\$510.00
127 Truckee Meadows Cremation - Sparks	0.00	0.00	0.00	0.00	0.00	0.00		\$0.00
129 Andres Family Mortuary & Crematory	130.00	150.00	160.00	140.00	150.00			\$730.00
134 La Eternidad Funeral	70.00	130.00	140.00	130.00	160.00	190.00		\$820.00
138 Care Cremation	290.00	380.00	360.00	360.00	470.00	690.00		\$2,550.00
139 Giddens Memorial Chapel				270.00	300.00	220.00		\$790.00
140 Beverly's Memorial Chapel						0.00		\$0.00
15 Southern Nevada Mortu ary	40.00	50.00	30.00	20.00	50.00	80.00		\$270.00
18 Gunter's Hawthome Funieral Home	130.00	80.00	30.00	70.00	70.00	-10.00		\$370.00
3 Mountain View Mortuary	400.00	410.00	340.00	320.00	340.00	300.00		\$2,110.00
30 Bunker's Memory Garden				0.00				\$0.00
5 Smith Family Funeral Home	300.00	280.00	300.00	240.00	270.00	280.00		\$1,670.00
56 Pahrump Family Motuary Group	220.00	250.00	240.00	180.00	180.00	300.00		\$1,370.00
60 The Gardens	30.00	180.00	40.00	170.00	110.00	130.00		\$660.00
7 Burns Funeral Home, Inc.	260.00	250.00	320.00	240.00	400.00	300.00		\$1,770.00
8 Freitas Rupracht Funeral Home	40.00	1 10.00	140.00	130.00	110.00	60.00		\$590.00
85 Heritage Motuary	70.00	1 40.00	150.00	160.00	150.00	210.00		\$880.00
92 Smart Cremation	40.00	140.00	170.00	50.00	60.00	30.00		\$490.00
Anthem 101L Suntise Cremation		E E O 00	500.00		450.00			\$0.00
	360.00	550.00	560.00	310.00	450.00			\$2,230.00
133 Desert Memorial Total Anthem	480.00	660.00 1,210.00	410.00 970.00	540.00 850.00	290.00 740.00			\$2,380.00
	040.00	1,210000	870000	880.00	/40.00			
FPG Nevada								\$0.00
100L Tulip Cremation	10.00	50.00	30.00	0.00	0.00	20.00		\$110.00
130 Kraft-Sussman Funeral Services	200.00	90.00	170.00	160.00	230.00	240.00		\$1,090.00
97L Vegas Valley Cremation Statz			0.00	0.00				\$0.00
98L Vegas Valley Cremation McLeod	260.00	240.00	410.00	190.00	210.00	310.00		\$1,620.00
Total FPG Nevada	470.00	380.00	610.00	350.00	440.00	670.00		\$2,820.00
Inspired Life Holdings								\$0.00
128 Inspired Life Memorials & Cremations	330.00	200.00	310.00	270.00	210.00			\$1,320.00
93L Inspired Life Cremations	0.00	0.00	0.00	0.00	0.00			\$0.00
99 Inspired Life Cremations	10.00	40.00	30.00	30.00	30.00			\$140.00
Total Inspired Life Holdings	340.00	240.00	340.00	300.00	240.00			\$1,480.00
Integrity Funeral Service								\$0.00
117 Walton's Funerals and Cremations - Church	90.00	40.00	90.00	100.00	100.00	140.00		\$560.00
118 Walton's Chapel of the Valley	210.00	250.00	270.00	240.00	410.00	250.00		\$1,630.00
119 O'Brien Rogers & Crosby Funeral Home	80.00	80.00	50.00	60.00	60.00	80.00		\$410.00
120 Ross, Burke & Knobel Mortuary - Reno	250.00	260.00	200.00	250.00	200.00	300.00		\$1,460.00
121 Walton's Sierra Chapel	430.00	540.00	450.00	390.00	860.00	450.00		\$3,120.00
122 Walton's Sparks Funeral Home	140.00	220.00	160.00	90.00	80.00	160.00		\$850.00
123 Cremation Society of Nevada - Affinity	100.00	1 60.00	150.00	160.00	160.00	160.00		\$890.00
124 Cremation Society of Nevada - Capitol City	240.00	300.00	200.00	250.00	310.00	190.00		\$1,490.00
125 John Sparks Memorial Cremation	100.00	150.00	120.00	140.00	180.00	140.00		\$830.00
126 Cremation Society of Nevada - Northern Nevada	40.00	50.00	80.00	10.00	40.00	20.00		\$240.00
136 Autumn Funerals & Cremation	180.00	210.00	250.00	200.00	210.00	250.00		\$1,300.00
Total Integrity Funeral Service	1,860.00	2,280.00	2,020.00	1,890.00	2,610.00	2,140.00		\$12,780.00

Sales by Customer Summary

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	TOTAL
La Paloma Funeral Services								\$0.00
131 La Paloma - West	260.00	220.00	160.00	320.00	330.00	320.00		\$1,610.00
79 La Paloma - Stephanie	800.00	620.00	530.00	5 50.00	750.00	830.00		\$4,080.00
88 La Paloma - Longley	180.00	210.00	230.00	310.00	270.00	140.00		\$1,340.00
Total La Paloma Funeral Services	1,240.00	1,050.00	920.00	1,180.00	1,350.00	1,290.00		\$7,030.00
Legacy Funeral Holdings, Inc.								\$0.00
Davis Funeral Home & Memorial Park								\$0.00
103 Las Vegas Cremations	190.00	430.00	270.00	250.00	590.00	360.00		\$2,090.00
132 Las Vegas Cremations	240.00	350.00	280.00	240.00	460.00	300.00		\$1,870.00
26 South Eastern Avenue	1,570.00	1,560.00	1,200.00	1,500.00	1,400.00	1,270.00		\$8,500.00
28 South Rainbow Rd	280.00	210.00	230.00	240.00	440.00	200.00		\$1,600.00
Total Davis Funeral Home & Memorial Park	2,280.00	2,550.00	1,980.00	2,230.00	2,890,00	2,130.00		\$14,060.00
Total Legacy Funeral Holdings, Inc.	2,280.00	2,550.00	1,980.00	2,230.00	2,890.00	2,130.00		\$14,060.00
SCI								\$0.00
Alderwoods (Nevada) Inc.								\$0.00
38 Thomas and Jones Affordable Funeral Home	220.00	200.00	130.00	1 60.00	250.00	240.00		\$1,200.00
Total Alderwoods (Nevada) Inc.	220.00	200.00	130.00	100.00	250.00	240.00		\$1,200.00
Keystone America								\$0.00
36 FitzHenry's - Fairview	150.00	1 20.00	140.00	1 10.00	170.00	260.00		\$950.00
58 FitzHenry's - Highway 395	50.00	1 30.00	130.00	90.00	100.00	110.00		\$610.00
Total Keystone America	200.00	250.00	270.00	200.00	270.00	370.00		\$1,560.00
Neptune Management Corp.								\$0.00
64L Neptune Society - Las Vegas	800.00	840.00	810.00	940.00	990.00	1,000.00		\$5,380.00
81L Neptune Society - Reno 87L National Cremation Society	460.00 90.00	740.00	500.00 100.00	390.00 100.00	620.00 190.00	510.00 130.00		\$3,220.00 \$730.00
Total Neptune Management Corp.	1,350.00	1,700.00	1,410.00	1,430.00	1,800.00	1,640.00		\$9,330.00
Paim Mortuaries	1,000.00	1,100.00	1,410.000	1,100.00	1,000.00	1,040.00		\$0.00
105 Palm - Southwest	280.00	270.00	240.00	270.00	300.00	280.00		\$0.00
17 Palm - Downtown (N Main)	530.00	610.00	690.00	560.00	640.00	730.00		\$3,760.00
19 Palm - Boulder Hwy	420.00	390.00	400.00	290.00	430.00	420.00		\$2,350.00
27 Palm - Eastern	1,080.00	980.00	960.00	1,100.00	990.00	1,140.00		\$6,250.00
37 Palm - South Jones	370.00	270.00	300.00	250.00	260.00	280.00		\$1,730.00
54 Palm - Cheyenne	370.00	240.00	280.00	290.00	280.00	480.00		\$1,940.00
55 Affordable Cremation - Decatur	1,030.00	1,160.00	1,130.00	970.00	1,190.00	1,090.00		\$6,570.00
69 King David Memorial Chapel	80.00	170.00	110.00	190.00	260.00	160.00		\$970.00
80 Paim - Northwest	560.00	520.00	530.00	610.00	450.00	660.00		\$3,330.00
Total Paim Mortuaries	4,720.00	4,610.00	4,640.00	4,530.00	4,800.00	5,240.00		\$28,540.00
Total SC	6,490.00	6,760.00	6,450.00	6,320.00	7,120.00	7,490.00		\$40,630.00
Simple Cremation, Inc								\$0.00
53L Simple Cremation, Inc NW (Rancho)	510.00	580.00	430.00	430.00	540.00	420.00		\$2,910.00
77L Simple Cremation, Inc Reno (Kietzke)	380.00	340.00	340.00	320.00	410.00	240.00		\$2,030.00
85L Simple Cremation, Inc SW (Durango)	510.00	440.00	440.00	480.00	480.00	410.00		\$2,760.00
86L Simple Cremation Inc. Henderson (Lake Mead)	510.00	470.00	440.00	350.00	510.00	550.00		\$2,830.00
89L Simple Cremation Inc Sparks (Rock)	380.00	310.00	260.00	300.00	400.00	370.00		\$2,020.00
90L Simple Cremation - East (Sahara)	600.00	740.00	560.00	520.00	650.00	700.00		\$3,770.00
Total Simple Cremation, Inc	2,890.00	2,880.00	2,470.00	2,400.00	2,990.00	2,690.00		\$16,320.00
Smith E LLC								\$0.00
135 Star Mortuary	180.00	140.00	0.00	290.00	290.00	250.00		\$1,150.00
137 Star Mortuary	200.00	280.00	180.00	270.00	220.00	170.00		\$1,320.00
89 Star Mortuary (Funeral Smith)	40.00	30.00	330.00	20.00	70.00	40.00		\$530.00
Total Smith E LLC	420.00	450.00	510.00	580.00	580.00	400.00		\$3,000.00
Southern Neva da Funeral Services, LLC								\$0.00
2 Lee Funeral Home	190.00	210.00	130.00	220.00	170.00			\$920.00
Total Southern Nevada Funeral Services, LLC	190.00	210.00	130.00	220.00	170.00			\$920.00

Sales by Customer Summary

	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	JAN 2024	TOTAL
49 Moapa Valley & Virgin Valley Mortuaries	100.00	50.00	110.00	90.00	80.00	90.00		\$520.00
Total The Funeral Directors Management Group	100_00	50.00	110.00	90.00	80.00	90,00		\$520.00
TOTAL	\$21,850_00	\$23,390.00	\$21,550.00	\$20,770.00	\$23,690.00	\$21,340.00	\$50.00	\$132,640.00



Empowering Regulatory Transformation



A Modern, SaaS Platform for Regulators, by Regulators

Streamline Regulation with Thentia Cloud: Empowering Compliance, Ensuring Enforcement and Efficient Licensing

Presented to: Nevada Funeral and Cemetery Services Board

January 10, 2024

Cost Estimate

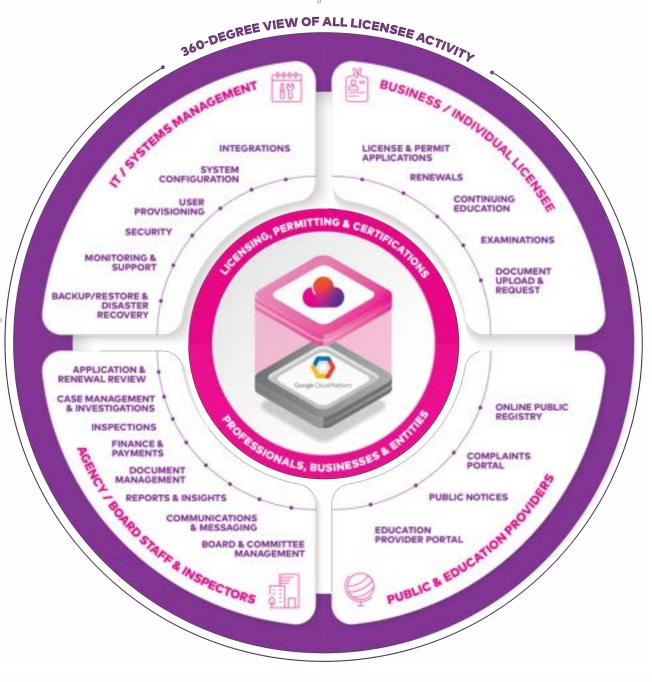
521 Active Registrants **\$18,000 Annually**

Price Per Active Registrant Per Month: \$2.88 Net 30 Days- Billed Annually *Alternative Payment Plan Options Available If needed

Included Features

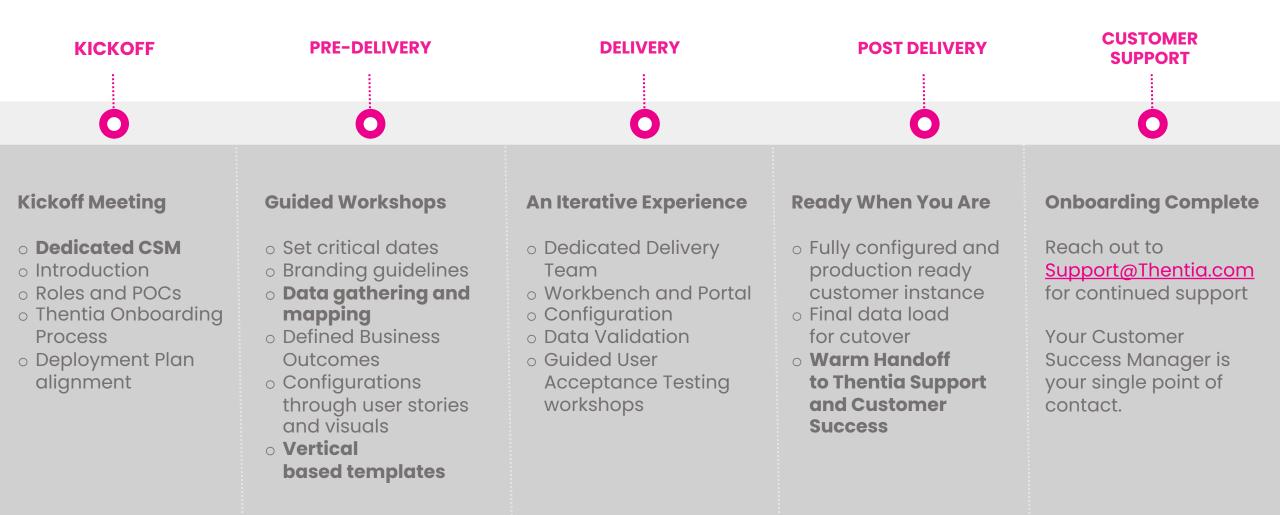
- Application Portal
- Licensee Portal
- Licensing Portal
- Public Register Portal
- Inspector Portal
- Online Complaints Portal
- Business Portal
- Workbench Portal
- Communication Module
- Governance Module
- Finance Module
- Security Module
- Analytics Module
- Data Extracts
- Embedded Analytics and Reporting
- No Limit on Data File Types or Storage
- Upcoming Product Updates Included

Simplify, automate, and digitize the complete licensing and renewal process with Thentia Cloud.



One tool for all your stakeholders

Thentia's World Class Streamlined Onboarding



Thentia Customer Journey



Your dedicated customer success manager will:

- ✓ Guide implementation process
- ✓ Align and deliver desired outcomes
- ✓ Deliver value quickly



Ticket Management & Escalation

- ✓ Multi-layered support model
- ✓ Service desk team
- ✓ Regular cadence for ticket management
- ✓ CSM supports entire process



Implementation

During implementation, your CSM will:

- ✓ Act as a lens into your project
- ✓ Coordinate all project resources
- Provide guidance, escalation & critical updates for a successful launch



Change Requests

- ✓ All change requests are managed by your CSM
- ✓ Your CSM ensures a vehicle for growth and customization within the platform

Training & Adoption

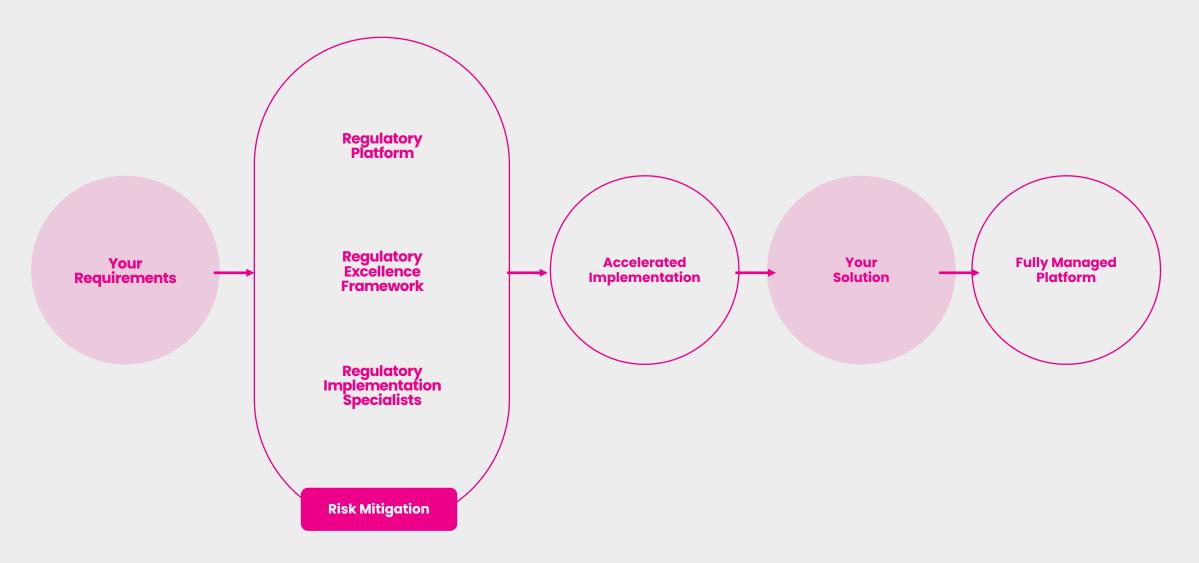
- ✓ Full training via our dedicated team
- ✓ Support to ensure a seamless transition onto the platform
- ✓ Users are empowered to perform mission critical tasks



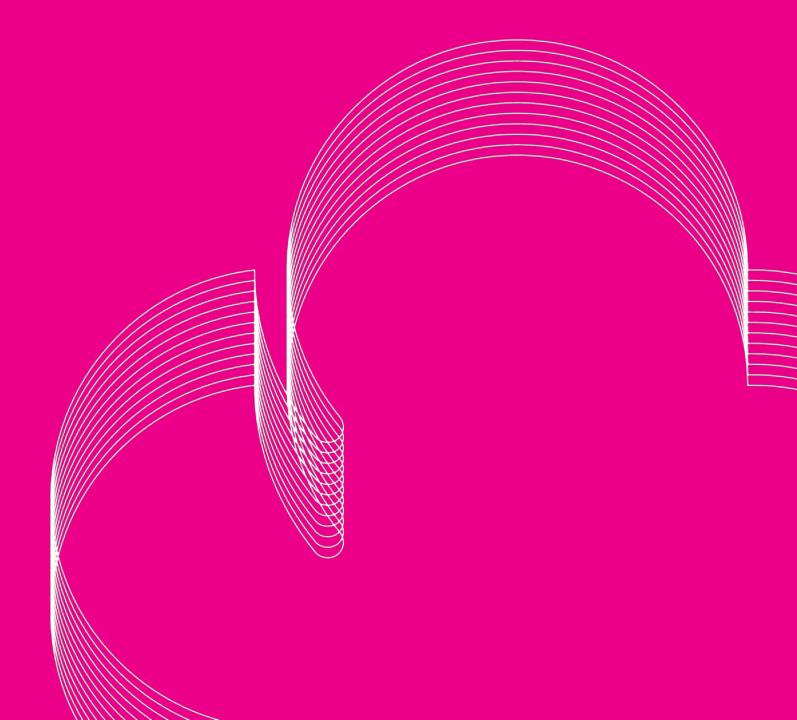
Relationship Management

- $\checkmark\,$ Your CSM advocates at a board level
- ✓ C-suite for central agencies
- ✓ MBR / QBR

Implementation Differentiation



Thank you



Appendix 2 - STATEMENT OF WORK

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1. OVERVIEW

1.1. Statement of Work

Client has purchased licensing for the Thentia Cloud Software-as-a-Service ("SaaS") solution. Client may utilize Thentia training modules available to configure Thentia Cloud. However, this SOW outlines how Thentia will onboard Client at no additional charge.

Client acknowledges that Thentia may incorporate pre-built components and pre-existing software packages into deliverables to be developed under this SOW.

This SOW represents the complete baseline for scope, services, service deliverables, and acceptance applicable to this project. All changes to this document will be managed in accordance with the change management process described at section 5.6 below.

1.2. Project Objectives

The objectives of this project include:

- Implementation of Thentia Cloud configured as per the Client approved Solution Package
- Upload of existing Client data into Thentia Cloud
- Training of Client staff
- Transition to Customer Operations Support and connecting Client to Service Desk

2. FEES

2.1. Fees Applicable to this SOW

Professional Services / Project Fees

One-Time Cost

Professional Services / Project Fees \$0 (\$30 -
--

One-Time Cost	One-Time Cost
Support Services	\$0

Change Request Fees	Per Hour
Change Requests (Additional Professional Services)	\$225.00

2.2. Payment Terms

- a. This SOW and any invoice delivered by Thentia to Client will include all the payment terms for fees payable by Client to Thentia.
- b. "Rates Increase" means an increase by an amount that is the greater of (i) 2% and (ii) the increase in the annual U.S. Consumer Price Index (all-items) as published by the U.S. Bureau of Labor Statistics.
- c. All fees for any professional services to be paid by Client and associated payment terms will be set out in this SOW. Professional Services Fees may be calculated on a time and materials basis at the rates specified in the applicable SOW, on a fixed fee basis or on such other basis as may be specified and agreed in a particular SOW.
- d. No more than once per calendar year following the first anniversary of the Effective Date, Thentia may apply an annual increase to Change Request fees. Thentia will provide Client with prior written notice of each applicable Rates Increase.
- e. All amounts referred to herein are denominated in U.S. dollars.

3. SCOPE OF PROJECT

Thentia Cloud provides a number of features that can be enabled for Clients as needed to meet their specific requirements. The following are the product features that will be provided as part of this implementation.

Product Feature	Included
Applicant Portal	Configuration of the Applicant Portal to support
The web portal used by applicants to establish	the following types of applicants for individuals:
an account with the regulatory body and apply	Application Type
for a license.	• License Type

Licensee Portal The web portal used by existing licensees/registrants to view and update their profile, register and report on continuing	Configuration of the Licensee Portal to support the following types of individual licensees/registrants:
education activities, make payments, renew their license and download wallet cards.	Application Type License Type
Public Register Portal The public-facing licensee/registrant database with searchable records displaying the licensee's profile including authorizations, public notices and any other information required by legislation. Public Register Portal allows the public to search for status of the licensee or business and displays disciplinary actions and licensee history.	Configuration of standard Portal functionality included.
Inspector Portal Case management solution to accommodate site assessors, designed to accommodate the process of scheduling inspections, collaborating, and collecting data on subjects.	Configuration of facility-based inspections for the following processes: Initial Inspection Re-Inspection Unscheduled Inspection Configuration of an inspection associated with an entity/facility application
Online Complaints Portal Members of the public can submit a complaint about a licensee and detail specific information related to the complaint in support of any investigatory needs.	Configuration of the standard online complaint intake form for complaints about a licensed licensee or entity
Business Portal	Configuration of the Business Portal to support the following types of licensees/registrants.
	Initial Application:
	Application Type License Type
	Renewals:
	Application Type License Type
School Portal Education institutions can submit student information to the regulator for a student license and record experience hours reports for that student. This portal is primarily directed at trade institutions that receive experience hour reports.	Configuration of the School Portal to support student license application and experience hour submissions.
Workbench Portal The administrative back-office used by Client staff to manage licensees and configuration of	Configuration of standard functionality for the Modules: Governance Module

Thentia Cloud. The Workbench Portal provides access to the functional Modules outlined in this table.	 Communications Module Continuing Education Module Complaints Module Register Module Finance Module Configuration Module Security Module Analytics Module
Governance Module Provides the ability to track board members and their membership terms, as well as the ability to serve as a document repository for board members to access.	Member records can be created to create committees. A separate document repository is also available to committees. Case dispositions related to the committee can also be managed within the Governance Module.
	Board meetings are also included in the module. Meetings can be scheduled, with meeting invites sent from the system itself, including agenda, web and teleconference joining options. Meeting notes can be recorded about a meeting while it is in progress, including start and end times, attendance, quorum, facilitator, recorder, and timekeeper, and notes about the meeting. Motions and votes can also be recorded.
Communications Module Ability to send mass emails to customizable lists of licensees	Our team can configure bulk transaction emails. Transactional emails and letter templates are configurable. Client to provide one email template per transaction scenario.
Continuing Education Module The Continuing Education Module allows the configuration of credit/hour based continuing education programs by license type. This includes whole program requirements as well as categorical requirements. Additional continuing education can be configured for authorizations, should that be required.	Configuration of the Continuing Education Module to support the following types of continuing education: Hours completed, type of education, provider of education, dates, total required hours according to license type
Complaints Module Ability to manage incoming complaints and case management for ongoing investigations.	Configuration of the Complaints Module includes: Complaint Types Case Stages Case Stages Case Categories Case Statuses Disposition Types Disposition Statuses Public Notice Types
Register Module Ability to manage individuals or businesses, including applications, renewals, change requests and all other registration matters pertaining to an individual or business.	Configuration of the Register Module is included.

Finance Module Ability to manage fee schedules, creation of invoices and payments.	Configuration of the Finance Module includes: • Fee Items
Configuration Module Allows for the management of configurable components within Thentia Cloud. This includes branding, contact information, license types, application types, required documents, navigation items, string resources, inspection checklists, payment processors, certificate & wallet card templates, lists, and more.	Access to the Configuration Module can be granted to super users on a case-by-case basis.
Security Module Ability to manage staff user credentials and privileges with Role Based Access Control (RBAC)	Configuration of the Security Module is included. This module Includes the configuration of internal users, user groups and role-based access control for each.
Analytics Module Write and execute SQL queries on any data point in Thentia Cloud. The Analytics Module also enables the export of data, visualizing the information in graphics, and assembling graphics and queries into dashboards.	 Predefined reports provided as part of the product – Please see Attachment A for report listing. Clients can create their own reports using SQL queries within the Analytics Module. All data within the product is exposed for use within the Analytics Module. All reports can be exported to CSV or Excel format.
Integrations Ability to send messages (API Calls) based on triggered events within the system to an external API and/or receive messages from external systems.	 Payment processor Assumes payment processor is one of the following payment providers: [Payment.Processor] Integrations with System X to facilitate data extract to an external recipient for regulatory reporting
Data Extracts	Regular (i.e. daily, weekly, monthly, annually) data extracts:

Product features that are currently not in scope can be added as a Change Request or separate project and are not included in the scope of this project.

Additional features may be added as part of the ongoing enhancement and management of the Thentia Cloud product. As features become available, they will be categorized as follows:

1. General features/functionality that do not require configuration.

- Client receives these automatically at no additional cost if Client is on the latest version of the Thentia Cloud product. (Examples: new reports, usability updates to interfaces, etc.)
- 2. Features/functionality that require services to configure to meet Client requirements.
 - These additional services can be added as a Change Request or a separate SOW and are not included in the scope of this project. (Examples: new portals, new modules)

3.1. Additional Product Assumptions

The following are additional product assumptions that impact the implementation of features:

Accessibility

• Must meet compliance standards including but not limited to WCAG Level AA.

Browser Support

• All applications must run on modern W3C compliant browsers, including tablet and mobile device platforms such as Apple and Android. These browsers include, but are not limited to, current and the three last versions of Firefox, Opera, Google Chrome, Microsoft Edge and Safari.

3.2. Project Completion

The project will be considered complete when any of the following are met:

- 1. All of the service deliverables identified as in-scope within this SOW have been completed, delivered and accepted or deemed accepted, including approved Change Request Forms; or
- 2. A signed Project Completion Form has been received from the Client; or
- All Level 1 and 2 application defects discovered during the User Acceptance Testing ("UAT") phase have been fixed during the UAT phase and code delivery has been validated by the Client within 10 days of delivery; or
- 4. The solution is in functional use either internally or externally; or
- 5. This agreement is terminated pursuant to the provisions of the agreement.

4. PROJECT ACTIVITIES

The following describes the activities that will be performed, and the deliverables provided as part of the project.

As part of our commitment to ensuring a seamless delivery process, within 10 days of contract signing, Client shall provide 3 date availability options (each at least 30 days from date of signing, spanning 5 consecutive days) for participation in a series of pre-delivery workshops. One of the three options will be chosen by Thentia. Additionally, Client agrees to be available 2 hours per day,

three days per week, during the delivery phase, and will make all required resources available to complete UAT in a workshop approach over a period of 3- 5 consecutive days.

4.1. Project Description

Thentia will onboard and collaborate with Client to initialize, configure and launch Thentia Cloud for the designated Client organization. As part of the project, Thentia will upload Client's data and provide training services to prepare Client for launch. Thentia will also provide transition to post-launch maintenance and ongoing Client support services provided by the Thentia *Service Desk* and Thentia *Customer Success Team*.

The project will be managed based on industry standard project management and software delivery methods as described in this section.

Role	Responsibilities		
Client Roles			
Project Sponsor	 Reviews and approves documents and deliverables Participates in workshops to collect and document the scope details Participates in meetings as required Participates in the training and UAT activities Serves as a subject matter expert for business goals/value 		
Subject Matter Experts	 Participates in meetings as required Participates in design of business processes Performs data mapping in the Thentia <i>Data</i> <i>Mapping Template</i> Conducts data clean-up to ensure the data is accurate and up to date Executes UAT 		
Thentia Roles			
Customer Success Manager	 Owner of overall Client relationship Stakeholder in Client implementation project Point of escalation on relationship matters during implementation project 		
Program Manager	 Provides program level oversight and expertise Point of contact for external oversight committees, if applicable Point of escalation on project related matters during implementation project 		

4.2. Project Team and Stakeholder Responsibilities

Project Manager	 Actively manages, communicates, and mitigates project risks / issues and escalates when necessary Manages sponsors, stakeholders, and team expectations throughout the project Provides detailed project planning documentation (risk management log, status reports, schedule, etc.) Responsible for managing the execution of all project milestones/deliverables Provides leadership and actively manages the project team resources within the confines of the project Manages project scope and escalates issues and risks where necessary
Project Coordinator	 Assists the Project Manager with the coordination of resources, meetings, and information
Regulatory Consultant	 Provides subject matter expertise on regulation and/or regulatory processes
Analyst/Implementation Specialist	 Leads the workshops to define the scope for the project Works closely with Client to ensure the project meets business needs Configures the system in alignment with the signed-off <i>Solution Package</i> Supports Client during training, UAT and launch activities
Trainer	 Provides eLearning modules to Client Analyzes training needs with client Coordinates with client to schedule training Conducts required training on Client configuration before UAT Documents training feedback from Client
Technical Architect	 Provides enterprise integration with external systems Designs custom architecture and technical solutions, if required
Quality Assurance	 Performs quality assurance/functional testing Executes smoke testing Executes penny testing (payment processor)

4.3. Project Phases, Activities and Deliverables

Activity Details	Thentia Key Activities	Client Key Activities	
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Phase 1: Planning	g and Initiation		
Kick-Off Meeting	The purpose of the Kick-Off meeting is to facilitate introductions, review and confirm the scope of work, align on the implementation approach and roles and responsibilities, and review the high- level timeline. NOTE: The timeline will be re-baselined once the Solution Package is signed-off by Client as part of Phase 1.	 Introductions Review scope of work Review roles and responsibilities Review implementation approach Review high- level timeline Provide link to eLearning Modules Next Steps 	 Introductions Confirm Scope of Work Confirm Client responsibilities Approve high- level timeline Approval to proceed
Collecting Information/Sample Data	Thentia will provide links to secure folders where Client can upload: Relevant documentation regarding current applications, workflows, etc. Sample Data Payment processor information Templates for certificates and wallet cards. Client will need to review and make desired updates. NOTE: Sample data must be a representation of the full dataset in the Client's current system. This robust dataset will enable Client to confirm during UAT that data is being loaded properly into the	 Provide access to secure folders Deliverable - Provide Thentia standard Data Dictionary and Thentia Data Mapping Template to Client 	 Deliverable - Provide documentation and templates via the secure folders Deliverable – Provide payment processor information via the secure folders Perform data mapping Deliverable - Provide sample data in the Thentia required format and template via the secure folders

Solution Package	Thentia Cloud system. Sample data is not the final dataset and should not be considered the final dataset, in part or in whole. Thentia will create a solution document ("Solution Package") that fully outlines the scope that will be delivered. This document is signed off by the Client before configuration begins.	 Schedule and facilitate workshops to document scope Deliverable – Solution Package 	 Participate in workshops and collaborate with Thentia team to identify scope Review and sign-off on Solution Package
Detailed Project Timeline	The Detailed Project Timeline will be created once Client has signed off on the Solution Package and scope is agreed upon. Client will approve the Detailed Project Timeline and the project plan will be re-baselined for progress measurement and status tracking for Phase 2 and 3 of the project.	 Deliverable – Detailed Project Timeline Re-estimate schedule and cost based on any new requirements identified – this will follow the Change Management process outlined in section 5.6 	 Review and approve Detailed Project Timeline Formal sign- off of any change requests to update budget and timelines, if required
Phase 2: Execution	on		
Configuration	Configuration of the environment is completed using an iterative approach. Client collaboration during the configuration process is critical for implementation success.	 Iterative solution configuration based on Solution Package Configure integrations as required, including payment processor integration 	 Participate in configuration workshops and provide feedback to project team Deliverable - Provide documents for email and letter templates Deliverable - Provide documents for email and letter templates

		 Create data extracts as required Deliverable – Working Thentia Cloud system 	credentials for integrations as required via the secure folders
Data Upload – Sample Data	Thentia will upload Client sample data into the sandbox environment.	Upload Client provided sample data	 Validate sample data upload into sandbox environment Correct data and data mapping file as required Deliverable - Sign-off on sample data upload via the UAT sign-off form (post UAT completion)
Testing	Client will be required to complete User Acceptance Testing (UAT). Our iterative approach includes multiple user acceptance test cycles as the portals and modules are configured. This allows Client to engage with the solution much earlier in the implementation process and builds a solid foundation of solution understanding. • Client will have access to a sandbox environment for UAT. • Client will be required to complete the eLearning Modules and participate in	 QA testing Deliverable – Test Exit Report Deliverable – UAT Guidelines Deliverable – UAT Feedback Tracker 	 Execute User Acceptance Testing Participate in daily UAT status meetings to provide progress status and feedback details to the project team Complete the UAT Feedback Tracker daily for review in the UAT status meetings Sign-off on User Acceptance Testing – this includes functionality and data upload sign-off

Training	training on Client's specific configuration with a Thentia trainer before UAT begins. Thentia will complete the following testing as part of Phase 2: • QA testing – This test is to validate that portals and modules are working in the sandbox environment ahead of Client UAT. Please see the Training section for additional details. Training happens in alignment with implementation for each portal and module as they are configured. Client will be trained on the portal or module ahead of the associated UAT cycle. Client will complete the eLearning training	 eLearning module support Training needs analysis Training facilitation Training evaluation 	 Deliverable – complete eLearning modules Participate in training sessions throughout the Execution phase Provide feedback via the training evaluation
	modules ahead of the instructor led training before UAT.		
Phase 3: Launch and Project Closure			
Deployment Planning	Preparing to deploy to the Production environment	 Deployment Plan 	 Confirm freeze dates and communicate to user base, if applicable
Data Upload – Final Data	Thentia will upload Client final data into the production environment.	 Upload Client provided final data 	Deliverable - Provide final data in the Thentia required

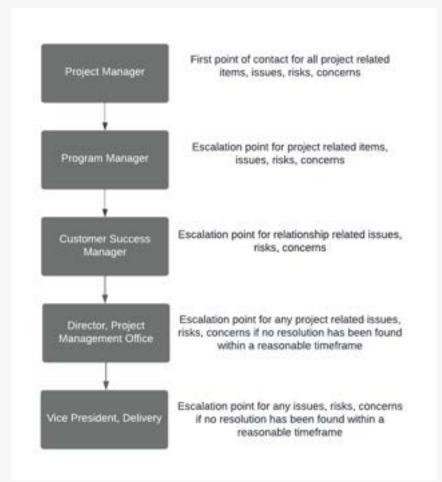
	Final data is the full dataset from the Client system that will be uploaded into the production Thentia Cloud environment. This full dataset must be generated immediately prior to launch as the Client's current system may need to be frozen for the transition to Thentia Cloud.		format and template via the secure folders
Testing	 Thentia will complete the following testing as part of Phase 3: Smoke test – This test occurs after Thentia loads the Client provided final data into the production environment. The QA Team will test the functionality and ensure all is functioning properly before launch. Penny test – A penny test – A penny test is conducted in the production environment to test the connection between Thentia Cloud and the payment processor. The transaction is submitted for a penny. 	 Smoke Test Penny Test 	Validate Production Environment
Go Live	Configured system will be launched to production.	 Production Deployment 	Confirm Go Live completion

			 Notify user base as required
Post Go Live Transition	Thentia's project team will transition Client to Thentia Service Desk.	 Transition to Support team after launch to production 	 Participate in transition meetings
Project Closure	Customer Success Manager becomes the main point of contact for Client. Project is formally closed.	 Project closure 	 Sign-off on project closure

4.4. Support and Escalations During Onboarding

The Project Manager will attend to any questions, comments, or concerns during the project. Thentia will be available to help address all issues during implementation. Escalation process during implementation:

• Escalation may be initiated by Client or by Thentia. Three business days are required between an escalation request and a response or resolution from the next individual in the escalation pathway.



4.5. Exclusions

The following are <u>not</u> included in the scope of this project:

- Updates to the Client's public facing website or other websites not part of the Thentia Cloud product
- Ongoing training and change management after the launch of the Thentia Cloud product
- General information technology consulting services, cloud migration, analytics-as-a-service
- Adding, configuring and/or changing user permissions and access rules
- Cleaning up or correcting data, performing data mapping
- Any item not specifically listed as in-scope

4.6. Project Schedule

NOTE: The Project start date will be mutually agreed upon by both Thentia and Client following receipt of Client payment.

Project Phase / Deliverable

Duration (weeks)

Phase 1: Planning and Initiation	2-4
Phase 2: Execution	4-12
Phase 3: Launch and Project Closure	4

If there are any delays in the sign-off of the project and the project start date is delayed, the remaining delivery dates will be shifted in accordance with the delay. Changes to the duration of the project will be handled through the Change Management process.

NOTE: The above durations are estimates. The high-level project plan will be created in Phase 1 of the project and reviewed with Client as part of the kick-off meeting. Once the Solution Package is signed off by Client, a Detailed Project Timeline will be created and approved by Client. The schedule will then be baselined for Phase 2 and 3 of the project.

4.7. Client Responsibilities

The following is a list of Client responsibilities required for this Agreement. Thentia has established the schedule and pricing for services by thoughtfully considering the items below. If an item identified below does not occur in the expected manner or within reasonable time frames, such circumstance may constitute a change that will require an adjustment to the schedule and/or price.

- Procurement of software licenses as required
- Participation of stakeholders in scheduled workshops, training sessions, etc.
- Provision of sample and final data in CSV format and adhering to the Thentia Data Mapping Template
- Execution of UAT
- Complete or accurate details provided in the workshops
- Timely sign-off on the Solution Package
- Accurate data file(s) poor data / missing information or deviation from the Thentia Data Mapping Template may require additional time and cost to address / resolve
- Timely delivery of necessary information Delays in responses, cancellation of scheduled meetings, User Acceptance Testing and other related feedback/information.
- Management of 3rd party stakeholders or vendors in alignment with the project plan timelines
- Responsibilities as outlined in section 4.3 above

4.8. Assumptions

- Active Client participation for *Solution Package* and configuration workshops, as well as during portal-based training and UAT.
- Resources (noted in this section 4) will be available by both Client and Thentia to adequately implement the product within the mutually agreed timelines.
- All test cases will be prioritized; priority levels will be mutually agreed upon in accordance with the project schedule.
- Client will follow Thentia guidelines for documenting issues during the UAT phase of the project in order to ensure that issues are clearly documented for resolution by the Thentia team.
- Timely delivery of any dependent material from Client in accordance with the project schedule. Any delays resulting from waiting for delivery of dependent material may impact the project timeline and require revisions to estimates.
- Thentia Cloud product functionality is available at the time configuration activities start. If there are any product features that are yet to be released that Client is dependent upon, the schedule will be updated to reflect this product release dependency.
- Documentation will adhere to Thentia documentation templates and standards.
- Data will be provided by client within agreed upon timelines and will adhere to the Thentia Data Mapping Template (CSV format).
- Coding standards applied will adhere to Thentia coding standards.

5. PROJECT MANAGEMENT AND SOFTWARE DELIVERY METHODOLOGY

5.1. Communications

The following are the types of communications provided by the Thentia Project Team:

Communication	Frequency	Goal	Owner	Audience
Kick-Off Meeting	Once	Introduce the Project Manager and implementation team. Review Objectives.	Project Manager	 Project Sponsor Project Team Stakeholders

Status Report	Weekly	Review implementation status and discuss any potential issues or risks.	Project Manager	 Project Sponsor Project Team Stakeholders
Project Evaluation	Post-Go-Live	Gather feedback and discuss next steps for Customer Success check- ins.	Customer Success Manager	 Project Sponsor Project Team Stakeholders

5.2. Quality Assurance

Thentia adopts an iterative approach to ensure a high level of quality during the configuration, testing and final delivery of its service.

5.2.1. Testing Approach

Onboarding Configuration Team

- Configures each portal and module in accordance with the signed-off Solution Package
- Conducts unit and system tests
- Resolves variances, as needed

QA Team

- The QA Team will execute test scenarios using test cases, recording the results 'Pass or Fail'
- If the test fails, a 'Bug' ticket is created and assigned to the configuration team
- Re-test defects, re-assigns to the project team if not resolved
- QA continues with the testing until each test scenario has achieved a score of 'Pass'

User Acceptance Testing (UAT)

- Thentia will provide UAT guidelines to Client to guide the test cycle
- Client will have access to a sandbox environment to perform user acceptance testing
- Client and Thentia project team will meet daily during UAT to review Client progress and discuss UAT issues/findings
- Thentia will review and adjusts the configuration as needed based on the details reviewed and agreed upon in the daily UAT meeting
- Client continues testing until all test scenarios are completed and defects have been resolved or acceptable workarounds are in place.

5.3. Data Upload

Data upload is the process of uploading the data provided by Client in the Thentia template and format into Thentia Cloud. The process involves Client cleaning of the data, assessing the data quality, and mapping the source to the target. Thentia will load the data into Thentia Cloud and perform verification procedures to ensure data has uploaded correctly.

Thentia will provide Thentia's Standard Data Dictionary and Data Mapping Template to Client. Client will complete the Data Mapping Template and send to Thentia in Thentia's standard format (CSV) for review via secure folders.

Sample data:

- is a representation of the full data set in the Client's current system. This robust data set will enable Client to confirm that data is being loaded properly into the Thentia Cloud system.
- Sample data is not the final data set and should not be considered the final data set, in part or in whole.
- Attachments and images are considered part of data for migration and must contain an identifier to link to the correct licensee record.
- If sample attachments and images are available, these can be included in the sample data upload into the sandbox environment.
- <u>Production attachments and images must not be uploaded to the sandbox environment due to</u> <u>Thentia's sensitive data protection policies.</u>

Final data

- is the full data set from the Client system that will be uploaded into the production Thentia Cloud environment.
- This full data set must be generated immediately prior to launch as the Client's current system may need to be frozen to for the transition to Thentia Cloud.
- Attachments and images are considered part of data for migration and must contain an identifier to link to the correct licensee record.

The following is a summary of events to ensure the quality of data:

- 1. Client to map all data and fill in the Thentia Data Mapping Template and send the file to Thentia via secure folders.
- 2. The Thentia implementation team will load the data into Thentia Cloud and identify any data issues
- 3. Discuss and review any data issues found with Client; Client to resolve issues and provide an updated data mapping file to Thentia

- 4. Repeat steps one (1) through three (3) until all the data is accurate and loaded successfully
- 5. Client will have access to the sandbox environment to conduct data testing as part of the UAT cycles

Client owns the data and the accuracy of the data mapping file. No data changes will be made by Thentia. If the data quality is poor (i.e., data is missing values or information is incorrect) during the data upload, it may impact the project schedule and potentially alter or delay the launch date as well as incur additional costs for Client.

The following table outlines the responsibilities for completing each activity.

Data Activity	Thentia Key Activities	Client Key Activities
Cleaning and preparing source data	 Provide Thentia Standard Data Dictionary and Thentia Data Mapping Template to Client 	 Clean-up of the source data (i.e. duplicate email or home addresses)
Data Mapping	 Answer questions as required to a maximum of 20 hours 	 Map all data in the Thentia Data Mapping file, adhering to the template and provide the file to Thentia in the format of Excel (CSV). Define business rules, if applicable
Load the Data and Validate	 Load the data into the sandbox environment Identify any data issues 	 Clean-up the data, as required Review and update business rules, as required Resolve data issues Update data mapping file as required
User Acceptance Testing (UAT)		 Conduct data testing during UAT to ensure the data is as expected Sign-off on data upload as part of UAT sign-off

5.4. Training

Just-in-time instructor led learning will take place before Client UAT begins so information learned is applied almost immediately. Reference materials are provided to assist users as they work in the platform.

When and Where: Training typically starts five to seven (5-7) weeks before the set go live date and occurs online, both as eLearning modules and a minimum of 1 session with a trainer before Client begins UAT in the sandbox environment, and a minimum of 1 session after go-live. Please note that in-person training will require additional fees not included in this Scope of Work.

Training sessions with trainers are between 1-1.5 hours each. If there are additional portals or modules configured (i.e. inspections, schools), Thentia will provide access to eLearning modules and will assess learning needs for the additional portals or modules for a possible trainer led session.

Schedule: A schedule will be completed once a trainer is assigned. Thentia will work with Client to ensure all users have access to the eLearning modules and that trainer sessions are offered at a time when most users can attend. Please note trainings will also be recorded and subsequently provided to Client.

Additional Materials: All trainer sessions are recorded and provided to Client for continued use. Client will also receive early and ongoing access to eLearning modules, quick-reference guides, access to how-to videos, and FAQ sheets.

Who: Thentia can deliver training to the audiences of Client's choice.

Agenda: The agenda will be determined based on Client needs, which can be role based (see topics below) if required

Role	Topics
All	 Overview Login Process Navigation and Common Elements
Administrator	All topics
Accounting	InvoicingPaymentsFinancial Reports
Licensing	 Applications Renewals Continuing Education Document Requests Name Change Requests
Compliance	 Online Complaints Case Management Public Notes

5.5. Support

The Service Desk will receive and direct services requests and triage, prioritize, and escalate Client requests for incidents and technical issues related to the use of the Software and address technical and configuration issues that may arise. If the Software does not operate in accordance with the Software Features, or has any other operational defect, limitation, failure or deficiency, Client's sole and exclusive rights and remedies in respect of such shall be the provision of the Support Services and Thentia shall not be liable to Client for damages of any kind or nature.

Thentia offers customer support via the Portal, Email, and phone. The Portal will be the main source of support; all items logged over phone and email will be converted to a task ticket within the Portal. The Client will be able to track the progress and communication around task tickets via the portal.

Ticket Submission. Requests submitted to the Service Desk must be submitted only by the Client authorized representatives as communicated to Thentia by Client. Tickets may be submitted through the Support Portal, by email to support@Thentia.com or by phone to 1 800 961 1549. Thentia requires Clients to file tickets via the Support Portal for requests submitted by email, as email can be marked as a phishing scam at the mailing server. Phone support is only for the rare instances where the Support Portal is down, and any requests submitted by phone will be converted to a ticket.

Submissions other than Incidents. All service requests may be submitted through the Service Desk. Service requests other than incidents, such as for training, change requests or new feature requests, shall be routed for response and fulfillment to an individual designated for such purpose, at additional cost. The incident response process and target Initial Response and Resolution Time shall not apply to such service requests, and Thentia may direct Client to address such requests under a separate SOW if a request requires the provision of Professional Services

Portal: https://support.thentia.com

Email: support@Thentia.com*

Phone Number: 1 800 961 1549*

* Notes: Phone support is in the rare occurrence of system-down situations and will be converted to a ticket. Additionally, we require Clients to file tickets via the portal as email can be marked as a phishing scam at the mailing server.

Standard support hours are Monday through Friday 8:00 a.m. to 8:00 p.m. EST. excluding national holidays. For calls, emails, and task tickets logged outside of support hours, Client can expect a response the next day.

Support options within the Portal are categorized in the portal as "Bugs/Maintenance," and 'Support and Question". An overview of each is below.

- Reporting a Bug / Maintenance Support Maintaining functionality of the current system is free of charge. This is limited to troubleshooting and service restoration only. For this, select "Report a bug or Maintenance Support" in task ticket portal.
- Questions, Training, Clarifications For questions and clarifications select "Support and Questions." Additional support hours for questions, training, and clarifications will be offered at the rates in section 2.2.

Only the Client's designated staff trained on Thentia software will have access to Thentia Support portal and be able to log a task ticket.

Support services cover only products purchased from Thentia Platform. Thentia Platform is not responsible in any case when service interruption results from the failure of products not delivered by Thentia Platform. This includes but is not limited to network infrastructure, interfaced legacy systems, monitors and other display devices, accessories, etc.

Support services does not provide direct support to end users.

5.5.1. Service Levels

Service Level. The target Software Availability service level for the Software production environment is 99.9% in the Measurement Period, measured by dividing the Software Availability minus Unscheduled Downtime by the Software Availability. Thentia will use commercially reasonable efforts to achieve the target Software Availability service level, however Thentia will not be liable to Client for any failure to meet the service level and any such failure shall not be a breach of the Agreement.

Maintenance Periods. Emergency maintenance may be performed at any time, as Thentia determines is required; provided emergency maintenance is deemed Unscheduled Downtime. During any time that Thentia provides notice that Scheduled Maintenance is required and agrees at the request of Client not to proceed, then such will be deemed a service level exception and Thentia will not be responsible for any failures that are the result.

Exceptions to Service Level Failures. Thentia will not be responsible for a failure to achieve the Software Availability service level to the extent such failure is caused by:

- 1. a breach of this Agreement by, or an act, error or omission of, Client or other person that Client is responsible for;
- 2. an event of Force Majeure;
- 3. services, systems, hardware, or software not provided by or the responsibility of Thentia or its subcontractors; or

 actions taken by Thentia at the direction of Client where Thentia has notified Client that the action could result in a failure to meet the service level and Client has nonetheless directed Thentia to proceed with the applicable action.

5.5.2. Incident Response and Resolution.

An "**incident**" means any program defect, error, bug or other failure of all or part of the Software that results in the Software not conforming to, or performing in accordance with, the Software Features, as configured under this Agreement. Client's sole and exclusive rights and remedies in respect of any incident shall be the provision of the Support Services as set out in this Appendix and Thentia shall not be liable to Client for damages.

Incidents will be classified according to the priority level categories and descriptions set out in the table below and Thentia will use commercially reasonable efforts to respond and resolve all incidents within the target time frames set forth below.

Response time shall be measured from the log time with the Service Desk until provision of the Initial Response by Thentia. "Initial Response" means Thentia's initial communication back to Client: (a) acknowledging receipt of the incident ticket; and (b) which may include confirmation of the assigned severity level and a request for any additional information that has been identified as being required from the Client. For greater clarity, automatically generated emails are not considered as the Initial Response.

Resolution Time will exclude any time Thentia is waiting on Client to provide required requested information or assistance. Resolution of an incident may be achieved through the provision of a workaround. **"Resolution Time"** shall be measured from the incident log time with the Service Desk and shall conclude when the incident is resolved.

All incidents identified by Client must be communicated by Client to the Service Desk via the Thentia Cloud portal.

Client Responsible. Client will at the request of Thentia provide Thentia with all available information concerning reported incidents, including the conditions under which such incident occurred and will otherwise reasonably cooperate with Thentia at the request of Thentia in connection with Thentia's diagnosis and resolution of incidents.

Incident Priority	Service Impact	Target Initial Response Time	Target Resolution Time
Priority 1 – Critical Critical Impact / System Down	Major failure impacting the entire system or multiple modules of the system. This may include: • Network errors	1 hour, during Support Hours	1 - 4 hours, during Support Hours

	Database errorsSoftware errors		
Priority 2 – High Critical system issue actively impacting many customers' ability to use the product.	 Major piece of functionality of the system not working as designed (portals, workbench): A major functionality is broken or misbehaving. Applicants are unable to register. Active Registrants are unable to renew. Unable to generate invoices Payment processing not working. Cannot log in, no passwords accepted. 	2 hours, during Support Hours	2 - 24 hours
Priority 3 – Medium Minor issues requesting action but not impacting the customer's ability to use the product.	 The issue is impacting the Authorized Users of the product somewhat and should be fixed when possible. System is slow · Reporting problems Problems with search functionality Other minor bugs 	1 business day	5-10 business days
Priority 4 – Low Cosmetic issues and minor bugs not impacting the customer's ability to use the product.	 There is no impact to the system, however this issue should be fixed whenever possible Text/spelling error Other minor cosmetic issues Request for information and direction. 	1 business day	5-10 business days

"Recovery Point Objective" or "RPO" means the maximum period of time in which Client Data transactions will be lost from the Software following a disaster. RPO is 2 hours.

"**Recovery Time Objective**" or "RTO" means the period of time within the Software will be restored at Thentia's disaster recover site after a disaster. RTO is 2 hours.

Escalation. Client may escalate incidents that are not responded to or resolved within the target timeframes or other service requests or any other concern as set out in this subsection as illustrated in the diagram below.



Escalation contact information will be provided to Client. Escalation contacts are subject to change on notice to Client.

Escalations can be completed either directly within the Service Desk or via e-mail to the designated contact. All initial problems are managed and responded to by an assigned Thentia representative.

Thentia will work diligently to resolve any outstanding requests or issues presented by Client. If an individual is not able to resolve or does not have the authority to resolve, the issue can be escalated to the next individual in the escalation pathway. Escalation may be initiated by Client or by Thentia.

One business day is required between an escalation request and a response or resolution from the next individual in the escalation pathway.

5.6. Change Management

During the ongoing engagement either Thentia or Client, may request in writing additions, deletions, or modifications to the services described in this SOW (each a "Change") by submitting a written change request ("Change Request" or "CR") to the other party that describes the specific changes that are being requested and the reason for the change request. Thentia shall have no obligation to commence work in connection with any Change until the Change is agreed upon in a written "Change Request" signed by the designated Representatives from both parties, entered into in accordance with the "Change Management Process" below. Any signed Change Request will be deemed to amend the SOW to reflect the changes set out in such executed Change Request.

Thentia Representative	Client Representative
Name: Alex Armanious	Name: Stephanie McGee
Email Contact: alex@thentia.com	Email Contact: director@fb.nv.gov

Additional Notes:

- Change Requests can include any new feature, integration, custom report, or request that is not specifically provided as a product feature or as an implementation deliverable in this SOW. Change Requests can also include schedule and budget changes.
- Change Requests and New Feature Requests require a minimum of four (4) hours of total time, to ensure several task tickets can be grouped together prior to approving a change request that is billable.
- Only authorized users can request a Change Request or Feature Request.
- The Change Management Process is designed to ensure change details are clearly understood and communicated to both the Thentia and Client team. Additionally, the outcome of the process is to produce a course of action that both teams sign-off on.
- Thentia will use commercially reasonable efforts to minimize the additional cost and time associated with a change.
- The Client may not unreasonably withhold its consent to a CR initiated by Thentia or withhold its consent to a Change necessitated due to a delay or failure of Client to perform its obligations under the SOW

The Change Management Process is as follows:

- Pre-launch, a Change Request (CR) is initiated by the Client or Thentia. Post launch, CRs will be discussed during Quarterly Business Review ("QBR") sessions. The Customer Success Manager will document and follow up with the customer post QBR session.
- 2. Thentia will (a) prepare a draft CR; (b) submit the draft CR to Client for approval. The CR provides an estimate of the time and cost associated with the CR and an analysis of the impact of the change.
- 3. Within three (3) consecutive business days following its receipt of the CR, the Client will either indicate acceptance of the proposed Change by signing the CR or advise Thentia not to perform the Change. In the absence of Client's acceptance or rejection within the specified time period, Thentia will not perform the proposed Change.

5.7. Change Request Rates

Change Requests will be documented for any scope changes. This includes enhancements to existing capabilities and requests for new capabilities, if necessary.

Please see rates and terms noted above at subsection 2.2.

5.8. Customer Success

Customer success is Thentia's top priority. Client's Customer Success Manager will be a stakeholder in Client implementation project to provide valuable knowledge to the implementation team around business goals that were outlined during the sales cycles. The transition from sales to implementation, and then implementation to customer support, will be assisted by the Customer Success Manager.

On at least a monthly basis, Client will receive communications from its Customer Success Manager.

The Customer Success Manager will set up a series of recurring meetings, including Quarterly Business Reviews to review Client's business goals for the upcoming period.



State of Nevada FUNERAL AND CEMETERY SERVICES BOARD

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Executive Director Report – February 7, 2024

Licensing and Renewals

Renewal notices were sent on November 1, 2023, to 122 facilities and 445 individuals. Between November 1 and the date of this report, all facilities have been renewed, and 383 individuals. As of today, there are 62 licenses that have not been renewed, inactivated, or surrendered, specifically 6 embalmers, 12 funeral directors, and 44 funeral arrangers. All licenses expired on December 31, 2023. Individuals may still renew with a late fee but may not act under the license as of January 1, 2024. Renewals close on March 1.

Since the last meeting, I approved the following individual licenses:

<u>Apprentice Embalmer</u> AE2305 Young, Durrell

Funeral Arrangers FA327 Baker, Justin FA332 Castleberry, Anastasia FA330 Davis, Levon FA326 Flamm, Faustine FA333 Robinson, Kyra FA325 Rosado, Monique FA328 Sepulveda, Aranza FA329 Varney, Johnny FA331 Holderman, Seth

Funeral Directors FD1012 Buentello, Robert FD1011 Curnow. Brian FD1015 Gallegos, Amelia FD1013 Jones, Kelsa FD1010 Leonard, Robin FD1017 Lozano Millan, Maria FD1016 St. John, Kaeloni

Inspections

Dr. Fazzino is continuing to conduct regular unannounced inspections. He traveled to Las Vegas in November and January to inspect a number of facilities, in addition to completing inspections in Carson City, Douglas County, and Washoe County.

Complaints and Inquiries

Since the last meeting, we logged 6 complaints and received numerous inquiries regarding activities in the industry. Many inquiries can be resolved prior to a complaint but are important to note. A common underpinning of complaints and inquiries is failure to timely communicate with family members/loved ones.

Many inquiries and complaints deal with delay in obtaining a death certificate and/or final disposition. Upon speaking with the Office of Vital Records and the Southern Nevada Health District's Vital Statistics, a main cause of delay is not timely assigning a certifier for the manner and cause of death. Certifier must be timely assigned by the facility upon creating the

record to ensure that the medical professional can provide the required information regarding the manner and cause of death and the record can be considered by the Office of Vital Records within 72 hours. While there are cases that cannot be certified within 72 hours, the facility needs to make every effort to assign a certifier upon creation of the electronic death record. While the current system is electronic, it remains the responsibility of the funeral director to present the certificate of death to the local registrar within 72 hours after the occurrence or discovery of the death. (NRS 440.490)

FTC Secret Shopper Calls

In 2023, the Federal Trade Commission (FTC) conducted an undercover phone sweep, calling more than 250 funeral homes across the country for pricing information. Of those, 39 were found to have violated the Funeral Rule. The Funeral Rule requires facilities to disclose prices and other information to individuals arranging funerals, including providing price information over the phone. Most findings from the sweep were that funeral homes either refused to answer pricing questions or provided inconsistent pricing for identical services. One funeral home misstated the legal requirements for embalming, and one provided a list of package prices rather than a General Price List. At the conclusion of the sweep, the FTC sent letters to each of the 39 facilities. While fines were not imposed in this round, the FTC can fine up to \$51,744 per violation of the Funeral Rule.

Required Reports

- Report of Occupational Licensing Boards was uploaded to the Legislative Counsel Bureau on January 17, 2024. Pursuant to NRS 622.100, this Board is required to report licensing totals, disciplinary actions, license denials, and license disqualifications based on criminal history. The report is available at: <u>Nevada Legislative Counsel</u> <u>Bureau Reports of Occupational Licensing Boards (state.nv.us)</u>
- State Professional and Occupational Licensing Report (SPOLR): This report was provided to the State Controllers Office on January 17, 2024. This report consists of the names, addresses, Social Security Numbers or Employer Identification Numbers for all individuals and facilities that have renewed in the six months prior to the upload of the report. The report is used by the State Controller to assist with the collection of debts owed to the State.
- Consultant Report: This report is required by NRS 333.705(7). Each board and commission must submit to the Interim Finance Committed the name, purpose, length of time, and amount paid to each consultant used by the board. This report was provided to the Legislative Council Bureau on January 17, 2024.

Conferences/Events/Education

- The International Conference Annual Meeting: Kim Kandaras and I registered and will represent the Board at this meeting. I will be out of the office from February 26 through March 1, 2024, to attend this meeting.
- Cremation Association of North America (CANA): Participated in CANA's crematory operator certification course and reviewed the proposed natural organic reduction course material.
- Council on Licensure, Enforcement and Regulation (CLEAR) registered as a member and for the National Certified Investigator and Inspector Basic Training in March (online).

Legislative Update

- AB431 Government Reorg: The Department of Business & Industry presented an overview of the agency to the Joint Interim Standing Committee on Commerce and Labor on January 18, 2024. In this presentation, the Director provided an overview of the Office of Nevada Boards, Commissions and Council Standards, including an organizational chart. He testified that some boards may be consolidated and that he is looking to other states for best practices. On February 6, 2024, Director Sanchez announced that the Department hired Nikki Haag to oversee this office.
- AB289 Natural Organic Reduction: The Legislative Council Bureau has returned the draft regulations. I will schedule a hearing at the next Board meeting. In the afternoon of February 14, I have an interview with Channel 4 regarding the natural organic reduction legislation.
- AB503 Fingerprinting for a Criminal History Report: As of today, the enacted language remains pending approval by the FBI.

As always, thank you for your service on the Board. Your time an input on regulatory matters is valuable, and I appreciate your support.